



The Metropolitan Planning Organization for the Greater Kalamazoo Area

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Portage, MI 49002

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✉ info@KATSmpo.org

TO: Policy Committee Members
FROM: Steve Stepek, AICP, Executive Director
DATE: March 22, 2023
SUBJECT: POLICY COMMITTEE MEETING
WEDNESDAY, MARCH 29, 2023 - 9:00 A.M.
METRO

The Kalamazoo Area Transportation Study Policy Committee will be meeting on Wednesday, March 29, 2023 at 9:00 a.m. at Metro. The following materials are included in the meeting packet:

1. Agenda for the Meeting
2. Informational Memorandum
3. Treasurer Report
4. Technical Committee Report
5. Southcentral Michigan Planning Council Report
6. Draft Minutes of the February 22, 2023 Meeting
7. Fiscal Year 2025 Contributed Services Increase
8. Fiscal Year 2024 Unified Planning Work Program Link

**KALAMAZOO AREA TRANSPORTATION STUDY
POLICY COMMITTEE MEETING**

March 29, 2023 at 9:00 a.m.

AGENDA

Public Comments are limited to four minutes in length.

1. CALL TO ORDER
2. INTRODUCTIONS
3. ROLL CALL
4. CHANGES OR ADDITIONS TO THE AGENDA
(Any item listed under the Consent Agenda may be moved to the Regular Agenda upon request of any member of the public, any Policy Committee Member, or any staff member).
5. APPROVAL OF THE AGENDA **(ACTION)**
6. PUBLIC COMMENTS
(Non-agenda items only. Comments on agenda items should be made during discussion of those items.)
7. CONSENT AGENDA **(ENCLOSURES) (ACTION)**
 - a. ACCEPTANCE OF THE TREASURER REPORT
 - b. ACCEPTANCE OF THE TECHNICAL COMMITTEE REPORT
 - c. ACCEPTANCE OF THE SOUTHCENTRAL MICHIGAN PLANNING COUNCIL REPORT
 - d. APPROVAL OF THE MINUTES FROM THE FEBRUARY 22, 2023 MEETING
8. FISCAL YEAR 2025 CONTRIBUTED SERVICES INCREASE **(ENCLOSURE) (ACTION)**
9. DOWNTOWN KALAMAZOO PROJECT UPDATE PRESENTATION
10. DRAFT FISCAL YEAR 2024 UNIFIED PLANNING WORK PROGRAM [\(LINK\)](#)
11. PUBLIC TRANSPORTATION UPDATES
12. EXECUTIVE DIRECTOR'S REPORT
13. NEW BUSINESS
14. PUBLIC COMMENTS
15. MEMBER COMMENTS
16. ADJOURNMENT

Next Meeting: Wednesday, April 26, 2023, 9:00 am

Information Memo

TO: Kalamazoo Area Transportation Study Policy Committee
FROM: Steve Stepek, AICP, Executive Director
DATE: March 22, 2023
SUBJECT: Information on the Policy Committee Agenda for the March 29, 2023 Meeting

Here is information on the Policy Committee agenda items.

8. Fiscal Year 2025 Contributed Services Increase

KATS is proposing an increase to the future Contributed Services amounts. KATS last adjusted the Contributed Services amounts in 2014. The current structure is no longer enough to match the entire KATS program.

After discussion with the Finance and Personnel Subcommittee, we are proposing a uniform 15% increase to the amount in the Contributed Services agreements. This amount will allow KATS to match the future program for several years. A spreadsheet of the proposed amounts is included in your packet.

9. Downtown Kalamazoo Project Update Presentation

Dennis Randolph from the City of Kalamazoo will give a brief update on the planned projects in downtown Kalamazoo.

10. Draft FY 2024 Unified Planning Work Program

The draft FY 2024 Unified Planning Work Program is included in your packet as a link. The full draft document is out for comment. Please review and submit any comments to KATS by April 5.

The Unified Planning Work Program represents the work activities and budget for KATS. Highlights for FY 2025 include:

- Inclusion of funding for a Fare Study for Metro.
- Continued use of Contributed Services for match.
- Continued funding for a pedestrian counter.

Adoption of the FY 2025 Unified Planning Work Program will be on your April agenda.

12. Executive Directors Report

- Please continue sending your contributed service timesheets to KATS.
- KATS continues work on our Complete Streets Implementation Plan.
- KATS staff assisted many local agencies submit projects for Congressional Directed Spending Requests (earmarks), as well as additional grant funding.
- The Michigan Infrastructure Council is hosting regional workshops, click [here](#) for more information. They also have a public input survey out: <http://bit.ly/40ptY3f>

KALAMAZOO AREA TRANSPORTATION STUDY

Policy Committee Meeting March 29, 2023

TREASURER'S REPORT

Beginning Balance of Checking as of February 1, 2023	\$216,160.11
Receipts	42,323.32
Checks	-21,627.11
Payroll	-24,334.57
Ending Balance of Checking as of February 28, 2023	<u>\$212,521.75</u>

If there are any questions regarding this report, please do not hesitate to contact me.

Robert D. Britigan III, CPM®
Treasurer, Kalamazoo Area Transportation Study
rbritigan@parchment.org
269-217-0120

BUDGET COMPARISON - FYTD February 28, 2023 ACTUAL VERSUS BUDGET

	Amended FY2023 UPWP	Actual FYTD 2/28/23 41.7%	Over(Under) Budget	YTD % of Budget
<u>PERSONNEL COST</u>				
Annual Salaries	376,696.81	116,407.38	(260,289.43)	30.90%
Total Fringe Expense	187,894.85	72,752.27	(115,142.58)	38.72%
<u>DIRECT COST</u>	59,207.89	27,916.13	(31,291.76)	47.15%
<u>INDIRECT COST</u>				
Services and Equipment	51,430.32	2,510.49	(48,919.83)	4.88%
Operating Costs	55,159.50	10,413.62	(44,745.88)	18.88%
Total Indirect Costs	106,589.82	12,924.11	(93,665.71)	12.13%

If there are any questions regarding this report, please contact me.

Elizabeth Rumick
Office & Finance Manager, Kalamazoo Area Transportation Study
erumick@katsmpo.org
269-343-0766 ext. 11

#K3267 Kalamazoo Area Transportation Study

Cover Letter (S193)	
Check Date :	02/10/2023-1
Period Range :	01/25/2023 TO 02/07/2023
Week Number :	Week #6

Welcome to 2023! Please be sure to check local and state laws for minimum wage changes and be sure to forward any tax rate updates to your Payroll Support Specialist as soon as possible. We appreciate your business!

Payroll Totals:

Checks

Total Regular Checks	0	0.00
Total Direct Deposits	7	8775.52
Total Manual Checks	0	0.00
Total 3rd Party Checks	0	0.00
Total Void Checks	0	0.00
Total Net Payroll	0 Items	8775.52
Total Billing Impound		68.07
Total Agency Checks	2	1612.81
Total Agency Checks DD	0	0.00
Total Agency Checks Void	0	0.00
Total Tax Deposit Checks	Tax deposit to be made by BASIC Payroll LLC	
Sum of Checks		10456.40
Total of Checks Printed	2 Items	
Total Tax Liability		3357.78
Total Workers Comp Liability		0.00
Total Payroll Liability		13814.18
Total Direct Deposits		8775.52
Total Debited From Account		12201.37

NEXT PERIOD DATES

Check Date: 02/24/2023 Week 8
Period Begin: 02/08/2023
Period End: 02/21/2023
Call In Date: 02/22/2023 Week 8

Payroll rep: Harmison Laura

#K3267 Kalamazoo Area Transportation Study

Cover Letter (S193)	
Check Date :	02/24/2023-1
Period Range :	02/08/2023 TO 02/21/2023
Week Number :	Week #8

Welcome to 2023! Please be sure to check local and state laws for minimum wage changes and be sure to forward any tax rate updates to your Payroll Support Specialist as soon as possible. We appreciate your business!

Payroll Totals:

Checks

<i>Total Regular Checks</i>	0	0.00	
<i>Total Direct Deposits</i>	7	8726.07	
<i>Total Manual Checks</i>	0	0.00	
<i>Total 3rd Party Checks</i>	0	0.00	
<i>Total Void Checks</i>	0	0.00	
Total Net Payroll			0 Items 8726.07
<i>Total Billing Impound</i>		68.07	
<i>Total Agency Checks</i>	2	1612.81	
<i>Total Agency Checks DD</i>	0	0.00	
<i>Total Agency Checks Void</i>	0	0.00	
<i>Total Tax Deposit Checks</i>			Tax deposit to be made by BASIC Payroll LLC
Sum of Checks			10406.95
Total of Checks Printed			2 Items
Total Tax Liability		3339.06	
Total Workers Comp Liability		0.00	
Total Payroll Liability		13746.01	
Total Direct Deposits		8726.07	
Total Debited From Account			12133.20

NEXT PERIOD DATES

Check Date: 03/10/2023 Week 10
Period Begin: 02/22/2023
Period End: 03/07/2023
Call In Date: 03/08/2023 Week 10

Payroll rep: Harmison Laura

Technical Committee Report

TO: Kalamazoo Area Transportation Study Policy Committee

FROM: Steven Stepek, AICP, Executive Director

DATE: March 22, 2023

SUBJECT: Technical Committee Report

The Technical Committee met March 9, 2023 at 9:30 a.m.

STATUS REPORTS

TRANSIT and ROADS-

Transit. The Kalamazoo Metro/Central County Transportation Authority Comprehensive Operational Analysis (COA) is complete. The final report is posted on the kmetro.com website. Based on the COA, Metro Staff are planning some bus route changes to occur in May, but most will occur in the fall. Microtransit plans are being analyzed. A Request for Proposals will be issued this summer with anticipated implementation the first quarter of 2024.

ROADS-

Road Commission of Kalamazoo County. Public meetings have already taken place on the 12th Street and 24th Street projects. Both projects are expected to begin April 17, 2023 with anticipated completion at the end of June. The Parkview Avenue and 11th Street/12th Street project public information meeting will be held March 9, 2023 at 6:00 p.m. at the 12th Street Baptist Church. Phase one of the project is expected to be completed in mid-June with full project completion scheduled for mid-August. The Almena Drive and North 2nd Street project will begin March 27, 2023 with completion anticipated for the end of June. A public informational meeting will be held March 28, 2023 at West Oshtemo Baptist Church. The Sprinkle Road into I-94 project will begin in April. Full closure of Sprinkle will occur in May. Project completion is anticipated for the end of June. A public informational meeting will be held March 29, 2023. Minor bridge work will occur in May at Sprinkle and Springbrook. The Lake Street project will start March 20, 2023 with completion anticipated for the end of the year. A public informational meeting will be held April 4, 2023.

Michigan Department of Transportation. Portage Road ramps will be open while Sprinkle Road is closed. The on-ramps to I-94 that are currently closed are expected to be open on April 13, 2023. The I-94 Portage Road deck pours are complete. Work continues on sidewalk installation.

Village of Augusta. A summer water project which will also impact village roads is planned. Two water mains crossing M-96 and effected roads will be replaced.

City of Portage. A contract got awarded for the Shaver Road Project. The city is waiting for a bid letting date for the South Westnedge south of Centre project. A preconstruction meeting for the local streets program was held. Work will begin in mid-June. Traffic signal work is planned on Osterhout Avenue.

City of Kalamazoo. Three grants were received: a \$12 million dollar rebuilding the city grant, a safety grant, and a \$6 million dollar planning grant for design of the downtown streets project. The

\$6 million dollar grant is being handled through the State of Michigan Local Agency Program process. The City of Kalamazoo will be working directly with the Federal Highway Administration (FHWA) for the Safety grant and the \$12 million dollar grant. Work continues on the contracts for submission to FHWA. Once the contracts are approved, the City of Kalamazoo will begin letting for project design. Design and bidding of the project is expected toward the end of the year with construction starting in 2024. The City of Kalamazoo met with the Michigan Office of Highway Safety Planning and the Michigan State Police regarding safety benefits resulting from the project. Based on the cost benefit analysis, the biggest benefit of the two-way street conversion is crash reduction savings of \$21 million dollars over 20 years which will offset construction costs. The Patterson bridge is currently closed and will be through the summer. There are no delays on the project. A resurfacing project on West Michigan Avenue from Lovell to Main will begin April 3, 2023. The last portion of the Stadium Drive project including landscaping will be completed. \$1.5 million dollars of sidewalk work will be completed. Lots of utility work is anticipated. The Whites Road and Westnedge project is scheduled for late in the season. Work will begin in May on the Ransom Street project. Maintenance and street resurfacing is also planned. In addition to traffic calming measures funded by the Foundation for Excellence, the city also received a \$1 million dollar grant toward traffic calming.

LAND USE/PLANNING AND ZONING-

Michigan Department of Transportation. A new electronic signature tool called OneSpan replaces DocuSign. Registration is open for training on the new tool.

Oshtemo Township. The Downtown Development Authority recently closed on property at 6627 Stadium Drive. This will allow the township to explore options to realign Atlantic Avenue. Construction is anticipated for 2026. Oshtemo Township is moving forward with its mixed-use district. Oshtemo Township set aside American Rescue Plan Act funds for a Comprehensive Master Plan.

City of Kalamazoo. Public engagement continues for the two-way conversion with plans to attend the Stuart Neighborhood meeting next week and give them an update of proposed changes. Kalamazoo Avenue plans will be released the week of May 22, 2023 for feedback and comments.



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TO: KATS Policy Committee

FROM: Steven Stepek, KATS Executive Director

DATE: March 20, 2023

SUBJECT: Southcentral Michigan Planning Council Report

During the month of February 2023, KATS staff worked on the Michigan Department of Transportation (MDOT) Planning Activities for the Southcentral Michigan Planning Council (SMPC). Work was concentrated in the following activities:

- Participated in the MDOT February Rural Task Force (RTF) monthly meeting
- Coordinated scheduling and facilitated meeting of the Coldwater-Quincy Small Urban task force to discuss possible changes in the 2023 and 2025 approved projects. Meeting had to be rescheduled and noticed due to the February 23 ice storm
- Attended online PASER training in preparation for 2023 data collection
- Continued to work with Rural Task Force and Small Urban eligible agencies to resolve programming issues and answer questions on procedures. Recent action included the Coldwater-Quincy small urban meeting and reprogramming of 2024 funding for Calhoun and Branch counties
- Continued work on 2022 Federal Aid Road Condition Reports for Region 3 counties
- Worked with consultant KFH and Southwest Michigan Planning Council to schedule and generate contact list for a meeting to discuss development of regional coordinated transportation plan. The plan will identify mobility needs for users such as older adults, people with disabilities and people with lower incomes. It is scheduled for March 14 from 10:00 to 11:30

Anticipated future activities include:

- Continued work on the regional coordinated transportation plan as needed
- Updating and entering project data in JobNet for the 2023 - 2026 Transportation Improvement Programs as project data sheets are submitted or as otherwise needed
- Scheduling and facilitating public meetings for consideration and approval of Rural Task Force and Small Urban changes to the 2023 – 2026 Transportation Improvement Program as needed.
- Completing Road Condition reports for Region 3 counties and uploading to the SMPC website's Transportation page
- Attend 2023 PASER Rating Training Sessions
- Scheduling and performing 2023 PASER ratings in the field

KALAMAZOO AREA TRANSPORTATION STUDY POLICY COMMITTEE

DRAFT Minutes of the February 22, 2023 Meeting

CALL TO ORDER

The February 22, 2023 Policy Committee Meeting was called to order at 9:03 a.m. at Metro in Kalamazoo, by Vice-Chairperson Heiny-Cogswell.

INTRODUCTIONS

Introductions were made by all present.

ROLL CALL

Meeting attendance was recorded on the sign-in sheet.

MEMBERS PARTICIPATING

Curtis Aardema	Central County Transportation Authority
Rob Britigan, Treasurer	City of Parchment
Tim Frisbie	Village of Vicksburg
John Gisler	Kalamazoo County
Libby Heiny-Cogswell	Oshtemo Township
Jeff Heppler	Village of Augusta
Lisa Imus	Village of Lawton
Martin Janssen	Kalamazoo County Transportation Authority
Pat McGinnis	City of Portage
Sherine Miller	Kalamazoo Township
Chris Praedel	City of Kalamazoo
Jerry VanderRoest	Charleston Township
Mark Worden	Road Commission of Kalamazoo County

MEMBERS ABSENT

Marsha Drouin	Richland Township
Jeff Franklin	Michigan Department of Transportation, Planning
Robert Henderson	Van Buren Public Transit
Sarah Joshi	City of Galesburg
Greg Kinney	Van Buren County Road Commission
Tracy Locey	Brady Township
Pete Pfeiffer	Michigan Department of Transportation, TSC
Jeff Sorensen	Cooper Township
Randy Thompson, Chair	Comstock Township
Don Ulsh	Schoolcraft Township

OTHERS PARTICIPATING

Cheri Bell	Oshtemo Township
Sean McBride	Central County Transportation Authority

Megan Mickelson
Fred Nagler
Elizabeth Rumick
Jordan Smith
Steve Stepek
Ali Townsend

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CHANGES OR ADDITIONS TO THE AGENDA

Stepek stated later in the meeting that the Fiscal Year 2023 Unified Planning Work Program Amendment is also an action item although it was not listed as such on the agenda.

APPROVAL OF THE AGENDA

Britigan moved, and it was duly seconded by Janssen, **“to approve the agenda of the February 22, 2023 Policy Committee Meeting.”** MOTION CARRIED.

PUBLIC COMMENTS

Selden of Bike Friendly Kalamazoo (BFK) announced this year’s annual Bike Week will be held May 13, 2023 through May 20, 2023. Selden brought examples of bike related literature that is available for municipalities to distribute. After handing out the ‘Invitation to Participate in Kalamazoo Bike Week’ form, Selden encouraged agencies to complete and return it to Selden by the deadline of April 15, 2023. BFK mini grant applications are available and award recipients are decided by April 2, 2023. Funds can be used for such items as bike locks, bike racks, and bike lights.

CONSENT AGENDA

- ACCEPTANCE OF THE TREASURER’S REPORTS
- ACCEPTANCE OF THE TECHNICAL COMMITTEE REPORTS
- ACCEPTANCE OF THE SOUTHCENTRAL MICHIGAN PLANNING COUNCIL REPORTS
- APPROVAL OF THE MINUTES FROM THE DECEMBER 21, 2022 MEETING

VanderRoest moved, and it was duly seconded by Aardema, **“to accept and approve the items on the Consent Agenda.”** MOTION CARRIED.

FISCAL YEAR 2022 AUDIT PRESENTATION AND REPORT

The Audit Governance Letter is included with the meeting materials along with a link to the Fiscal Year 2022 Audited Financial Statements. Jordan Smith, Principal Auditor from Maner Costerisan presented Kalamazoo Area Transportation Study (KATS) financial highlights for the fiscal year ending September 30, 2022. Upon completion of the audit, Maner Costerisan issued a clean opinion, the highest level of assurance, that the financial statements present fairly in all material respects, the financial position of Kalamazoo Area Transportation Study as of and for the year ended September 30, 2022 in accordance with accounting principles generally accepted in the United States of America. There were no audit findings nor adjusting journal entries. The Current Ratio or ability to meet obligations, at September 30, 2022 was 2.6. Unrestricted Net Position, or the ability to operate without generating additional revenue is 27%. Graphs depicted 5-year trends of revenues, expenses, and total net position. During the audit, material deficiencies in internal controls were not identified. Upcoming accounting pronouncements to be aware of include reporting of accounting changes and error corrections, and

compensating absences liability reporting, GASB No. 100 and No. 101, respectively. Gisler asked how long it takes to complete the audit. Smith responded there are many variables including client preparation, responsiveness, and size.

FY 2023 – 2026 TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS

Referring to the proposed amendments included in the meeting packet, Stepek highlighted the Inkster Avenue bridge replacement is waiting for approval to get obligated. There are three new projects from the statewide safety program. The last project is an increase in funding for Central County Transportation Authority bus purchases. KATS Staff and Technical Committee recommends approval of the proposed amendments.

Heppler moved, and it was duly seconded by Janssen, **“to approve the FY 2023-2026 Transportation Improvement Program Amendments.”** MOTION CARRIED.

RESOLUTION OF SUPPORT FOR STATE TARGETS FOR BRIDGE, PAVEMENT, AND RELIABILITY

The Michigan Department of Transportation (MDOT) summary of state and national performance program targets for Bridge, Pavement, and Reliability is included in the packet. Stepek summarized the Metropolitan Planning Organization (MPO) may support the state targets or establish their own. If an MPO elects to establish their own performance measures, they must still support state targets. Therefore, Kalamazoo Area Transportation Study (KATS) has always adopted state targets. The last page of the MDOT data shows a nice summary. KATS is only under target in the National Highway System Bridge Deck Area category. Surface area of the 131 bridge is in desperate need of repair. Additionally, ratings were done before the I-94 bridge replacements. Stepek pointed out that the reliability conditions are a measure of travel time reliability as opposed to the system condition. If the system is congested nearly all the time, it is reliably congested so will have a high reliability rating. KATS Staff and the Technical Committee recommend approval of the statewide performance targets for bridge, pavement, and reliability.

Heppler moved, and it was duly seconded by Worden, **“to approve the Resolution of Support for State Targets for Bridge, Pavement, and Reliability.”** MOTION CARRIED.

FISCAL YEAR 2023 UNIFIED PLANNING WORK PROGRAM AMENDMENT

A link to the Amendment is included in the meeting materials. Stepek explained that since Kalamazoo Area Transportation Study (KATS) adopts the Unified Planning Work program (UPWP) several months prior to the start of the Fiscal Year, we have traditionally amended our budget mid-year to portray conditions more accurately. Key points of the amendment:

- The amendment adds \$2,863 of revenue to align with the Region Rural Task Force authorization approved after KATS development of the UPWP.
- There is a slight overall increase in Personnel Costs of 2.6% although there is no change to Direct Salaries.
- Direct Costs have been realigned for the purchase of Non-Motorized Equipment Counters.
- The Provisional Fringe and Indirect Rates did not change significantly [.07% and 1.1%, respectively].

Staff recommends that the Policy Committee approve the proposed FY 2023 UPWP Amendment.

Aardema moved, and it was duly seconded by Janssen, ***“to approve the Fiscal Year 2023 Unified Planning Work Program Amendment.”*** MOTION CARRIED.

URBANIZED AREA DISCUSSION

Maps of the new Census Urbanized Area are included in your packet. Stepek stated everything on the map is still eligible for funding through Kalamazoo Area Transportation Study (KATS). There is a change in the municipalities that make up the Rural Task Force and which municipalities are now their own Small Urban area. KATS received an increase in the Metropolitan Planning Organization (MPO) funding but will likely remain functionally flat on road and transit funding. Once the Michigan Department of Transportation reviews and updates the boundaries, KATS will smooth the boundaries. Change is anticipated in the urban and rural National Classification of Road Commission of Kalamazoo County roads which potentially will impact Act 51 funding. Worden expressed difficulty distinguishing boundaries on the maps. KATS Staff have created the same maps with different colors to make boundaries more visible. The U.S. Census Bureau redefined their definition of an urbanized area resulting in most MPO areas shrinking even though many experienced population growth. Members further discussed population and urban area changes. Heppler pointed out that the state will lose gas tax Act 51 revenue used to fund road maintenance with increased popularity of electric vehicles. To alleviate some of that loss, discussions have included adding highway tolls or considering millages. Gisler echoed Kalamazoo County and inclusive jurisdictions may need to consider millages to maintain roads. Stepek added Kalamazoo County is unusual in that it does not have a millage for road maintenance like other neighboring counties.

CONTRIBUTED SERVICE UPDATE

The contributed services year-to-date is included in your packet. Gisler asked what incentive agencies have to submit timesheets if Kalamazoo Area Transportation Study (KATS) continues to meet their required match. Stepek responded KATS may bill municipalities their signed agreement amount if KATS does not meet their requirement.

PUBLIC TRANSPORTATION UPDATES

Aardema reported Metro's Comprehensive Operational Analysis (COA) is wrapping up. The final presentation is available on the kmetro.com website. The Central County Transportation Authority (CCTA)/ Kalamazoo County Transportation Authority (KCTA) board, Metro Staff, and the community will determine which recommendations to implement. Janssen added some of the uncomplicated changes are expected to be implemented right away. Bell asked if there are plans to incorporate transit projects into the Kalamazoo County Master Plan. Aardema responded the new governance for the CCTA/KCTA boards may make this easier. It is important to integrate transit into the Kalamazoo County plans. One goal of the formally accepted new governance for the CCTA/KCTA boards is to create efficiencies in the organization. Changes include a new subcommittee structure, and a required rotation for board members. Janssen added FlixBus is taking over Greyhound. McBride reported FlixBus is a multi-national transportation conglomerate. FlixBus has been running parallel to Greyhound, but as of today, all ticketing and services transition to FlixBus software-based services. This has created an industry shakeup affecting passengers here and nationwide. Other transportation companies are also impacted. McBride reminded attendees to notify Metro of planned construction projects that will impact bus routes. Communication and planning is appreciated.

EXECUTIVE DIRECTOR'S REPORT

In addition to the memo included in the meeting materials, Stepek added Kalamazoo Area Transportation Study (KATS) was recently notified about Michigan Infrastructure Office funding for grant activities for federal infrastructure grants. \$240 thousand dollars was allocated for grant writing activities between the five counties, Battle Creek Area Transportation Study, and KATS.

NEW BUSINESS

No new business was brought forth.

PUBLIC COMMENTS

Selden of Bike Friendly Kalamazoo spoke for the second time. Complimentary yard signs are available reminding motorists to give bicyclists 5 feet of space when passing. Additionally, 'Welcome Bike Week' signs can be requested. Contact Selden for more information on bike banners for light poles made locally by Kalamazoo Banner Works.

MEMBER COMMENTS

Imus reported the Village of Lawton is gearing up for summer projects.

Frisbie, Village of Vicksburg, congratulated Rumick and Stepek for a clean audit. Britigan, City of Parchment echoed Frisbie.

Elaborating on previously discussed potential future gas tax shortfalls, Worden stated the Road Commission of Kalamazoo County (RCKC) is a no-taxing authority so cannot impose taxes. There will be several billions of dollars in shortfalls for road maintenance if electric vehicles progress creating challenges.

Gisler reported Kalamazoo County is discussing a potential millage for veterans. The commissioners are also reviewing funding of the Road Commission and how Road Commissioners are elected.

Heppler reported the Village of Augusta is now a Trailhead Town. The Village continues to look at linking trails to surrounding areas. A large water project with corresponding road construction is planned for the summer. The Village of Augusta received \$8 thousand dollars of American Rescue Plan Act (ARPA) money from the county. Heppler reported the Village of Augusta does have a road millage.

McGinnis stated the City of Portage is a willing participant and supportive of Bike Friendly Kalamazoo efforts.

Praedel congratulated Heiny-Cogswell and thanked her for her service. Heiny-Cogswell recently submitted her resignation as the Supervisor of Oshtemo Township effective May 1, 2023. The City of Kalamazoo passed an \$111.1 million dollar capital improvement budget this year. In addition to ARPA funds, and state grant funds, the City of Kalamazoo will receive \$12 million dollars from the federal government for the two-way street conversion. This unprecedented budget will include wastewater, sewer, water, road, and non-motorized upgrades.

Heiny-Cogswell reported the Oshtemo Township sewer project is out to bid again and is due March 9, 2023. Let Stepek know if you would be willing to serve as KATS Policy Committee Vice-Chair. Oshtemo Township may potentially vote to select a new Supervisor in April.

ADJOURNMENT

There being no further business, Vice-Chairperson Heiny-Cogswell adjourned the meeting at 10:21 a.m.

The next meeting of the Kalamazoo Area Transportation Study Policy Committee will be held on Wednesday, March 29, 2023 at 9:00 a.m.



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Consolidated Planning Grant-FHWA

Tier	Municipality/Agency	Third Party Contribution (In Kind and/or Cash)	Dues (cash) (Updated 9/22)	Votes	15% Increase to Third Party Contribution
1	City of Kalamazoo	\$22,000.00	\$ 1,800.00	3	\$25,300.00
1	City of Portage	\$22,000.00	\$ 1,800.00	3	\$25,300.00
1	Road Commission of Kalamazoo County	\$22,000.00	\$ 1,800.00	3	\$25,300.00
1	Van Buren County Road Commission	\$10,000.00	\$ 1,800.00	3	\$11,500.00
2	Kalamazoo County	\$6,000.00	\$ 120.00	2	\$6,900.00
2	Western Michigan University	\$6,000.00	\$ 120.00	2	\$6,900.00
2	Comstock Township	\$2,000.00	\$ 120.00	2	\$2,300.00
2	Kalamazoo Township	\$2,000.00	\$ 120.00	2	\$2,300.00
2	Oshtemo Township	\$2,000.00	\$ 120.00	2	\$2,300.00
2	Texas Township	\$2,000.00	\$ 120.00	2	\$2,300.00
3	City of Galesburg	\$1,200.00	\$ 60.00	1	\$1,380.00
3	City of Parchment	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Augusta	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Climax	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Lawton	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Mattawan	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Paw Paw	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Richland	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Schoolcraft	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Village of Vicksburg	\$1,200.00	\$ 60.00	1	\$1,380.00
3	Van Buren County	\$500.00	\$ 60.00	1	-----
3	Alamo Township	\$100.00	\$ 30.00	1	-----
3	Almena Township	\$100.00	\$ 30.00	1	\$115.00
3	Antwerp Township	\$100.00	\$ 30.00	1	\$115.00
3	Brady Township	\$100.00	\$ 30.00	1	\$115.00
3	Charleston Township	\$100.00	\$ 30.00	1	\$115.00
3	Climax Township	\$100.00	\$ 30.00	1	-----
3	Cooper Township	\$100.00	\$ 30.00	1	\$115.00
3	Pavilion Township	\$100.00	\$ 30.00	1	\$115.00
3	Paw Paw Township	\$100.00	\$ 30.00	1	\$115.00
3	Prairie Ronde Township	\$100.00	\$ 30.00	1	\$115.00
3	Richland Township	\$100.00	\$ 30.00	1	\$115.00
3	Ross Township	\$100.00	\$ 30.00	1	\$115.00
3	Schoolcraft Township	\$100.00	\$ 30.00	1	\$115.00
3	Wakeshma Township	\$100.00	\$ 30.00	1	\$115.00
	Kalamazoo County Transportation Authority/Metro Transit	\$10,330.00	\$ 960.00	2	\$11,880.00
	Central County Transportation Authority/Kalamazoo Metro Transit	\$10,330.00	\$ 960.00	2	\$11,880.00
	Van Buren County Public Transit	\$2,295.00	\$ 120.00	1	\$2,640.00
	Total	\$132,855.00	\$11,040.00		
	Total without strikethrough	\$130,955.00			\$151,980.00

Approved 2/25/2014
 Amended into Policy Committee Bylaws 3/26/2014

CPG Estimates	Match Needed	
FY24	\$601,000	\$133,270
FY25	\$613,020	\$135,935
FY26	\$623,580	\$138,277
FY27	\$634,352	\$140,666
FY28	\$645,339	\$143,102
FY29	\$656,546	\$145,587
FY30	\$667,977	\$148,122