

**Citizens Advisory Committee (CAC)  
of the  
Kalamazoo Area Transportation Study (KATS)**

Thursday, July 21, 2022 at 9:00 AM via Zoom  
Meeting Minutes

**CALL TO ORDER**

The meeting was called to order by Megan Mickelson at 9:00 AM

**INTRODUCTIONS**

Introductions were made by those present.

**MEMBERS PRESENT**

Kay Chase  
Marc Irwin  
Paul Sotherland

**OTHERS PRESENT**

Megan Mickelson  
Ryan Minkus  
Maggie Slocum  
Ali Townsend

**MEMBERS ABSENT**

Brendan Molony  
Craig Williams

**CHANGES/ADDITIONS TO THE AGENDA**

No changes or additions were made.

**APPROVAL OF THE AGENDA**

Motion to approve the agenda as presented by Sotherland, Support by Irwin. Motion Approved.

**APPROVAL THE APRIL 7, 2022 MINUTES**

Motion to approve the April 7, 2022 meeting minutes by Sotherland, Support by Irwin. Motion Approved.

**PUBLIC COMMENTS**

No public comments were made.

**FY 23-26 TRANSPORTATION IMPROVEMENT PROGRAM (TIP) UPDATE**

Mickelson reported that the FY 23-26 TIP is now complete and approved. The KATS website includes the approved document as well as links for maps on projects that are part of the document.

**NON-MOTORIZED DATA COLLECTION**

Mickelson gave a brief demonstration of the new QuickCapture application that KATS staff is using to collect existing non-motorized data this summer. The application allows staff to collect precise location information on non-motorized facilities that is then automatically converted to a shapefile,

which is used for mapping purposes. This project will help complete the data inventory for sidewalks and shoulders.

Sotherland inquired about others assisting in the data collection and what the cost would be for a license to use the QuickCapture application. Mickelson stated that only staff is collecting data at this time and will need to look into the cost of the application.

**PUBLIC COMMENTS**

No public comments were made.

**MEMBER COMMENTS**

No member comments were made.

**ADJOURNMENT**

Meeting was adjourned at 9:30 AM

DRAFT