

KALAMAZOO AREA TRANSPORTATION STUDY

TECHNICAL COMMITTEE MEETING  
MINUTES FEBRUARY 10, 2022 - 9:30 A.M.

**CALL TO ORDER**

The February 10, 2022 Technical Committee Meeting was called to order at 9:30 a.m. at Kalamazoo Metro, by Vice-Chair Jodi Stefforia in substitution for Chair Ryan Minkus.

**ROLL CALL**

Meeting attendance was recorded on the sign-in sheet. Introductions were made by all present.

**MEMBERS PRESENT**

Christina Anderson	City of Kalamazoo
Muhammad Arif	City of Portage
Mickey Bittner	Village of Paw Paw
Kendra Gwin	City of Portage
Todd Hackenberg	Village of Lawton
Robert Henderson	Van Buren Public Transit
Jeff Heppler	Village of Augusta
Jim Hoekstra	Road Commission of Kalamazoo County
Anna Horner	Oshtemo Township
Anthony Ladd	City of Kalamazoo
Iris Lubbert	Oshtemo Township
Jodie Lynch	Central County Transportation Authority
Jim Mallery	Village of Vicksburg
Dennis Randolph	City of Kalamazoo
Ryan Russell	Village of Schoolcraft
Brian Sanada	Michigan Department of Transportation, Region
Jodi Stefforia, Vice-Chair	Comstock Township
Nancy Stoddard	City of Parchment
Greg Vlietstra	Kalamazoo County Transportation Authority
Luke Walters	Michigan Department of Transportation, Statewide Planning
George Waring	City of Kalamazoo
Mark Worden	Road Commission of Kalamazoo County

**OTHERS PRESENT**

Philip Doorlag	Wightman & Associates
Jamie Harmon	City of Portage
Fred Nagler	Kalamazoo Area Transportation Study
Elizabeth Rumick	Kalamazoo Area Transportation Study
Paul Sotherland	KATS Citizens Advisory Committee
Steve Stepek, AICP	Kalamazoo Area Transportation Study
Ali Townsend	Kalamazoo Area Transportation Study

## **CHANGES OR ADDITIONS TO THE AGENDA**

Stefforia and Stepek agreed the Non-Motorized Subcommittee meeting update would be discussed during the New Business section of the meeting.

## **APPROVAL OF THE AGENDA**

MOTION by Heppler, SECOND by Worden, ***“to approve the February 10, 2022 Technical Committee Agenda as amended.”*** MOTION APPROVED.

## **MINUTES FROM THE DECEMBER 2, 2021 MEETING**

Draft minutes from the December 2, 2021 meeting were included in the meeting materials.

MOTION by Worden, SECOND by Heppler, ***“to approve the minutes from the December 2, 2021 Technical Committee Meeting.”*** MOTION APPROVED.

## **POLICY COMMITTEE REPORT**

Stepek reported on behalf of the Kalamazoo Area Transportation Study (KATS) Policy Committee, all items recommended by the Technical Committee were approved, including the December Transportation Improvement Program Amendments.

## **PUBLIC COMMENTS**

No public comments were made.

## **TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS**

Stepek explained the Transportation Improvement Program (TIP) Amendments were an enclosure in the meeting packet. The newest version was updated to include recent changes related to the new federal transportation bill. KATS is in the middle of the TIP development process and preparing for the TIP lockdown in April. Stefforia asked what the limits are of the M-96 Michigan Department of Transportation job. Stepek responded this job barely comes into Kalamazoo County but since the Battle Creek Metropolitan Planning Organization designated it as regionally significant, KATS then is required to add it to the TIP.

MOTION by Sanada, SECOND by Heppler, ***“to approve the Transportation Improvement Program Amendments.”*** MOTION APPROVED.

## **FISCAL YEAR 2023-2026 PRIORITIZED PROJECT LIST**

This draft list was included in the meeting materials. Stepek explained this is the full, master list of all projects which is then reviewed and scored by the TIP Sub-Committee and presented for public comment to determine the final TIP. Projects that are not funded become the Illustrative Project List.

MOTION by Worden, SECOND by Gwin, ***“to approve the Fiscal Year 2023-2026 Prioritized Project List.”*** MOTION APPROVED.

## **FISCAL YEAR 2023-2026 DRAFT PROJECTS**

Stepek explained that since this project list is continually changing, a handout of the current list was made available as opposed to including it in the meeting packet. After scoring and review of the master project list, the TIP Sub-Committee creates this project list which assigns funds to projects. The TIP Sub-Committee will be meeting again directly following this meeting.

## **PUBLIC TRANSPORTATION UPDATES**

Lynch reported Metro's Comprehensive Operations Analysis is in process. A presentation and public engagement are scheduled for February 14, 2022.

## **STATUS REPORTS**

### **ROADS-**

Ladd reported the City of Kalamazoo culvert replacement project on Stadium Drive will begin soon.

Harmon reported the City of Portage Lovers Lane Reconstruction project bids came in at 11 percent under estimate. Romence Road from Angling Road to Oakland Drive is out for bid. The Shaver Road and Portage Road projects scheduled for 2024 are under design. A Request for Proposals is being issued today for engineering for the South Westnedge project.

Hoekstra reported the Road Commission of Kalamazoo County has received several project bids under estimates, two jobs are planned for a March letting. Worden elaborated the Lake Street project has been postponed due to material shortages related to supply chain issues.

Heppler from the Village of Augusta announced Augusta Drive project bids are in. The Village's Washington Street and Washington Street bridge grant projects are moving forward.

Mallery updated that the Village of Vicksburg downtown project is expected to be complete in mid-March.

Sanada reported the Michigan Department of Transportation I-94 project Portage Road bridge deck will be poured soon.

### **LAND USE/PLANNING AND ZONING-**

Anderson reported the City of Kalamazoo is performing zoning updates in-house.

Lubbert stated Oshtemo Township is hiring McKenna to do a 5G ordinance.

### **NEW BUSINESS**

As previously discussed, Stepek reported on the first quarterly Non-Motorized Subcommittee meeting. Lots of feedback and comments were received on the non-motorized map which is also posted on the katsmpo.org website. Staff are working to make the map more usable with improvements to the legend and fields. An update on the next quarterly Non-Motorized Subcommittee meeting will be an agenda item for the Technical Committee meeting.

Stepek announced the new PASER training schedule is out and available and encouraged attendees to sign-up and attend the training.

### **PUBLIC COMMENTS**

No public comments were made.

### **ADJOURNMENT**

The meeting adjourned at 9:56 a.m.

*The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, March 10, 2022 at 9:30 a.m.*

*Approved 3/10/22 (er)*