

KALAMAZOO AREA TRANSPORTATION STUDY
TECHNICAL COMMITTEE MEETING
APPROVED MINUTES JANUARY 9, 2020 - 9:00 A.M.

CALL TO ORDER

The January 9, 2020 Technical Committee Meeting was called to order at 9:00 a.m. by Chair Kathy Schultz.

ROLL CALL

The sign in sheet was circulated during the meeting. Introductions were made by those present.

MEMBERS PRESENT

Barry Anttila	Van Buren County Road Commission
Muhammad Arif	City of Portage
Rebekkah Ausbury	Road Commission of Kalamazoo County
Mickey Bittner	Village of Paw Paw
Ben Clark	Oshtemo Township
Orrin Dorr	City of Kalamazoo
Chris Forth	City of Portage
Jeff Franklin	MDOT, Statewide Planning
Kendra Gwin	City of Portage
Jamie Harmon	City of Portage
Robert Henderson	Van Buren Public Transit
Jeff Heppler	Village of Augusta
Lotta Jarnefelt	Kalamazoo County
Jim Mallery	Village of Vicksburg
Ryan Minkus, Vice-Chair	Road Commission of Kalamazoo County
Michelle O'Neill	MDOT, TSC
Abhishek Prodduturi	City of Kalamazoo
Katie Reilly	City of Kalamazoo
Ryan Russell	Village of Schoolcraft
Brian Sanada	MDOT, Region
Kathy Schultz, Chair	Central County Transportation Authority
Jodi Stefforia	Comstock Township
Nancy Stoddard	City of Parchment
Greg Vliestra	Kalamazoo County Transportation Authority

OTHERS PRESENT

Lawrence Hummel	HRC
Megan Mickelson	KATS
Fred Nagler	KATS
Elizabeth Rumick	KATS
Hailey Savola	HRC
Jonathan R. Start	KATS
Steve Stepek	KATS
Randy Wilcox	HRC

CHANGES OR ADDITIONS TO THE AGENDA

Stepek stated agenda item 8: DRAFT KATS TITLE VI PLAN, is enclosure only and not an action item.

APPROVAL OF THE AGENDA

MOTION by Heppler, SECOND by Minkus, *“to approve the January 9, 2020 Technical Committee Agenda with change noted above.”* MOTION APPROVED.

MINUTES FROM THE DECEMBER 5, 2019 MEETING

MOTION by Forth, SECOND by Heppler, *“to approve the minutes from the December 5, 2019 Technical Committee Meeting.”* MOTION APPROVED.

POLICY COMMITTEE REPORT

Steppek reported the Policy Committee met December 18, 2019 and had a great holiday breakfast. The Policy Committee approved the FY2020-2023 Transportation Improvement Program December 2019 Amendments. The committee approved the Resolution of Support for the Village of Paw Paw Transportation Alternatives Program Project Application and the 2020 Policy Committee Meeting Schedule with moving the April 2020 meeting one week earlier.

CITIZENS' COMMENTS

No citizens' comments were made.

DRAFT KATS TITLE VI PLAN

Steppek referred to the recently updated draft KATS Title VI: Non-Discrimination Plan included in the meeting materials. During the KATS Certification Review in November, 2019 the recommendation was made to update the plan from its previous 2011 version. KATS is accepting comments and questions on the plan which will be presented next month for adoption. Schultz inquired whether or not it would make sense to change the Executive Director contact to the new one since the transition will occur in May, 2020. Steppek responded, that will be handled as a minor update to the plan. Minkus inquired if it would make sense to red line the changes that were made to the plan. Steppek explained that since it was a major overhaul or wholistic rewrite, that was not done.

FY 19 OBLIGATED PROJECT REPORT

Steppek asked attendees to review the enclosed FY 2019 Obligated Project Report and let KATS know if there are any questions or comments. This is the KATS standard, required, year-end project report for informational purposes.

PUBLIC TRANSPORTATION UPDATES

Schultz reported Metro continues the Youth Mobility Program which gave 101,000 rides as of January 1, 2020. Metro continues work on new student bus passes to be rolled out in February, 2020 as well as program plans for Fall 2020 school year. Central County Transportation Authority (CCTA) .9 millage rate request will be on the March, 2020 ballot. CCTA released a special report highlighting 2019 accomplishments and includes information on the upcoming millage request.

STATUS REPORTS

ROADS-

Dorr updated the City of Kalamazoo submitted Oakland Drive project for obligation.

Harmon stated City of Portage continues to wait for bid lettings.

Sanada referred to the Driving Change: A Model for Bicycle Safety Education handout which explains the bicycle safety education campaign. Sanada invited attendees to the Driving Change Program with Mike Smith, hosted by the MDOT Regional office on January 16, 2020 at 10:30 a.m.

Heppler reported the Village of Augusta received board approval on bids for 2020 road projects included in the five-year plan. The village is rebuilding several small roads and able to add an additional project.

RCKC Non-motorized:

FY	Job No.	Description	Status
2019	202047	Drake Rd Trail – Green Meadow to W. Main.	Carry over to 2020.
2020	127385	Drake Rd Trail – KL Ave to Green Meadow	Final plans turned in, waiting letting confirmation.
2020	205109	KRVT #6 – 35 th St to McCollum	03/2020 Letting
2020	206301	Stadium Dr Sidewalk – Quail Run to 11 th St.	01/2020 GI, final plan prep

RCKC Road Updates:

FY	Job No.	Description	Status
2019	120246	D Ave – Rolling Meadows to Douglas D Ave – 17 th St. to Riverview Dr.	Contractor strike. Carry over to 2020.
2019	202857	8 th St. – S Ave. to R Ave.	Bid 11/2019 (-8%) Waiting award.
2020	202433	Local Bridge Program (29 th St, 35 th St, 9 th St, Portage Rd) Preventive Maintenance	02/2020 Letting
2020	130824	Drake Rd. – Parkview to W. Main	02/2020 Letting
2020	207248	S Ave. – 34 th to 36 th St.	02/2020 Letting
2020	130143	U Ave. – 29 th St. to 32 nd St.	02/2020 Letting
2020	207188	Systemic Signs	Bid 12/2019 (-18%) Waiting award.
2020	207249	G Ave. – 2 nd St. to 6 th St.	12/2019 GI, final plan prep.
2021	206265	Sprinkle Rd. – Milham to N Ave.	Preliminary plan prep.

RCKC Other Updates:

- 2019 had us complete ±200 total projects.

O'Neill reported Michigan Department of Transportation estimates received for its I-94 paving job on 12th Street to the Van Buren County Line were substantially higher than expected even when changing to a lower-grade asphalt mix. Agencies may want to allow for similar significant project price increases exceeding original engineer estimates.

LAND USE/PLANNING AND ZONING-

Jarnefelt reported Kalamazoo County Remonumentation Plan is due March 1, 2020. County Surveyor Gary Hahn will present the plan on February 4, 2020 at 4:00 p.m. which must then be approved by the County Board.

Forth invited attendees to the City of Portage, Portage Road Corridor public open houses on February 10, 2020 at 3:00 p.m. and 6:00 p.m. The plan includes revitalizing the Portage Road commercial corridor from East Centre Avenue to East Osterhout Avenue and road diet. The result will be enhancement and improved pedestrian and motorist safety. The city is working on improving brick and mortar retail by obtaining market analysis with a consultant. Portage has two mixed-use development projects, one in Greenspire and one in Woodbridge Hills. The city is wrapping up its 2020-2030 Capital Improvement Plan which will be presented to the planning committee in February.

Rielly reported City of Kalamazoo will rezone areas including live and work type 1 and 2 nodes. Parkview neighborhood plan is almost done while Douglas, Stewart and West Main Hill neighborhood plans are in process.

Stoddard reported the City of Parchment has taken back the mill properties and is working on the Master Plan. The Planning Commission is looking at mixed-use zoning for that area and partnered with the county Brownfield authority to assist with development.

Stefforia reported Comstock Township Planning Commission meeting will stream live on Facebook tonight at 7:00pm. The Township is discussing new zoning for the Comstock Centre Place redevelopment.

Clark reported Oshtemo Township hired Iris Lubbert as a new Planning Director.

NEW BUSINESS

Steppek reminded the group to submit Contributed Service Time Sheets to KATS since very few have been turned in. If not yet done so, KATS 2021 Third Party Contribution assurances should be signed and returned to KATS as soon as possible. There is favorable interest in the upcoming KATS 101 Training and still time to sign up to attend. KATS received final allocations for fiscal 2020 which are similar to what was programmed and noted agencies obligated extremely well and are now locked in. City of Portage Oakland Drive project was not obligated but will be completed shortly. There may be a change of 30,000-50,000 dollars. KATS is developing a separate Consultation Plan and seek agency input on public engagement procedures and contacts. KATS is updating Congestion Management process and seeking volunteers to review the process. KATS is starting the Metropolitan Transportation Plan this month and will request data. KATS is looking for volunteers for a new Non-Motorized Subcommittee. KATS will issue data requests for land use, non-motorized, capital improvement and master plan projects that were done recently or will be done soon.

Start attended yesterday's Transportation Asset Management Council Meeting and reported the council is working on getting planned projects into their maps so they are available for anyone to look at. The council reminds Act 51 agencies that this is required. The first step is to transfer over state Transportation Improvement Program projects. KATS inquired what other information agencies would like to see in addition to the standard project location, timing and type. KATS appreciates agencies getting capital program data to us.

In response to an inquiry, Jarnefelt stated that the state files every county on a five-year schedule. Kalamazoo was scheduled for 2019 although will be completed in the spring due to weather complications.

ADJOURNMENT

There being no other business, the January 9, 2020 Technical Committee Meeting was adjourned at 9:31 a.m.

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, February 13, 2020 at 9:00 a.m. at Metro, 530 N Rose St.