



The Metropolitan Planning Organization for the Greater Kalamazoo Area

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TO: Kalamazoo Area Transportation Study Technical Committee

FROM: Jonathan Start, Executive Director

DATE: November 27, 2019

SUBJECT: TECHNICAL COMMITTEE MEETING
THURSDAY, December 5, 2019 - 9:00 A.M.
Metro
530 N. Rose ST, Kalamazoo

The Kalamazoo Area Transportation Study Technical Committee will be meeting on Thursday, December 7, 2019 at 9:00 a.m. at Metro, 530 N. Rose St. The following materials are included in your meeting packet:

1. Agenda for the December 7, 2019 Meeting
2. Draft Minutes of the November 7, 2019 Meeting
3. Transportation Improvement Program Amendments
4. Meeting Calendar for 2020

Please provide a **written status report** for your agency regarding road and/or planning updates.

Please remember that time sheets are due by the 15th of each month.

KALAMAZOO AREA TRANSPORTATION STUDY

TECHNICAL COMMITTEE MEETING
DECEMBER 7, 2019 - 9:00 A.M.
Metro, 530 N. Rose St, KALAMAZOO

AGENDA

Please limit public comments to 4 minutes.

1. CALL TO ORDER
2. ROLL CALL (Sign-in Sheet Circulated)
3. CHANGES OR ADDITIONS TO THE AGENDA
4. APPROVAL OF THE AGENDA **(ACTION)**
5. MINUTES FROM THE NOVEMBER 7, 2019 MEETING **(ENCLOSURE) (ACTION)**
6. POLICY COMMITTEE REPORT
7. CITIZENS' COMMENTS (Non-agenda Items)
8. TRANSPORTATION IMPROVEMENT PROGRAM AMENDMENTS **(ENCLOSURE) (ACTION)**
9. NOMINATION & ELECTION OF TECHNICAL COMMITTEE OFFICERS **(ACTION)**
10. 2020 TECHNICAL COMMITTEE MEETING SCHEDULE **(ENCLOSURE) (ACTION)**
11. PUBLIC TRANSPORTATION UPDATES
12. STATUS REPORTS
 - a. ROADS - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
 - b. LAND USE/PLANNING AND ZONING - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
13. NEW BUSINESS
14. ADJOURNMENT

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, January 9, 2019 at 9:00 a.m. at Metro, 530 N Rose St.

KALAMAZOO AREA TRANSPORTATION STUDY

TECHNICAL COMMITTEE MEETING
DRAFT MINUTES NOVEMBER 7, 2019

CALL TO ORDER

The November 7, 2019 Technical Committee Meeting was called to order at 9:12 a.m. by Chair Chris Forth.

ROLL CALL

The sign in sheet was circulated during the meeting. Introductions were made by those present.

MEMBERS PRESENT

Barry Anttila	Van Buren County Road Commission
Ben Clark	Oshtemo Township
Orrin Dorr	City of Kalamazoo
Chris Forth, Chair	City of Portage
Kendra Gwin	City of Portage
Jeff Heppler	Village of Augusta
Anthony Ladd	City of Kalamazoo
Ryan Minkus	Road Commission of Kalamazoo County
Michelle O'Neil	MDOT, TSC
Abhishek Prodduturi	City of Kalamazoo
Ryan Russell	Village of Schoolcraft
Brian Sanada	MDOT, Region
Kathy Schultz, Vice Chair	Central County Transportation Authority
Nancy Stoddard	City of Parchment
Tim Woodhams	Village of Mattawan
Mark Worden	Road Commission of Kalamazoo County

OTHERS PRESENT

Jamie Harmon	City of Portage
Lawrence Hummel	HRC
Jodie Lynch	Central County Transportation Authority
Megan Mickelson	KATS
Jesse Morgan	HRC
Fred Nagler	KATS
Elizabeth Rumick	KATS
Hailey Savola	HRC
Jonathan R. Start	KATS
Steve Stepek	KATS

CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions to the agenda were made.

APPROVAL OF THE AGENDA

MOTION by Minkus, SECOND by Heppler, *“to approve the November 7, 2019 Technical Committee Agenda.”* MOTION APPROVED.

MINUTES FROM THE OCTOBER 10, 2019 MEETING

Central County Transportation Authority Metro will implement Oshtemo Township route changes in fall 2020.

MOTION by Schultz, SECOND by Minkus, *“to approve the minutes from the October 10, 2019 Technical Committee Meeting as clarified.”* MOTION APPROVED.

POLICY COMMITTEE REPORT

Start reported the Policy Committee met on October 30, 2019 and approved the FY 2020-2023 Transportation Improvement Program Amendments and the FY 2020 Transportation Improvement Program Amendment Schedule.

CITIZENS' COMMENTS

No citizen's comments were made.

RESOLUTION OF SUPPORT FOR CALENDAR YEAR 2020 STATE SAFETY TARGETS

Referring to material in the meeting packet, Start noted the downward safety forecast trend and explained the option of adopting state targets. Kalamazoo Area Transportation Study supports State Safety Targets as presented and recommends the Technical Committee approve the resolution of support.

MOTION by Heppler, SECOND by Minkus, *“to approve the Resolution of Support for Calendar Year 2020 State Safety Targets.”* MOTION APPROVED.

NOMINATION COMMITTEE FOR TECHNICAL COMMITTEE OFFICERS

Start reported Technical Committee Officers serve two-year terms which expire at the next meeting. Current Vice Chair Schultz can move up to Chair and Minkus volunteered to serve as Vice Chair. O'Neil and Heppler volunteered to serve on the nomination committee. Election and voting will occur at the December 5, 2019 meeting.

PUBLIC TRANSPORTATION UPDATES

Woodhams asked if Metro buses could serve Mattawan. Schultz responded the Central County Transportation Authority (CCTA) has fixed boundaries but could look into using a 15-passenger van or Metro Connect rideshare program in the future while coordinating with specific employers. Metro micro transit zone-based routes may be a possibility. O'Neil noted coordinating with Michigan Department of Transportation MichiVan may be an option.

Shultz reported Central County Transportation Authority (CCTA) outside the boundaries Route 20-East Comstock Township M-96 corridor mainly serves seasonal summer employment and ridership. The Board will take action in two weeks to terminate the service due to current low ridership of 150 per month, and will consider a smaller vehicle concept or specific employer schedules to serve the area. Although successful, giving 60,000 rides in its beginning two months of service, the Youth Mobility Program issues include incidents of fighting and arrest at the Transportation Center, standing crush capacity vehicle load between 2:00 p.m. and 4:00 p.m. on four routes near high schools including Westnedge, Alamo, Burdick and Duke, and fraud of students selling their bus passes to the general public. Therefore, program changes and rollouts will be made in the next two months. On November 18, 2019, the CCTA Board will approve a .9 millage rate for the March 10, 2020 election. Kalamazoo County Transportation Authority millage will be in the 2021.

STATUS REPORTS

ROADS –

O'Neil reported Michigan Department of Transportation asphalt projects are wrapping up for winter so currently there is a lot of permit work, such as City of Kalamazoo water main projects underway.

Harmon reported City of Portage Zylman Avenue project may be paved next week but will most likely be finished in spring of 2020. East Center Avenue project is expected to have a January bid letting. Both South Westnedge projects including north of I-94 and South Westnedge and Shaver Road will have February bid letting. The City awarded engineering for the 2021 East Milham Road South Westnedge to Portage Road project.

Heppler stated projects are complete for the year and Augusta is happy with updates. The board met to discuss the 5-year plan. The Village is looking at potential water projects and a bridge project.

Dorr reported City of Kalamazoo South Pitcher Street and West Michigan Avenue project is in the close out stage with a final review soon. Cork Street project has a conflict with the gas main and location of water main replacement. The City is working with Consumers Energy to come up with a gas main plan and complete the work in early spring. The entire project has a target completion of 2020. Howard Street Pathway Bridge costs are below engineer estimates and the City is working with Western Michigan University to plan tree removal prior to project starting next year. CDM Smith performed a study on converting downtown one-way streets to two-way streets and presented initial findings. Conversion of Kalamazoo and Michigan Streets would offer the same or improved quality of service as what have now. Members noted this has been previously studied and challenges exist.

RCKC Non-motorized:

- Drake Road Trail: Phase 1 stabilizing site for winter. Contractor to return in 2020. Phase 2 (Stadium to W. Michigan) working to revise project limits to allow the project to move forward.
- Kalamazoo County Parks River Valley Trail, Final plans are turned in to MDOT. Looking at project limits changes as we continue to work through issues with railroad.
- Stadium Drive Trail: Phase 1 Quail Run to 11th, Targeting January Grade Inspection and May 2020 letting.

RCKC Road Updates:

- D Avenue from Rolling Meadows Drive to Douglas Avenue & D Avenue from 17th Street to Riverview Drive: Will carry over to 2020.
- Riverview Drive from G Avenue to Mt. Olivet. Top course HMA paved. Project will carry over to 2020.
- 8th Street from R Avenue to S Avenue: 7.95% under estimate, overmatched so no federal aid bid savings..
- 2020: G Avenue from 2nd Street to 6th Street. Turned in for December GI, April letting.
- 2020: Local Bridge Program (29th St, 35th St, 9th St, Portage Rd) Preventive Maintenance projects. Final plan turn in this month for February letting.
- 2020: Drake Road from Parkview to M-43. Signals/Road work. Final plan turn in this month for February letting.
- 2020: S Avenue from 34th Street to 36th Street. Final plans in for January letting.
- 2020: Systemic Signs (South County): Final plans turned in for December letting.
- 2020: U Avenue from 29th Street to 32nd Street: Final plans in for January letting.
- 2021: Sprinkle Road from Milham Avenue to N Avenue. Having conversations with Lansing staff on schedule to coordinate with I-94 work

RCKC Other Updates:

- Thanks to all who attended the RCKC 110th Anniversary Open House
- RTF #3 meeting at RCKC 11/7 at 2 PM
- RCKC 5-year Capital Improvement Plan is available on the website for review and comment.

Sanada announced Chris Valvano is the new Michigan Department of Transportation- Transportation Alternatives Program (TAP) Coordinator. The website will be updated soon.

LAND USE/PLANNING AND ZONING –

Schultz inquired about when Stryker will occupy its new facility in Portage. Forth stated the city granted a temporary Certificate of Occupancy. Near Stryker, FedEx is breaking ground on its new distribution center on Portage Road in Portage with occupancy expected late 2020.

NEW BUSINESS

Start announced The Federal Highway Administration and Federal Transit Administration will be conducting a Certification Review of the Kalamazoo Area Transportation Study Planning Process on November 13-14, 2019 with open public involvement session the evening of November 12, 2019. Start reminded the group to submit status reports in writing a week prior to the meetings as Road Commission of Kalamazoo County is doing. This assists with proper recording in the minutes and in retaining what was said during meetings.

Stepek reminded the group that time sheets are due the 15th of the month which is approaching as the deadline for October time sheets.

O'Neil reminded that Michigan Department of Transportation Mi Drive traffic information website is available and especially helpful for winter driving.

ADJOURNMENT

There being no other business, the November 7, 2019 Technical Committee Meeting was adjourned at 9:49 a.m.

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, December 5, 2019 at 9:00 a.m. at Metro, 530 N Rose St.

What is the TIP?

The Transportation Improvement Program (TIP) is an outline of transportation projects programmed in the Kalamazoo Area Transportation Study (KATS) Planning Area for Fiscal Year (FY) 2020-23. This area includes all of Kalamazoo County and Almena Township, Antwerp Township, Paw Paw Township, Waverly Township, and the Villages of Paw Paw, Lawton, and Mattawan in Van Buren County.

The Metropolitan Planning Area

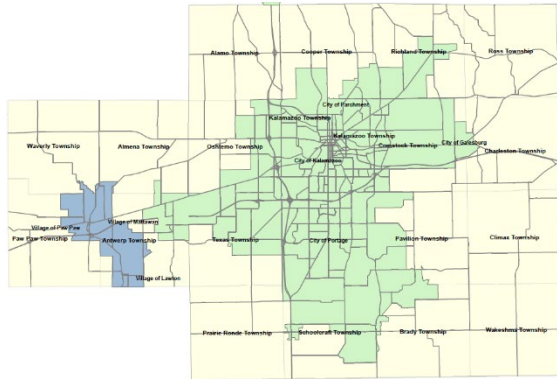


Figure 1: Map of KATS MPO and Urbanized Area

The TIP, as required by federal regulations, addresses all projects proposed to use federal transportation funding within the KATS area. Everyone who lives, works, attends school, visits, or travels through our region is affected by these projects. The TIP responds to the everchanging needs of all users and includes maintenance, public transit, bikeway, sidewalk, bridge, traffic signal, and other projects.

Development of the TIP

The TIP covers a four-year period but is updated every three years to ensure an efficient transition between programs. The program is developed using the continuing, cooperative, and comprehensive planning process with state and

federal transportation agencies, public transit agencies, local governments, and residents. To be included in the TIP, projects must have committed funding and provide project details.

Amending the TIP

KATS regularly amends the TIP to reflect new and changing projects. The KATS staff may approve minor changes, but certain modifications are more significant and require KATS to approve a formal amendment to the TIP. These modifications include:

- Cost changes that exceed percentage thresholds
- Major changes that affect project scope
- Additions and Deletions

The TIP Process

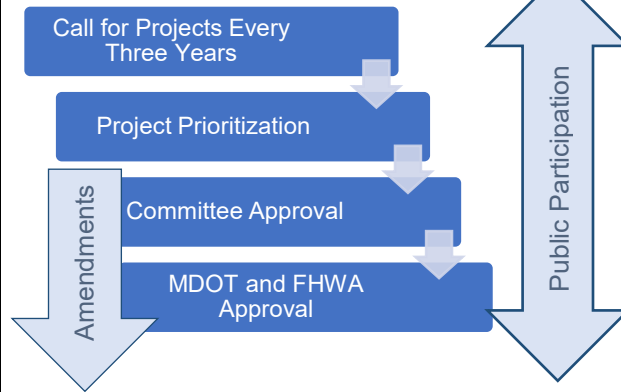
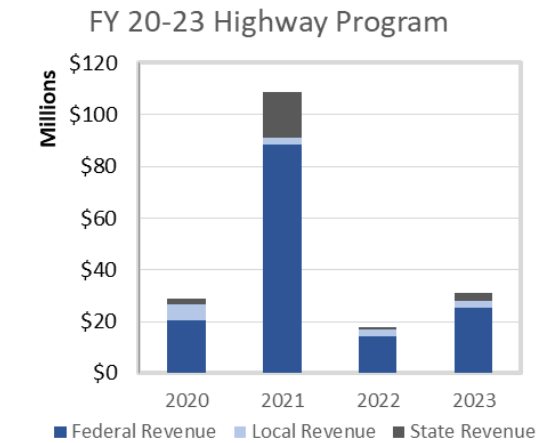
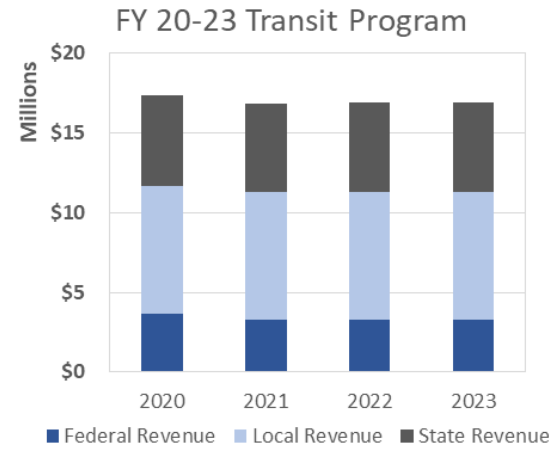


Figure 2: KATS Transportation Improvement Process

The Metropolitan Transportation Plan

The Kalamazoo Area Transportation Study also develops the region's long-term Metropolitan Transportation Plan (MTP). The MTP covers more than 20 years of planning efforts and must be updated every four years. The short-range projects included in the TIP must be consistent with the long-range planning efforts included in the MTP.



For more information on the Transportation Improvement Program visit www.KATSmpo.org

Public notice of public involvement activities and time established for public review and comments on the Transportation Improvement Program (TIP) will satisfy the Program of Projects (POP) requirements for the following grantees: The Kalamazoo County Transportation Authority, the Central County Transportation Authority and Van Buren Public Transit.

FY 2020-2023 TIP Fiscal Constraint

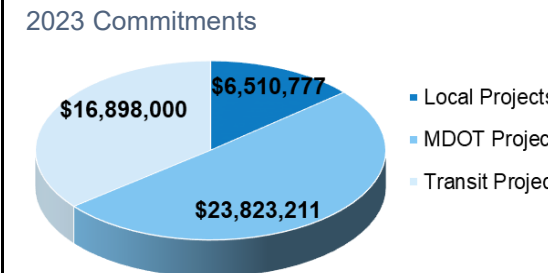
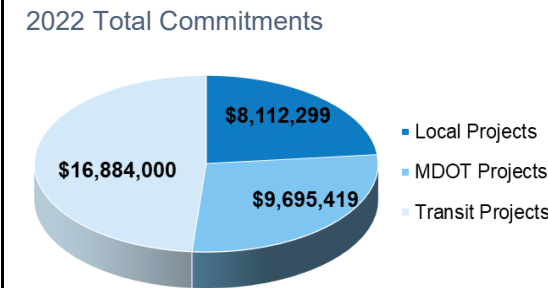
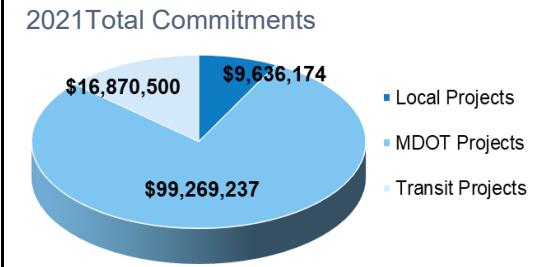
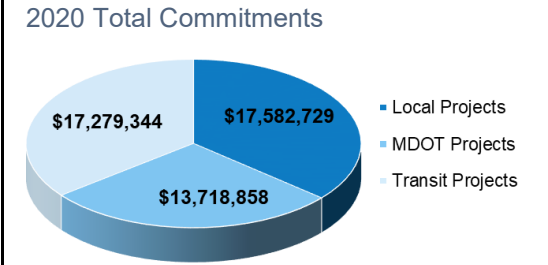


Figure 3: FY 2020-2023 Fiscal Constraint by Year

Kalamazoo Area Transportation Study

2020 Technical Committee Meeting Schedule

Thursday, January 9, 2020 – 9:00 a.m.
Thursday, February 13, 2020 – 9:00 a.m.
Thursday, March 12, 2020 – 9:00 a.m.
Thursday, April 9, 2020 – 9:00 a.m.
Thursday, May 14, 2020 – 9:00 a.m.
Thursday, June 11, 2020 – 9:00 a.m.
Thursday, July 9, 2020 – 9:00 a.m.
Thursday, August 13, 2020 – 9:00 a.m.
Thursday, September 10, 2020 – 9:00 a.m.
Thursday, October 8, 2020 – 9:00 a.m.
Thursday, November 5, 2020¹ – 9:00 a.m.
Thursday, December 3, 2020² – 9:00 a.m.

Meetings will be held at Metro, 530 North Rose Street. Meeting date and location changes will be noticed.

¹ Due to Thanksgiving Holiday, the November meeting of the KATS Technical Committee is moved to the first Thursday of the month.

² Due to Christmas Holiday, the December meeting of the KATS Technical Committee is moved to the first Thursday of the month.