

KALAMAZOO AREA TRANSPORTATION STUDY POLICY COMMITTEE MEETING

April 18, 2018 at 9:00 a.m.

Metro, 530 N. Rose Street, Kalamazoo

Minutes

**CALL TO ORDER**

The April 18, 2018 Policy Committee Meeting was called to order at 9:00 a.m. at Metro by Chair Thompson.

**INTRODUCTIONS**

Introductions were made by all present.

**ROLL CALL (Sign-in Sheet to be Circulated)**

Meeting attendance was recorded on the sign in sheet.

***Members Present***

Dan Bishop	Village of Lawton
Robert Britigan	City of Parchment
Marsha Drouin, Treasurer	Richland Township
Rick Fowler	Michigan Department of Transportation Lansing
John Gisler	Kalamazoo County Board of Commissioners
Pamela Brown Goodacre	Kalamazoo County Transportation Authority
Libby Heiny-Cogswell, Vice-chair	Oshtemo Township
John Hinkle	Texas Township
Martin Janssen	Central County Transportation Authority
Joanna Johnson	Road Commission of Kalamazoo County
Greg Kinney	Van Buren County Road Commission
Dexter Mitchell	Kalamazoo Township
Sarah Moyer-Cale	Village of Paw Paw
Judy Lemon	City of Galesburg
Pete Pfeiffer	Michigan Department of Transportation TSC
Patricia Randall	City of Portage
Greg Rosine	Western Michigan University
Jeff Sorensen	Cooper Township
Thomas L. Swiat, Jr.	Prairie Ronde Township
Greg Thomas	Pavilion Township
Randy L. Thompson, Chair	Comstock Township
Don Ulsh	Schoolcraft Township
Jack Urban	City of Kalamazoo

***Members Absent***

John Clement	Van Buren Transit
Carol Daly	Village of Mattawan
Keith Gunnett	Village of Schoolcraft
Jeff Heppler	Village of Augusta
Tracy Locey	Brady Township
Michele McGowen	KATS Citizen Advisory Committee
Gary Moore	Ross Township
Michael Scott	Village of Richland
Paul Schincariol	Van Buren County Board of Commissioners
Ron Smith	Village of Vicksburg
William Van Tassel	Almena Township

### **Others present**

Megan Arndt, Jeff Franklin, Sean McBride, Laurence Shaffer, Jon Start, Steve Stepek, Jerry Vander Roest, Monica Zehner

### **CHANGES OR ADDITIONS TO THE AGENDA**

There were no changes to the agenda requested.

### **APPROVAL OF THE AGENDA**

MOTION by Sorensen, SECOND by Drouin, ***“to approve the agenda of the April 18, 2018 Policy Committee Meeting.”*** MOTION APPROVED.

### **CITIZENS' COMMENTS**

No citizen comments were made.

### **CONSENT AGENDA**

Information on items on the consent agenda was included in the meeting materials. Items on the consent agenda were:

- Acceptance of the Treasurer's Report
- Acceptance of the Technical Committee Report (April 12, 2018 Meeting)
- Acceptance of the Regional Prosperity Initiative Report
- Acceptance of the Southcentral Michigan Planning Council Report
- Approval of the Minutes from the March 28, 2018 Meeting

MOTION by Johnson, SECOND by JANSSEN, ***“to accept and approve the items on the consent agenda as listed.”*** MOTION APPROVED.

### **RESOLUTION OF SUPPORT FOR THE VILLAGE OF MATTAWAN APPLICATION FOR THE 2021 LOCAL BRIDGE PROGRAM**

The Resolution of Support for the Village of Mattawan application for the 2021 Local Bridge Program was included in the meeting materials.

Start noted a correction to the Resolution of Support had been made to reflect the approval was from the Policy Committee.

Start reported that the Village of Mattawan was applying for funding from the 2021 Local Bridge Program for a proposed bridge replacement project for the Main Street Overpass over Amtrak Railroad. Resolutions of support are part of the application packet for the Local Bridge Program.

MOTION by Johnson, SECOND by Rosine, ***“to approve the Resolution of Support for the Village of Mattawan application for the FY 2021 Local Bridge Program and authorize KATS Chair to sign on KATS behalf.”*** MOTION APPROVED.

### **RESOLUTIONS OF SUPPORT FOR THE ROAD COMMISSION OF KALAMAZOO COUNTY APPLICATIONS FOR THE 2021 LOCAL BRIDGE PROGRAM**

Resolutions of Support for the Road Commission of Kalamazoo County (RCKC) applications for the Local Bridge Program were included in the meeting materials.

Start reported that the RCKC had eight project applications for funding for the FY 2021 Local Bridge Program. Six of the projects are for bridge preventative maintenance and two of the projects are for bridge replacement.

Johnson added that agencies may submit up to 5 project applications. For preventative maintenance applications, multiple bridges can be submitted in one application. A multiple bridge preventative maintenance application counts as one of the five applications an agency can submit per year.

Start added that projects awarded funding through the program would be amended into the Transportation Improvement Program. Johnson added that they would also be amended to the RCKC Capital Improvement Program.

Hinkle observed that 5 of the projects were for south county and asked how projects were chosen. Johnson reported that applications for the local bridge program are a data driven decision. The RCKC has a bridge asset management plan which details the age, condition and project prioritization for bridge asset management. The plan is available on the RCKC website. Lemon asked if anyone had driven over the bridges as part of the data collection. Johnson responded in the affirmative noting that bridge inspections were completed part of the process.

MOTION by Swiat, SECOND by Janssen, **“to approve the Resolutions of Support for the Road Commission of Kalamazoo County applications for the FY 2021 Local Bridge Program and authorize KATS Chair to sign on KATS behalf.”**

#### **DRAFT AMENDMENT TO THE FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM - TRANSPORTATION PERFORMANCE MEASURES**

A copy of the draft amendment for the Transportation Improvement Program for Transportation Performance Measures was included in the meeting materials.

Start reported that Metropolitan Planning Organizations are required by legislation to incorporate language for Transportation Performance Measures into the Transportation Improvement Program. KATS has been working with local member agencies, the Michigan Department of Transportation, and federal partners to incorporate the performance measures targets adopted by MDOT and supported by KATS as they are developed in the existing FY 2017 – 2020 Transportation Improvement Program. The proposed amendment does not change the projects or the current prioritization process. KATS needs to amend the performance measures language into its Transportation Improvement Program in order to process future amendments to projects.

The amendment has been released for public comment. The approval of the proposed amendment to the FY 2017 – 2020 Transportation Improvement Program – Transportation Performance Measures will be an action item on the May agenda for Policy Committee action.

Johnson asked what the impact of failing to meet performance measure targets might have on the prioritization of projects submitted by KATS' agencies, and if it was anticipated that additional funding would be allocated to the National Highway System to meet performance targets.

Start reported that it was anticipated that KATS would support the State of Michigan targets rather than develop its own. He noted there was a slight possibility that the State of Michigan would be directed to move more funding to the National Highway System than the rest of the federal-aid system if it failed to meet its targets. It was not expected to have an impact on KATS local allocation of funding. Stepek reported that KATS prioritization process includes traffic volumes and functionality class which demonstrates how KATS is supporting the State of Michigan performance measure targets. Start reported that the project prioritization process is currently being reviewed and updated for the FY 2020-2023 Transportation Improvement Program.

Janssen asked what the impact on funding might be for transit agencies which failed to meet transit targets. Stepek reported that transit targets are agency driven. The state sets the targets for the rural area. Metro sets its own targets as the public transportation agency for the urban area. These targets can be updated annually. He added that Metro and transit agencies are required to have a Transit Asset Management Plan by October 1.

Pfeiffer reported that State Departments of Transportation will be required to meet performance measure targets for system condition on freeways. This will require that a percentage of state highways be in good or fair condition. If targets are not met funding will be reduced.

#### **UNIFIED PLANNING WORK PROGRAM**

Start reported that staff is working on an amendment to the FY 2018 Unified Planning Work Program (UPWP) for adjustments to work element budgets to reflect actual and estimated remaining transportation planning activities by KATS and local agency staff.

Staff is also preparing the draft FY 2019 UPWP. The UPWP is the budget for KATS staff. It identifies staff planning activities and estimates for local agency staff effort to support the planning activities of KATS. The work will include the federal and MDOT emphasis areas and will continue to incorporate performance measures. Staff has discussed the planning efforts for FY 2019 with KATS Technical Committee members regarding activities should be included in the FY 2019 document.

## **PUBLIC TRANSPORTATION UPDATES**

Janssen reported that Metro rebranding continues. The audit is complete. The Marked Stop Study contract has been let. The study will include an inventory of stops and will include opportunities for public involvement and input. Bylaws have been updated. Kalamazoo County Transportation Authority (KCTA) officers have been elected. Open positions have been filled for the Central County Transportation Authority and KCTA. Meetings continue regarding service in Galesburg and Comstock. Metro is participating in the State of Michigan Universal Reduced Fare Card Program.

## **EXECUTIVE DIRECTOR'S REPORT**

Start reported that proposed legislation affecting Asset Management has been approved by the State House of Representatives and will now go to the State Senate. The legislation establishes the Michigan Infrastructure Council, creates the Water Asset Management Council, and makes changes to the Transportation Asset Management Council.

The Culvert Pilot Program is kicking off. Funding has been identified for Tier 1 agencies. Tier 2 agencies will receive funding if available. Included in Tier 2 are the Road Commission of Kalamazoo County and the City of Coldwater, Barry County, Branch County, and Cass County. Work is to be completed by September 30.

Johnson added that in KATS planning area and the Southcentral Planning Council planning area, no agencies were included in Tier 1.

Start reported no updates were available on Congestion Mitigation Air Quality Program funding. There is lawsuit pending on air quality conformity which has potential impacts on KATS.

## **NEW BUSINESS**

There was no new business.

## **CITIZEN COMMENTS**

No citizen comments were made.

## **MEMBER COMMENTS**

Kinney reported that the Van Buren County Commissioners have approved the Van Buren County Road Commission's (VBCRC) request to put a road millage on the August ballot to fund primary roads. The VBCRC is seeking 3 mills over 12 years.

Gisler reported that foreclosures are down 38% in the City and the County and delinquent parcels are down 32%. The value of delinquent parcels has gone down 46%.

Sorensen reminded members that the Michigan Township Association Conference is next week. Cooper Township is working on plans for a sewer project which will impact 1,100-1,200 homes in 2019.

Ullsh reported that the Township Supervisor Meeting would be held at 10:00 a.m. in the Metro Conference Room.

Johnson reported that an RCKC budget amendment was approved by the Board of County Road Commissioners of the County of Kalamazoo on April 17. The amendment included an increase of \$325,000 for sign maintenance to meet retro-reflectivity requirements and \$100,000 has been added to the gravel road program. The amendment also added approximately 1.5 million in additional revenue received as part of Public Act 82. The budget has also been updated for project costs and bid savings. A

scrap tire grant has been received from the State of Michigan Department of Environmental Quality for an experimental project on W Avenue from the Schoolcraft Village Limits to Portage Road.

Swiat reported that in Prairie Ronde a new gas-line is being installed under Flower Field Creek. The work is located on XY Avenue between 8<sup>th</sup> Street and 10<sup>th</sup> Street.

Heiny-Cogswell reported that Oshtemo Township is moving forward with Phase 1 of the sewer extension project. The Township is still waiting on final word from the USDA.

Steppek reported that all KATS projects have been obligated for FY 2018 except for one. KATS will be working to reprogram bid savings.

Vander Roest reported that Charleston Township has also received a scrap tire grant.

## **ADJOURNMENT**

MOTION by Hinkle, SECOND by Janssen, ***“to adjourn the April 18 meeting of the Kalamazoo Area Transportation Study Policy Committee.”*** MOTION APPROVED.

There being no other business, Chair Thompson adjourned the April 18, 2018 Policy Committee Meeting at 9:45 a.m.

**Next meeting: Wednesday, May 30, 2018 - 9:00 a.m.**