



The Metropolitan Planning Organization for the Greater Kalamazoo Area

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TO: Kalamazoo Area Transportation Study Technical Committee
FROM: Jonathan Start, Executive Director
DATE: March 2, 2017
SUBJECT: TECHNICAL COMMITTEE MEETING
THURSDAY, MARCH 9, 2017 - 9:00 A.M.
KALAMAZOO METRO TRANSIT
530 N. ROSE STREET, KALAMAZOO

The Kalamazoo Area Transportation Study Technical Committee will be meeting on Thursday, March 9, 2017 at 9:00 a.m. at Kalamazoo Metro Transit. The following materials are included in your meeting packet:

1. Agenda for the March 9, 2017 Meeting
2. Draft Minutes of the February 9, 2017 Meeting
3. Proposed Amendments to the FY 2017-2020 Transportation Improvement Program

Please remember that time sheets are due by the 15th of each month.

KALAMAZOO AREA TRANSPORTATION STUDY

TECHNICAL COMMITTEE MEETING
MARCH 9, 2017 - 9:00 A.M.
KALAMAZOO METRO TRANSIT
AGENDA

Please limit public comments to 4 minutes.

1. CALL TO ORDER
2. ROLL CALL (Sign-in Sheet Circulated)
3. CHANGES OR ADDITIONS TO THE AGENDA
4. APPROVAL OF THE AGENDA (ACTION)
5. MINUTES FROM THE FEBRUARY 9, 2017 MEETING (ENCLOSURE) **(ACTION)**
6. POLICY COMMITTEE REPORT
7. CITIZENS' COMMENTS (Non-agenda Items)
8. AMENDMENTS TO THE FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (ENCLOSURE) **(ACTION)**
9. CONTRIBUTED SERVICES DISCUSSION
10. 2018 UNIFIED PLANNING WORK PROGRAM DISCUSSION
11. PEDESTRIAN, GREENWAY, AND TRANSIT STUDY UPDATE
12. CERTIFICATION REVIEW UPDATE
13. PUBLIC TRANSPORTATION UPDATES
14. STATUS REPORTS
 - a. ROADS - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
 - b. LAND USE/PLANNING AND ZONING - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
15. NEW BUSINESS
16. ADJOURNMENT

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, April 13th, 2017 at 9:00 a.m. Kalamazoo Metro Transit.

**KALAMAZOO AREA TRANSPORTATION STUDY TECHNICAL COMMITTEE
DRAFT MINUTES OF THE FEBRUARY 9, 2017 MEETING**

CALL TO ORDER

The February meeting of the Kalamazoo Area Transportation Study Technical Committee was called to order at 9:00 a.m. at Kalamazoo Metro Transit by Chair Hummel.

ROLL CALL (Sign in Sheet Circulated)

Meeting attendance was recorded on the sign-in sheet. Introductions were made by those present.

Members Present

Muhammad Arif	City of Portage Engineering
Chris Barnes	City of Portage Engineering
Mickey Bittner	Village of Paw Paw
Orrin Dorr	City of Kalamazoo Engineering
Chris Forth	City of Portage Planning
Rick Fowler	MDOT Lansing Planning
Jim Hoekstra	City of Kalamazoo Engineering
Larry Hummel, Chair	Van Buren County Road Commission
Lotta Jarnefelt	Kalamazoo County Planning
Julie Johnston	Oshtemo Township
Debbie Jung	Road Commission of Kalamazoo County
Dan Lewis	Village of Schoolcraft
Jim Mallery	Village of Vicksburg
Ryan Minkus	Road Commission of Kalamazoo County
Michelle O'Neill	MDOT TSC Engineering
Kathy Schultz	Kalamazoo Metro Transit
Denise Smith	MDOT Southwest Planning
Joe Stark	City of Kalamazoo Engineering
Jodi Stefforia	Comstock Township
Greg Vlietstra	Kalamazoo County Transit Authority
Tim Woodhams	Village of Mattawan

Members Absent

Tony Dacoba	Van Buren Public Transit
Dennis Durham	City of Parchment
Jeff Heppler	Village of Augusta
Rebekah Kik	City of Kalamazoo Planning
Doug Plachcinski	Texas Township

Others Present

Mara Gericke	Kalamazoo Area Transportation Study
Jesse Morgan	Hubbel, Roth, and Clark
Fred Nalger	Kalamazoo Area Transportation Study
Jon Start	Kalamazoo Area Transportation Study
Steve Stepek	Kalamazoo Area Transportation Study
Monica Zehner	Kalamazoo Area Transportation Study

CHANGES OR ADDITIONS TO THE AGENDA – NONE

Motion by Hoekstra, Second by Stefforia **“to approve the agenda of the February 9, 2017 Technical Committee Meeting.”** MOTION APPROVED.

MINUTES FROM THE JANUARY 12, 2017 MEETING

Minutes of the January 12, 2017 Technical Committee Meeting were included in the meeting materials. Hummel corrected that Tony Dacoba was present at the last meeting. Denise Smith was corrected in the sign in sheet to work at MDOT. Jarnefelt noted that “population and land use map” should be corrected to “future land use map” under land use/planning and zoning updates for Kalamazoo County.

MOTION by Arif, SECOND by Stefforia **“to approve the Minutes of the January 12, 2017 Technical Committee Meeting with the corrections noted.”** MOTION APPROVED.

POLICY COMMITTEE REPORT (January 25, 2017)

Start reported on the January 25, 2017 Policy Committee meeting. Start reported that the Policy Committee met and reviewed the 2016 financial audit. Amendments to the 2017-2020 TIP were approved. A correction was done to pass a resolution to name the City of Kalamazoo Federal Transit Urban Funding designated recipient for 2016 as the prior designation expired in 2015 and CCTA designation begins in 2017. Andy Pickard was present and Stewart McKenzie was on the phone to discuss the certification review and report. Questions from the Policy Committee were received. An update of the Pedestrian, Greenway, and Transit study was given.

CITIZENS’ COMMENTS – NONE

TRANSPORTATION IMPROVEMENT PROGRAM PROJECT FUNDING

Start reported that MDOT and the FHWA have been working with MPO’s to come up with a more uniform threshold for the designation of TIP amendments vs. modifications. KATS has a capped award of federal dollars for projects while other MPO’s use a pro-rata system. Start explained both methods.

Start reported that there is an unspent balance that is being kept and the MPO is unable to use. That money could be used if a pro-rata method was done and projects came in higher and needed funding for overage.

KATS has the option to change to pro-rata. Eric Mullen of MDOT has advised that with less than a million dollars in the balance, it is not worth it to change to pro-rata. Start asked the committee for comments and a discussion followed.

PERFORMANCE MEASURES

Steppek reported that the first kickoff meeting for the statewide subcommittee for system performance and CMAQ was held. Stepek explained the MAP-21 target evaluation process. The state first sets targets that will determine how performance is measured. As federal rules are released, the state has a year to set standards and the MPO’s will have 6 months to adopt standards that support statewide standards. Stepek discussed the data collection process and requirements. The MPO’s will have a set time to gather the data as required.

Discussion followed.

PEDESTRIAN, GREENWAYS, AND TRANSIT STUDY UPDATE AND TECHNICAL MEMO

Steppek reported that the Pedestrian, Greenway, and Transit open house was well attended and both positive and negative feedback was received. The consultants are working on compiling the data that was collected. Steppek thanked those who attended and asked that meetings in a box are returned.

Forth noted that the Eliason nature reserve trail to Osterhout is not shown on the map. Additional corrections and comments are to be directed to the consultants by using the website.

PUBLIC INVOLVEMENT PROCESS ENGAGEMENT DATABASE

Steppek reported that KATS is updating the Public Participation Plan and thanked those volunteering on the subcommittee. An update of the contact database is needed and the committee was asked to provide information their personal outreach methods. A link to the distribution update form is located on the Kalamazoo Area Transportation Study website.

PUBLIC TRANSPORTATION UPDATES

Schultz reported that the end of the February marks the 50th anniversary of public transit in Kalamazoo County with an event being held on February 23rd. Additional information will be sent out. Outreach events such as 50 cent Fridays are planned and bus decals will be seen.

Travel training is available for those in the community who would like to know more about riding the public transit system. Kalamazoo Metro Transit has been receiving many calls from people working with refugees to help educate them about the transit system in Kalamazoo. Work is continuing on bus stop and shelter improvements. Nine shelters are on order and work is being done on site identification. Placement, right of way, and access evaluations are underway. Six solar panels are being added to bus shelters with a study being done to determine optimal locations for solar access in existing and future shelters. Customers have been asking for better security and lighting. A new shelter is being installed on Drake as a part of the Oshtemo Township Safety Project.

STATUS REPORTS

ROADS

City of Portage: Arif reported that signal work on Centre and Cooley and Centre and Shaver has begun. A signal project on South Westnedge and Romence Road will begin next week. Work is being done with Kalamazoo on a project on Westnedge and Kilgore. Congestion Mitigation Air Quality projects on Lovers and Romence and Romence and Kilgore are done. The Shaver Road reconstruction project from Centre Avenue South to Vanderbilt will be in the March letting. Another Surface Transportation Project in the TIP is the Angling Road from Squire Heath to Romence Road. Involves a sanitary sewer and went through assessment process. The City council was very supportive and will be moving forward. There is a traffic signal improvement project at South Westnedge and Romence Road among a number of other locally funded projects.

Michigan Department of Transportation: O'Neil reported that bid prices have been favorable. Staff is in the process of developing a maintenance work plan. A second project on Stadium Drive was turned in. The plan focuses on roadways that are not a part of the capital improvement program but heavily deteriorated. A list for spring approval is being developed. John Smith has replaced Dan Roberts as Cost and Scheduling Engineer for the Kalamazoo Service Area.

Kalamazoo County: The Sprinkle Road signal project is on the February letting and came in .02% under estimate. A second project on Stadium Drive from 9 to 131 was turned in and is targeted for April letting. Working on beginning the final year of the Kalamazoo Gull Road Project. There are a few other design projects.

Village of Mattawan: Woodham informed the committee that the downtown streetscaping project will be finished in the spring.

City of Kalamazoo: There was a bid letting on February 3rd. The RCKC Sprinkle Road job is underway for signal replacements. The City of Kalamazoo's Burdick and Drake CMAQ projects came in 7% under bid. The Portage Road Project will be going in the April letting. The Vine Street project will be going in the May letting. The roundabout project at Harrison and Ransom is a locally funded job that will be going in the March letting. The Kilgore Road project is ongoing and is a holdover from last year. The Vine Street project from Davis to Oak has a Grade Inspection scheduled for next week.

Stepak reminded the committee to forward bid information to him so KATS can calculate if there are any savings that need to be reallocated. Additionally, Pamela Boyd is the new statewide coordinator for The Rural Task Force.

Van Buren County Road Commission: First bid opening on projects came in at 17% under bid. Another large locally funded project came in significantly under as well.

LAND USE/PLANNING AND ZONING

Kalamazoo County: Pictometry will be re-flown in the spring. There was unacceptable coverage when flown late last year. The Brownfield Authority will be holding a community meeting and open house on February, 16 from 11:30 to 1:30 to talk about an EPA grant and what it will do and provide general information. More community outreach events are planned. The master plan project is moving forward and the county has met with almost all local planning commissions. Nonmotorized planning was frequently mentioned. In general terms, it will reference all the other plans out there already.

City of Kalamazoo: The City of Kalamazoo is continuing their Master Plan update and it is scheduled to conclude in March.

Village of Paw Paw: Meetings continue for the discussion of the non-motorized trail from Kalamazoo to Grand Rapids. There is a strong preference for it to be an off road trail. There will be four public information dates in Wayland, Byron Township, Cooper Township, and one at the Allegan county fair. A live website is launching soon.

Oshtemo Township: The WMU Business Technology Research Park has received a two million dollar grant from the federal government to expand into the north property. Construction is expected to begin in the fall. There will be a new public road as well as changes to Drake Road near the property.

Start reminded the committee that there has been a request for dues and contributed services as response was not very high. KATS needs the agreements to receive advanced approval for the use of contributed services.

NEW BUSINESS

Hummel reported that Feb 21st at 10:00am will be next traffic safety network meeting at the MDOT Region office.

ADJOURNMENT

MOTION by Barnes, Second by O'Neill, **'to adjourn the February 9, 2017 Technical Committee Meeting.'** MOTION APPROVED.

There being no other business Chair Hummel adjourned the meeting at 10:17 a.m.

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, March 9, 2017 at 9:00 a.m. at Kalamazoo Metro Transit.

Kalamazoo Area Transportation Study FY 2017 - 2020 Transportation Improvement Program

10/1/2016 (01/25/2017)

Required Fields																							
Fiscal Year	County	Respon-sible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/ Rural Action Date	Amend-ment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2017	Kalamazoo	Public Transit	Van Purchase	Systemwide		Transit vehicle additions/replacements	Up to three (3) Demand Response Vehicles and up to two (2) Community Service Vans	T-CAP		83	STL	21	CTF			104			3/29/17	Add	E	RTF, Addition of Project 3/29/17;	104
2018	Kalamazoo	RCKC	D Avenue	N. Westnedge Ave to Riverview Ave	1.95	Resurface	Mill the existing surface and resurface with 3 inches of HMA	CON		410	STL	76	EDD	164	CNTY	650			3/29/17	Add	E	RTF, Addition of Project 3/29/17;	650
2019	Kalamazoo	RCKC	42nd Street	Z Ave to Y Ave	1.00	Resurface	This project is to crush, shape and overlay the existing roadway. Shoulders will be widened to provide the shoulder width required by MDOT 3R Design Guidelines. The roadway will be resurfaced to the all-season standard.	CON		379	STL	86	EDD	435	CNTY	900			3/29/17	Add	E	RTF, Addition of Project 3/29/17;	900
2018	Kalamazoo	RCKC	38th Street	O Avenue to MN Avenue		Resurface	Resurface and repair roadway	CON		391	STL	86	EDD	413	CNTY	890	130071		3/29/17	Cost	E	RTF; addition of local match cost of \$413,500 3/29/17;	890
2019	Kalamazoo	RCKC	Ravine Road	F Avenue to D Avenue		Resurface	Resurface and repair roadway	CON		379	STL	86	EDD	335	CNTY	800	130081		3/29/17	Cost	E	RTF; Addition of \$335,400 local funding, 3/29/17;	800
2018	Kalamazoo	Public Transit	Van Purchase			Transit capital	Transit Vehicle additions/replacements	T-Cap		72	STL			18	TRAL	90	130069		3/29/17	Delete	E	RTF; Deletion of project 3/29/17;	90