



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110

Portage, MI 49002

☎ 269-343-0766

✉ info@KATSmpo.org

TO: Kalamazoo Area Transportation Study Technical Committee

FROM: Jonathan Start, Executive Director

DATE: October 27, 2016

SUBJECT: TECHNICAL COMMITTEE MEETING
THURSDAY, NOVEMBER 3, 2016 - 9:00 A.M.
KALAMAZOO METRO TRANSIT
530 N. ROSE STREET, KALAMAZOO

The Kalamazoo Area Transportation Study Technical Committee will be meeting on Thursday, November 3, 2016 at 9:00 a.m. at Kalamazoo Metro Transit. The following materials are included in your meeting packet:

1. Agenda for the November 3, 2016 Meeting
2. Draft Minutes of the September 8, 2016 Meeting
3. Proposed amendments to the FY 2017-2020 Transportation Improvement Program

The deadline to submit timesheets is the 15th of each month.

KALAMAZOO AREA TRANSPORTATION STUDY

TECHNICAL COMMITTEE MEETING
NOVEMBER 3, 2016 - 9:00 A.M.
KALAMAZOO METRO TRANSIT
AGENDA

Please limit public comments to 4 minutes.

1. CALL TO ORDER
2. ROLL CALL (Sign-in Sheet Circulated)
3. CHANGES OR ADDITIONS TO THE AGENDA
4. APPROVAL OF THE AGENDA (ACTION)
5. MINUTES FROM THE SEPTEMBER 8, 2016 MEETING (ENCLOSURE) **(ACTION)**
6. POLICY COMMITTEE REPORT (September 28, 2016)
7. CITIZENS' COMMENTS (Non-agenda Items)
8. AMENDMENTS TO THE FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (ENCLOSURES) **(ACTION)**
9. PUBLIC PARTICIPATION PLAN UPDATE
10. PUBLIC TRANSPORTATION UPDATES
11. STATUS REPORTS
 - a. ROADS - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
 - b. LAND USE/PLANNING AND ZONING - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
12. NEW BUSINESS
13. ADJOURNMENT

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, December 1, 2016 at 9:00 a.m. Kalamazoo Metro Transit.

KALAMAZOO AREA TRANSPORTATION STUDY
TECHNICAL COMMITTEE

Draft Minutes of the September 8, 2016 Meeting

CALL TO ORDER

The September meeting of the Kalamazoo Area Transportation Study Technical Committee was called to order at 9:00 a.m. by Chair Hummel at Kalamazoo Metro Transit.

ROLL CALL

Meeting attendance was recorded on the roll call sheet.

Members Present

Muhammad Arif	City of Portage Engineering
W. Christopher Barnes	City of Portage Engineering
Mickey Bittner	Village of Paw Paw
Orrin Dorr	City of Kalamazoo Engineering
Chris Forth	City of Portage Planning
Lawrence Hummel (Chair)	Van Buren County Road Commission
Debbie Jung	Road Commission of Kalamazoo County
Rebekah Kik	City of Kalamazoo Planning
Jason Latham	Michigan Department of Transportation (Southwest Region)
Rob Maffeo	Michigan Department of Transportation (Lansing)
Jim Mallery	Village of Vicksburg
Ryan Minkus	Road Commission of Kalamazoo County
Doug Plachcinski	Texas Township
Dan Roberts	Michigan Department of Transportation (TSC)
Ryan Russell	City of Kalamazoo Engineering
Kathy Schultz	Kalamazoo Metro Transit
Mike Schwartz	Village of Schoolcraft
Jodi Stefforia	Comstock Township
Jeff Wingard	Village of Mattawan

Members Absent

Tony Dacoba	Van Buren Public Transit
Dennis Durham	City of Parchment
Jeff Heppler	Village of Augusta
Jim Hoekstra	Road Commission of Kalamazoo County/City of Kalamazoo
Lotta Jarnefelt	Kalamazoo County Planning and Development
Julie Johnston	Oshtemo Township
Sean McBride	Kalamazoo County Transportation Authority
Rob Wilson	City of Galesburg

Others Present

Megan Arndt	Kalamazoo Area Transportation Study
Rick Fowler	Michigan Department of Transportation (Lansing)
Fred Nagler	Kalamazoo Area Transportation Study
Jon Start	Kalamazoo Area Transportation Study
Steve Stepek	Kalamazoo Area Transportation Study
Monica Zehner	Kalamazoo Area Transportation Study

CHANGES OR ADDITIONS TO THE AGENDA-NONE

APPROVAL OF THE AGENDA

MOTION by Forth, SECOND by Arif, ***“to approve the agenda of the September 8, 2016 Technical Committee Meeting.”*** MOTION APPROVED.

MINUTES FROM THE AUGUST 11, 2016 MEETING

Minutes from the August 11, 2016 Technical Committee Meeting were included in the meeting materials. Arif noted the following corrections to the draft minutes: 1) on page 3, the speed limit drops to 35 miles per hour during school hours and 2) on page 4, there is no limit to agency applications as long as total funding does not exceed 2 million.

MOTION by Schultz, SECOND by Minkus, ***“to approve the minutes of the August 11, 2016 Technical Committee Meeting with the corrections noted.”*** MOTION APPROVED.

POLICY COMMITTEE REPORT (August 31, 2016)

Start reported on the August 31, 2016 Policy Committee Meeting. The Policy Committee took action to approve the recommended amendment to the FY 2014-2017 Transportation Improvement Program and to approve Resolutions of Support for the City of Portage project applications for the FY 2018 Local Safety Program. The Notice of Proposed Rulemaking for Metropolitan Planning Organization Coordination and Planning Area Reform was discussed. Schultz presented on fixed bus route services changes which went into effect on September 6. The Road Commission of Kalamazoo County reported receiving notice of a reduction in Act 51 funding.

CITIZENS' COMMENTS-NONE

LOCAL SAFETY PROGRAM PROJECT APPLICATIONS AND RESOLUTIONS OF SUPPORT

Information on the Road Commission of Kalamazoo (RCKC) FY 2018 Local Safety Program Project applications were included in the meeting materials.

Minkus reported that the RCKC will be submitting applications for two projects for Local Safety Program Funds. For the 9th Street at KL Avenue and 9th Street at Quail Run Drive Safety Project, the RCKC proposes to install northbound and southbound protected/permissive flashing yellow arrow left turn signals at both intersections. This intersection has experienced 79 reported crashes between 2012-2015. Of these, 19 crashes (24%) are due to left turn movements from northbound and southbound 9th Street.

The Road Commission of Kalamazoo County is also applying for Fiscal Year 2018 Local Safety Program funding to improve the safety at the intersection of Q Avenue and 10th Street in Texas Township. Between the years of 2013-2015, this area has experienced 12 reported accidents. Of these, there were 6 possible injury accidents, 1 non-incapacitating injuries, and one fatality. For this safety project, the RCKC proposes to install a fully actuated traffic signal and remove the existing overhead flashing beacon at the intersection. The estimated time of return on investment is calculated to be 2.41 years. Barnes inquired about the use of the wording “possible injuries.” It reported that this is a Type C injury on the State of Michigan Traffic Crash Report.

MOTION by Plachinski, SECOND by Arif, ***“to approve Resolutions of Support for the Road Commission of Kalamazoo County applications for Local Safety Program Funds for the Q Avenue and 10th Street Project and the 9th Street at KL Avenue and 9th Street at Quail Run Drive Safety Project, and authorize KATS Technical Committee Chair to sign on KATS behalf.”*** MOTION APPROVED.

KATS CERTIFICATION LETTER

A copy of the letter to KATS from the Federal Highway Administration and the Federal Transit Administration regarding the KATS Transportation Management Area (TMA) Certification Review was included in the meeting materials.

Start reported that KATS had its first TMA Certification Review in March. The FHWA and FTA determined that KATS planning process substantially meets the requirements and regulations for federal transportation planning. The details of the review and findings are to be issued in a separate report which KATS has not yet received. A conference call is scheduled to go over the review and findings.

FY 2017 UNIFIED PLANNING WORK PROGRAM WORK ELEMENTS

Information on eligible contributed services and KATS new work elements for the FY 2017 Unified Planning Work Program was distributed at the meeting.

Stepak reported that how KATS receives its funding has changed. FTA 5303 funds are now flexed to FHWA and KATS planning grants have been consolidated. Work elements for the FY 2017 Unified Planning Work Program have been consolidated to reflect this change and simplify KATS reporting process. Timesheets will be updated for the new Fiscal Year. Eligible activities remain the same.

PUBLIC TRANSPORTATION UPDATES

Schultz reported that evening service began on the line-haul system on September 6. The first night of had 160 trips. Sunday service will begin on Sunday, September 11, from 8:00 a.m. to 5:00 p.m. An agreement was approved on Friday, September 2, to continue service to Meijer on the W. Main Route. The funding will be provided Meijer. Since Metro was scheduled to discontinue service on September 6, the timing of the approval of the agreement necessitated staff to work extra hours over the holiday weekend in order to implement the changes brought about as a result of the agreement. Schultz expressed appreciation for the efforts of Metro staff. Service on W. Main will not include Walmart which is located in a separate voting precinct and opted out of the CCTA boundaries. Discussions have taken place with Walmart.

Jung noted that MLive had reported that the route change would remove service to Harding's and inquired if this was accurate. Schultz reported that fixed route bus service to Harding's is provided on alternate routes.

STATUS REPORTS

ROADS

City of Portage: The Lovers Lane Congestion Mitigation Air Quality (CMAQ) Project is complete. The Eliason Trail Project is complete. The S. Westnedge Avenue at Romence Safety Project is scheduled for the October letting. The FY 2017 Shaver Road Project and Angling Road Project have both been awarded. Portage reported that the impact on construction costs related to the adoption of the City Complete Streets Policy has been higher than anticipated.

City of Kalamazoo: The south side of the E. Michigan Avenue Project is complete. Work is anticipated to begin on the north side. Sidewalk prep is almost complete for the Kilgore Road Project. The Drake Road Project for the installation of a shared use path has not yet been obligated.

Village of Mattawan: The Front Street Project has begun.

Van Buren County Road Commission: Paving is complete on CR 653 north of M-43 in Alma Township.

Michigan Department of Transportation: High friction treatments on US-131 to Eastbound I-94 and US-131 BR at Westnedge are scheduled.

Road Commission of Kalamazoo County: The E. Main Safety Project is complete. The 9th Street from I-94 to Meridian Project is on target for completion. The 42nd Street from Y Avenue to W Avenue is scheduled for paving and anticipated to be complete by September 16. The D Avenue and W Avenue Bridge Projects are complete except punch list items. The U Avenue Bridge Project was delayed due to rain and flooding. The group of Stadium Drive Projects were submitted for the October letting.

LAND USE/PLANNING AND ZONING

City of Kalamazoo: The City has passed a resolution to begin a Complete Streets Policy. September 16 is PARK(ing) Day, an annual event where artists, designers and citizens transform metered parking spots into temporary public parks. An Imagine Kalamazoo 2025 Workshop will be held on September 27 at the Northside Association for Community Development. A workshop will also be held on October at St. Joseph on Lake Street.

The City of Portage: Portage received a notice regarding a zoning ordinance use change for the southwest corner of the intersection of 12th Street and Texas Drive to allow for a gas station.

Comstock Township: The Township Board did not approve a Chicken Ordinance.

NEW BUSINESS

Barnes indicated concerns with the deposit and accumulation of materials caused when trucks drive through asphalt tack. As the trucks continued to drive, the materials are deposited as tracks and clumps along the roadway. The accumulation has become embedded in the pavement, is visually unappealing and destructive to road pavement markings.

Minkus reported the RCKC, the City of Portage, and the City of Kalamazoo are developing an Intergovernmental Collaborative Sign Policy. New Kalamazoo County maps are available.

Chair Hummel reported that the South Central/Southwest Traffic Safety Network will hold a meeting on October 12 at the MDOT Southwest Region Office.

ADJOURNMENT

There being no other business, the September meeting of the Kalamazoo Area Transportation was adjourned at 10:05 a.m.

Kalamazoo Area Transportation Study FY 2017 - 2020 Transportation Improvement Program

10/1/16

Required Fields																							
Fiscal Year	County	Respon-sible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amend-ment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2017	Kalamazoo	MDOT	Trunkline Bridge Preservation GPA	Regionwide		GPA	Trunkline Bridge Preservation GPA	CON		327	NH	36	M			363			11/30/16	Add	E	Addition of new Trunkline Bridge Preservation GPA	2,720
2017	Van Buren	Public Transit	Vehicle Replacement	Systemwide		Transit vehicle additions/replacements	Replace vehicles	T-Cap		35	STUL	7	CTF	50	TRAL	92			11/30/16	Add	E	Small Urban Program	92
2017	Van Buren	Lawton	Nursery Street	2nd Street to 72nd Avenue	0.81	Restore & rehabilitate	Crush and shape, HMA paving, paved shoulders	CON		340	STUL			180	VLG	520	126387		11/30/16	Cost	E	Addition of project, awarded Small Urban Funding, Administrative change in FY from 2016 to 2017 and federal cost from \$375,000 to \$340,000, 9/24/14; change in local cost from \$121,000 to \$171, 139 to reflect updated project application, 11/30/16.	520
2017	Various	MDOT	Trunkline Highway Preservation GPA	Regionwide		GPA	Trunkline Highway Preservation GPA			0		612	M			612			11/30/16	Cost	E	Addition of GPA line item 11/18/15, Includes JN 128736; Increase GPA amount 5/25/16; Remove federal funding to GPA, increase State funding from \$24,929 to \$512,000, 11/30/16	612
2017	Kalamazoo	MDOT	Local Traffic Operations and Safety GPA	Regionwide		GPA	Local Traffic Operations and Safety GPA	CON		203	STRH	23	M			225			11/30/16	Add	E	Addition of new Local Traffic and Operations GPA	225
2018	Van Buren	Village of Lawton	72nd Ave	M40 to Nursery St	0.60	Resurface	Resurface	CON		135	STUL			34	VLG	169			11/30/16	Add	E	Small Urban Program	169
2018	Van Buren	Van Buren County Road Commission	CR 665	M40 to 60th Ave	0.50	Resurface	Resurface	CON		188	STUL			47	CNTY	235			11/30/16	Add	E	Small Urban Program	235
2018	Van Buren	Van Buren County Road Commission	CR 653	Red Arrow Highway to 42nd Ave	4.05	Restore & rehabilitate	Road preventative maintenance	CON		52	STUL			13	CNTY	66			11/30/16	Add	E	Small Urban Program	66
2018	Kalamazoo	Kalamazoo	Howard St. Pedestrian Upgrades	Stadium Dr. to W. Michigan Avenue		Roadside facility	Intersection safety improvements and pathway from Stadium to W. Michigan Ave on Howard	CON		253	TAU			240	CITY	493			11/30/16	Add	E	Local TAP Allocation approved during 17-20 TIP Development	493
2019	Kalamazoo	Vicksburg	Vicksburg Tail-Phase I North	City of Portage Line to Highway Street		Roadside facility	New Non-motorized path to connect the Village of Vicksburg to the S. City limits of Portage	CON		253	TAU			1,647	VLG	1,900			11/30/16	Add	E	Local TAP Allocation approved during 17-20 TIP Development	1,900
2020	Van Buren	Public Transit	Vehicle Replacement	Systemwide		Transit vehicle additions/replacements	Replace vehicles	T-Cap		72	STUL	20	CTF			92			11/30/16	Add	E	Small Urban Program	92
2020	Van Buren	Van Buren County Road Commission	CR 653	Red Arrow Highway to I-94	0.50	Restore & rehabilitate	Resurface, Restore and Rehabilitate	CON		303	STUL			207	CNTY	510			11/30/16	Add	E	Small Urban Program	510
2020	Kalamazoo	RCKC	Stadium Drive Sidewalk	11th Street to Quail Run Drive		Roadside facility	New Sidewalk	CON		253	TAU			130	TWP	383			11/30/16	Add	E	Local TAP Allocation approved during 17-20 TIP Development	383
2017	Kalamazoo	MDOT	I-94 BL	At Harrison St.		Traffic ops/safety	Install traffic signal	CON				97	M	174	CITY	271	131073		11/30/16	Add	E	Addition of local project	271