



The Metropolitan Planning Organization for the Greater Kalamazoo Area

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TO: Kalamazoo Area Transportation Study Technical Committee

FROM: Jonathan Start, Executive Director

DATE: September 3, 2015

SUBJECT: **TECHNICAL COMMITTEE MEETING
THURSDAY, AUGUST 13, 2015 - 9:00 A.M.
KALAMAZOO METRO TRANSIT
530 NORTH ROSE STREET**

The Kalamazoo Area Transportation Study Technical Committee will be meeting on Thursday, September 10, 2015 at 9:00 a.m. at Kalamazoo Metro Transit, 530 North Rose Street.

The following materials are included in your meeting packet:

1. Agenda for the September 10, 2015 Meeting (reverse side)
2. Draft Minutes of the August 13, 2015 Meeting
3. Proposed Transportation Improvement Program Project Prioritization

Please remember that time sheets are due by the 15th of the month.

Please submit status reports and meeting materials for the September 10, 2015 Technical Committee Meeting by Monday, September 28.

TECHNICAL COMMITTEE MEETING
September 10, 2015
AGENDA

Please limit public comment to 4 minutes.

1. CALL TO ORDER
2. ROLL CALL (Sign-in Sheet Circulated)
3. CHANGES OR ADDITIONS TO THE AGENDA
4. APPROVAL OF THE AGENDA (ACTION)
5. MINUTES FROM THE AUGUST 13, 2015 MEETING (Enclosure) (ACTION)
6. POLICY COMMITTEE REPORT (August 26, 2015)
7. CITIZENS' COMMENTS (Non-agenda Items)
8. TRANSPORTATION IMPROVEMENT PROGRAM PROJECT PRIORITIZATION PROCESS (Enclosure) (ACTION)
9. METROPOLITAN TRANSPORTATION PLAN STATUS
10. PUBLIC TRANSPORTATION UPDATES
11. REGIONAL SENIOR MOBILITY STUDY MEETING SEPTEMBER 17, 2015
12. NOMINATING COMMITTEE FOR VICE CHAIR
13. STATUS REPORTS
 - a. Roads - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
 - b. Land Use/Planning and Zoning - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
14. NEW BUSINESS
15. ADJOURNMENT

Next Meeting: Thursday, October 8, 2015 - 9:00 a.m.



**Kalamazoo Area Transportation Study
Minutes of the August 13, 2015 Technical Committee Meeting**

CALL TO ORDER

The August meeting of the Kalamazoo Area Transportation Study Technical Committee was called to order at 9:00 a.m. by Chair Milliken.

ROLL CALL

Meeting attendance was recorded on the sign-in sheet. Introductions were made by all present.

Members Present

Muhammad Arif	City of Portage Engineering
Mickey Bittner	Village of Paw Paw
Tony Dacoba	Van Buren Transit
Jamie Harmon	City of Portage Engineering
Jim Hoekstra	Road Commission of Kalamazoo County/City of Kalamazoo
Jeff Heppler	Village of Augusta
Chris Forth	City of Portage Planning
Rick Fowler	Michigan Department of Transportation (Lansing)
Lotta Jarnefelt	Kalamazoo County Planning and Development
Matt Johnson	City of Kalamazoo Engineering
Debbie Jung	City of Kalamazoo Engineering
Rebekah Kik	City of Kalamazoo Planning
Sean McBride	Kalamazoo Metro Transit
Greg Milliken (Chair)	Kalamazoo Township/Oshtemo Township
Ryan Minkus	Road Commission of Kalamazoo County
Michelle O'Neill	Michigan Department of Transportation (TSC)
Ken Schippers	Village of Vicksburg
Craig Shumaker	Village of Mattawan
Jodi Stefforia	Comstock Township
Rob Wilson	City of Galesburg

Members Absent

Dennis Durham	City of Parchment
Darrell Harden	Michigan Department of Transportation (Southwest)
Lawrence Hummel (Vice-chair)	Van Buren County Road Commission
Dan Lewis	Village of Schoolcraft
Mike Schwartz	Village of Richland
Alan Smaka	Village of Lawton
Geoff Wilson	Road Commission of Kalamazoo County

Others Present

Megan Arndt	Kalamazoo Area Transportation Study
Christopher Bessert	Kalamazoo County Planning
Whitney Briggs	City of Portage Engineering
Danielle Coles	Federal Highway Administration
Rob Maffeo	Michigan Department of Transportation (Lansing)
Laura Smith	Kalamazoo Metro Transit
Fred Nagler	Kalamazoo Area Transportation Study
Kathy Schultz	Kalamazoo Metro Transit

Kalamazoo Area Transportation Study Technical Committee
Minutes of the August 13, 2015 Meeting

Jon Start

Kalamazoo Area Transportation Study

Steve Stepek

Kalamazoo Area Transportation Study

Rachel Tupica

Federal Highway Administration

Monica Zehner

Kalamazoo Area Transportation Study

CHANGES OR ADDITIONS TO THE AGENDA

No changes to the agenda were requested.

APPROVAL OF THE AGENDA

MOTION by Fowler, SECOND by Schippers, "to approve the agenda for the August 13, 2015, Technical Committee Meeting." Motion approved.

MINUTES OF THE JUNE 11, 2015 TECHNICAL COMMITTEE MEETING

The following corrections were noted for the minutes of the June 11, 2015, Technical Committee Meeting:

- Kik noted that she was not listed as present or absent. (Bauckham as Kik's alternate was listed as in attendance and therefore, no correction is needed).
- Forth noted that Harmon was incorrectly listed as representing City of Portage Planning. She represents City of Portage Engineering and was present at the meeting.

Motion by Johnson, Second by Jarnefelt, "***to approve the minutes of the June 11, 2015, Technical Committee meeting with the corrections noted.***" Motion approved.

POLICY COMMITTEE REPORT

Start reported on the July 29, 2015, KATS Policy Committee meeting.

The Policy Committee took action to approve Resolutions of Support for the Road Commission of Kalamazoo County applications for FY 2017 Local Safety Program for the Stadium Drive and 11th Street Safety Project and the Sprinkle Road Intersection Safety Project.

Draft Bylaws for the KATS Citizen Advisory Committee were discussed.

CITIZEN COMMENTS

No citizen comments were made.

PROPOSED AMENDMENTS TO THE FY 2014-2017 TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

A list of the proposed amendments to the FY 2014-2017 Transportation Improvement Program was included in the meeting materials. Additional amendments were emailed to Technical Committee members.

Start reported there was a totaling error on the FY 2016 Various Project for sign improvements. The corrected total is \$2,191 (\$1,000s) federal cost. Stepek noted an additional change for the Transportation Alternatives Program Kilgore Road Non-motorized Project. The project will now include a road diet. The project scope has been changed from funding a trail to funding a sidewalk. Forth inquired if proposed locations for bus shelters had been determined. It was noted that Kalamazoo Metro Transit would be evaluating FY 2016 and 2017 projects to align bus shelter installations.

Kalamazoo Area Transportation Study Technical Committee
Minutes of the August 13, 2015 Meeting

Forth inquired if the FY 2016 Parking Security Project cost of \$100,000 included installation. Smith noted the cost does not include installation. During planning, cost estimates for design and engineering were not available. The project will go through the amendment process as cost estimates become available.

MOTION, by Johnson, SECOND by Stefforia, ***“to recommend Policy Committee approval of the proposed amendments to the FY 2014-2017 Transportation Improvement Program.”*** Motion approved.

FY	County	Agency	Project Name	Project Description	Federal Cost 1000s	Federal Fund Source	State Cost 1000s	Local Cost 1000s	Total Phase Cost 1000s	MDOT Job No.
2016	Kalamazoo	Public Transit	ITS	Continuation of ITS-Hardware, software, licenses	32	5307	8		40	
Limits: Software/hardware; Primary Work Type: Transit capital; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2016	Kalamazoo	Public Transit	Parking Security	Engineering and design for employee parking security	80	5307	20		100	
Limits: Design; Primary Work Type: Transit facility; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2016	Kalamazoo	Public Transit	Vehicle Replacement	Replace aging maintenance vehicle beyond useful life	48	5307	12		60	
Limits: Maintenance; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2016	Kalamazoo	Public Transit	Shelters	To replace, rehabilitate, install up to six (6) bus shelters for ADA compliance	12	5307	3		15	
Limits: System-wide; Primary Work Type: Transit capital; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2016	Kalamazoo	Public Transit	Vehicle Replacement	Replace up to two (2) fixed route buses	411	5307	103		513	
Limits: Fixed Route; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2016	Kalamazoo	Public Transit	Mobility Management	Continuation of Travel Training for New Freedom	46	5310	12		58	
Limits: 6/1/2016-5/31/2017; Primary Work Type: Transit operations; Phase: T-Ops; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2016	Kalamazoo	Public Transit	Vehicle Replacement	Up to six(6) demand response van replacements	102	5310	25		127	
Limits: Demand Response; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										

Kalamazoo Area Transportation Study Technical Committee
Minutes of the August 13, 2015 Meeting

FY	County	Agency	Project Name	Project Description	Federal Cost 1000s	Federal Fund Source	State Cost 1000s	Local Cost 1000s	Total Phase Cost 1000s	MDOT Job No.
2016	Kalamazoo	Public Transit	Operating Assistance	Support for DR/ADA Paratransit Service under contract	37	5310		9	46	
Limits: Demand Response; Primary Work Type: Transit operations; Phase: T-Ops; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2016	Kalamazoo	Public Transit	Vehicle Replacement	Replace up to two (2) fixed route buses	309	5339	77		387	
Limits: Fixed Route; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	ITS	Continuation of ITS-Hardware, software, licenses	160	5307	40		200	
Limits: Software/hardware; Primary Work Type: Transit capital; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	Shelters	To replace, rehabilitate, install up to six (6) bus shelters for ADA compliance	12	5307	3		15	
Limits: System-wide; Primary Work Type: Transit capital; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	Security	Security Upgrades	40	5307	10		50	
Limits: Facilities; Primary Work Type: Transit capital; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	Vehicle Replacement	Replace up to two (2) fixed route buses	403	5307	101		504	
Limits: Fixed Route; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	Mobility Management	Continuation of Travel Training for New Freedom	46	5310	12		58	
Limits: 6/1/2017-5/31/2018; Primary Work Type: Transit operations; Phase: T-Ops; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	Vehicle Replacement	Up to six (6) Demand Response Van replacements	101	5310	25		127	
Limits: Demand Response; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	Operating Assistance	Support for DR/ADA Paratransit Service under contract	37	5310		9	46	
Limits: Demand Response; Primary Work Type: Transit operations; Phase: T-Ops; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2017	Kalamazoo	Public Transit	Vehicle Replacement	Replace up to two (2) fixed route buses	317	5339	79		396	
Limits: Fixed Route; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Add; Comments: Addition of project, 8/26/15;										
2015	Kalamazoo	MDOT	E Cork St	Intersection modifications	539	ST	119		658	125851
Limits: On Old Cork Street at Park Circle Drive, Comstock Township, Kalamazoo County; Length: 0.438; Primary Work Type: Reconstruct; Phase: CON; Amendment Type: Cost; Comments: Addition of Project 1/21/15; change in federal cost from 491099 to \$538,573, change in state cost from \$108,900 to \$119,427, total project cost to \$658,001, 8/26/15;										
2015	Kalamazoo	MDOT	US-131	Multi course HMA overlay	10,354	NH	2,079	217	12,650	116399
Limits: I-94 to Shaver Road; Length: 6.645; Primary Work Type: Resurface; Phase: CON; Amendment Type: Cost; Comments: Addition of project 7/30/14; Change in Scope to I-94 to Shaver Road 9-24-14; Change from FY 2016 to 2015 and total project cost to \$12,780,000 11/19/14; Change in primary work type from Restore and Rehabilitate to Resurface 2/25/15; Administrative Length correction to 6.645 from 6.575, 6/24/15; Change in federal cost from \$9,560,080 to \$10,354,025, change in state cost from \$1,919,588 to \$2,079,006, change in local cost from \$200,332 to \$216,969, change in total project cost \$13,750,000, 8/26/15;										

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FY	County	Agency	Project Name	Project Description	Federal Cost 1000s	Federal Fund Source	State Cost 1000s	Local Cost 1000s	Total Phase Cost 1000s	MDOT Job No.
2015	Van Buren	MDOT	M-40	Construct Roundabout	156	CM	34		190	124079
Limits: at the intersection of 62nd St, 32nd St and CR 653; Length: 0.5; Primary Work Type: Reconstruct; Phase: PE; Amendment Type: Cost; Comments: Addition of project 7/30/14; Admin JN change to 124079 from 120479 9-17-14; FY Change from 2014 to 2015 11/19/14; federal cost changed from \$118,516 to \$155,515, state cost from \$26,280 to \$34,485, total project cost to \$1,400,012, 8/26/15;										
2016	Kalamazoo	MDOT	Various	Freeway sign upgrade	2,191	IMG			2,191	115839
Limits: Kalamazoo County; Length: 25.158; Primary Work Type: Traffic ops/safety; Phase: CON; Amendment Type: Cost; Comments: Addition of Project 12/4/13; Change in federal cost from \$1,200,000 to \$1,600,000 (33%) 1/15/15; Change in federal cost from \$1,600,000 to \$2,191,000, 8/26/15;										
2016	Kalamazoo	Public Transit	Vehicle Replacement	12-14 Passenger Vehicle	32	STU	8		40	121408
Limits: Demand Response; Primary Work Type: Transit operations; Phase: T-Ops; Amendment Type: Cost; Comments: Removal of \$2,818 in local cost added to state cost, 8/26/15;										
2017	Kalamazoo	Public Transit	Vehicle Replacement	Up to 7 Demand Response vehicles	65	STL	16		81	120247
Limits: Demand Response; Primary Work Type: Transit vehicle additions/replacements; Phase: T-Cap; Amendment Type: Cost; Comments: Removal of \$5,660 in local cost added to state cost, 8/26/15;										
2017	Kalamazoo	Public Transit	Facility Renovation	Facility Renovations - Rehabilitation	40	5307	10		50	
Limits: Transportation Offices; Primary Work Type: Transit facility; Phase: T-Cap; Amendment Type: Cost; Comments: Removal of \$3,000 in local cost added to state cost, 8/26/15;										
2016	Kalamazoo	Public Transit	Transit Facility	Purchase and install security in maintenance/garage area						
Limits: 1/1/15-12/31/15; Primary Work Type: Transit capital; Phase: T-Cap; Amendment Type: Delete; Comments: Addition of project 7/30/14; Move to FY 2016, admin change 1/29/15; Deletion of project 8/26/15;										
2016	Kalamazoo	Kalamazoo	Kilgore Road Non-motorized	Construction of sidewalks along Kilgore Road	122	TAU		61	182	126645
Limits: Kilgore Service Road to Sprinkle Road; Length: 1.2; Primary Work Type: Roadside facility; Phase: CON; Amendment Type: Scope; Comments: Addition of Project, selected by Policy Committee January 22, 2014, 9-24-14; change in scope from non-motorized pathway to sidewalks, bicycle facilities to be included in roadway due to road diet, 8/26/15										
2016	Kalamazoo	MDOT	Kilgore / W I-94 Ramp	Roadway reconstruction and widening and interchange reconstruction	41	HPSL	8	1	50	105885
Limits: east of Lovers Lane to east of Portage Road in the cities of Kalamazoo and Portage, Kalamazoo County; Length: 1.16; Primary Work Type: Widen - major (capacity increase); Phase: ROW; Amendment Type: Year; Comments: Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,002 2/25/15; CON phase (FY 2020) programmed at \$29,781,300 (\$24,375,995 federal; \$5,030,710 state; \$374,595 local), Total Project Changed from \$600,002 to \$30,381,300 to reflect addition of CON phase, 4/29/15; Admin modification to Total Project cost from \$30,381,300 to \$33,097,837, 6/24/15; Change from FY 2015 to 2016, 8/26/15;										
2016	Kalamazoo	MDOT	Kilgore / W I-94 Ramp	Roadway reconstruction and widening and interchange reconstruction	82	HPSL	16	2	100	105885
Limits: east of Lovers Lane to east of Portage Road in the cities of Kalamazoo and Portage, Kalamazoo County; Length: 1.16; Primary Work Type: Widen - major (capacity increase); Phase: SUB; Amendment Type: Year; Comments: Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,002 2/25/15; CON phase (FY 2020) programmed at \$29,781,300 (\$24,375,995 federal; \$5,030,710 state; \$374,595 local), Total Project Changed from \$600,002 to \$30,381,300 to reflect addition of CON phase, 4/29/15; Change from FY 2015 to 2016, 8/26/15;										

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FY	County	Agency	Project Name	Project Description	Federal Cost 1000s	Federal Fund Source	State Cost 1000s	Local Cost 1000s	Total Phase Cost 1000s	MDOT Job No.
2016	Kalamazoo	MDOT	I-94	Road reconstruction and widening and reconstruction and widening of 2 railroad bridges and a large culvert	41	HPSL	8	1	50	105886
Limits: east of Portage Road to west of Sprinkle Road in the City of Kalamazoo, Kalamazoo County; Length: 1.2; Primary Work Type: Widen - major (capacity increase); Phase: ROW; Amendment Type: Year; Comments: Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,004 2/25/15; CON phase (FY 2020) programmed at \$31,082,200 (\$25,440,781 federal; \$5,278,843 state; \$362,576 local), Total Project cost change from \$600,004 to \$31,682,200 to reflect addition of CON phase, 4/29/15; Admin modification to Increase in total project cost from \$31,682,200 to \$34,660,074, 6/25/15; Change from FY 2015 to 2016, 8/26/15;										
2016	Kalamazoo	MDOT	I-94	Road reconstruction and widening and reconstruction and widening of 2 railroad bridges and a large culvert	82	HPSL	16	2	100	105886
Limits: east of Portage Road to west of Sprinkle Road in the City of Kalamazoo, Kalamazoo County; Length: 1.2; Primary Work Type: Widen - major (capacity increase); Phase: SUB; Amendment Type: Year; Comments: Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,004 2/25/15; CON phase (FY 2020) programmed at \$31,082,200 (\$25,440,781 federal; \$5,278,843 state; \$362,576 local), Total Project cost change from \$600,004 to \$31,682,200 to reflect addition of CON phase, 4/29/15; Admin modification to Increase in total project cost from \$31,682,200 to \$34,660,074, 6/25/15; Change from FY 2015 to 2016, 8/26/15;										

Start reminded members that should KATS planning area be determined to be an air quality non-attainment area, capacity changing projects would have to be included in the Metropolitan Transportation Plan (MTP) to be included in the Transportation Improvement Program. Capacity changing projects not included in the MTP would first have to be added to the MTP through the amendment process or wait for the approval of a new plan. Therefore, Start requested all known capacity changing projects be submitted for inclusion in the 2045 MTP.

TRANSPORTATION IMPROVEMENT PROGRAM PROJECT PRIORITIZATION

Start requested a subcommittee be formed to review the Transportation Improvement Program Project Prioritization process for the FY 2017-2020 Transportation Improvement Program. In particular the following areas were noted for review: condition factor, simplification of the safety factor, and commercial corridors. Stefforia inquired if the subcommittee was only open to Act-51 agencies. Start noted the subcommittee was open to all Technical Committee Members. Interested members were asked to stay after the Technical Committee meeting for a subcommittee meeting.

FY 2015 CONTRIBUTED SERVICES SUMMARY

A summary of the Year to Date Contributed Services was included in the meeting materials. KATS fiscal year end is September 30, 2015. It was noted that timesheets must be in by October 15 in order to prepare for year end.

STATUS REPORTS

Roads

City of Portage: Harmon reported that Oakland Drive is complete except for restoration items to be completed during more favorable weather conditions. Westnedge has been paved. Striping work still has to be completed. Mast arm installation is planned for the upcoming week.

Kalamazoo Area Transportation Study Technical Committee
Minutes of the August 13, 2015 Meeting

Osterhout began on Monday. The city is waiting on an update regarding the Lovers Lane Congestion Mitigation Air Quality Project.

Village of Paw Paw: W. Michigan Avenue/Red Arrow Highway is under construction. Traffic is restricted to westbound traffic. Eastbound traffic is being detoured. The target for completion is by the start of the school year. Signals are targeted for completion by the end of October or November.

Village of Vicksburg: The Highway Street project is targeted for completion next week. Work remains on a few sidewalk sections.

Michigan Department of Transportation: Sprinkle Road had demolition on the old bridge. Traffic stoppages were used for that work. Stadium is on schedule for a target date of September 11 for ramps to be open.

Road Commission of Kalamazoo County: The D Avenue from Adobe to Rolling Meadows, D Avenue Sprinkle Road to 24th Street, and 35th Street Galesburg projects are complete except for a few functional items. The Sprinkle Road E. Michigan Avenue to E. Main Street and U Avenue at 8th Street Projects are scheduled to open next week. The Texas Drive Trail project and the E. Main from E. Michigan to Nazareth project are in next month's letting. Bids were opened last week for the 38th Street and 42nd Street Bridge Rehabilitation projects.

City of Kalamazoo: The Riverview project is slated for completion by the end of the month. Mills Street is closed in multiple locations. The target date for completion is October 15. The bridge closure is anticipate to last approximately 6 weeks. The Crosstown Congestion Mitigation Air Quality project will be starting soon.

Land Use/Planning

Comstock Township: A ribbon cutting for Menards is scheduled for August 31. Aubrey's Pizzeria will be opening on Gull Road in September. Los Amigos will be opening in the old Big Boy. Impact Label Company has bought a parcel in Comstock Commerce Park. An open house was held regarding the Master Plan. The event was timed to coincide with the Comstock Library End of Summer Reading Celebration to maximize public input from families.

City of Kalamazoo: Work continues on the City of Kalamazoo Non-motorized Plan. Target for City Commission approval is June of 2016. A public meeting was held regarding a trial road diet on Portage Street from Stockbridge to Walnut. The project will not be federally funded. The city is fundraising for the Kalamazoo River Valley Trail proposed connection to downtown. A designer has been chosen for the project. The pop-up bike lane held on June 18-21 received input from over 300 people. A separate survey was given to business owners and 40 responses were received. The pop-up bike lane was funded through donations. The City is working on creating a sports field lighting ordinance. The first public meeting regarding the ordinance will be held on August 25.

Kalamazoo County Planning and Development: The County is working on a grant application for Laser Imaging, Detection and Ranging (LIDAR) Grant. The grant will cover 1/3 of the cost to Kalamazoo County. Data will be made publically available for download. The pre-application is due August 24.

Federal Highway Administration: Congress approved a short term extension for Obligation Authority through October 29.

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Minutes of the August 13, 2015 Meeting

City of Portage: The city adopted a Complete Streets Policy on Monday. The city will be seeking public input for capital improvement projects prior to the development of the Capital Improvement Program (CIP). Target date for the adoption of the CIP is next April.

Kalamazoo Area Transportation Study: KATS, with the assistance of Battle Creek, Benton Harbor, St. Joseph, and Niles will be hosting the Michigan Transportation Planning Associate Conference July 14-16, 2016. Members will be contacted regarding potential speakers and ideas to showcase the area.

Kalamazoo Township: The township has initiated a new zoning ordinance project. The Board has committed a portion of bond money to implement the township Non-motorized Plan. Efforts are being made to set up a corridor authority for W. Main.

Oshtemo Township: Kalamazoo College is working on arboretum improvements on the south side of M-43 and west of the township hall. A Field and Stream and a Consumer's Credit Union are going in at the corner of Drake. Saturday is Oshtemo Fun Day at Flesher Field and will include a grand opening ceremony.

Kalamazoo Metro Transit: The draft 10 Year Vision Plan is targeted for completion by the end of this week or the beginning of next week. Consultants will be in town on September 14. Meetings will be scheduled for the Kalamazoo County Transit Authority, the Central County Transportation Authority, the Kalamazoo Transit Authority Board, and the public to unveil the plan and receive input. The millage was approved. Planning has begun for Sunday service and late night service. Changes will not be implemented soon since funding generated will not be available until next year. Expanded services will not be included for any precinct that voted down the millage. An agreement with Texas Township is being finalized to provide service to Kalamazoo Community College. Metro Transit has joined a consortium with Bay City Metro for the purchase of demand response vehicles.

NEWS BUSINESS

2045 Metropolitan Transportation Plan Projects are due tomorrow.

ADJOURNMENT

There being no other business, Chair Milliken adjourned the meeting at 9:45 a.m. The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on September 10, 2015, at 9:00 a.m. at Kalamazoo Metro Transit.

**Application and Instructions
for
Transportation Improvement Program
Projects**

**Approved October 19, 2011
Amended March 28, 2012**



Kalamazoo Area Transportation Study
3801 East Kilgore Road
Kalamazoo, MI 49001
(269) 343-0766 Fax: (269) 381-1760
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Application and Instructions for Transportation Improvement Program Projects

Kalamazoo Area Transportation Study

Introduction

The purpose of this document is to provide a guide concerning the Kalamazoo Area Transportation Study's (KATS) Prioritization Process. This process is used to prioritize and award Federal Surface Transportation Funding Program (STP) **and National Highway Performance Program (NHPP) funding** dollars for projects that further the established goals of KATS.

Goals and Objectives

Since the Transportation Improvement Program (TIP) is the short range planning element of the Metropolitan Transportation Plan, each TIP project must comply with the goals and objectives listed in the Metropolitan Transportation Plan.

Eligible Projects

To be eligible to apply for and receive Surface Transportation Program (STP) funding, or to receive any additional funding received through inclusion in the Kalamazoo Area Transportation Study's Transportation Improvement Program (TIP), a project must be:

1. Proposed by an agency eligible to receive transportation funding through the State of Michigan.
2. Within the KATS Study Area Boundary.
3. Proposed by an active member of the Policy and/or Technical Committees.
4. Proposed by an agency that is satisfactorily contributing to the Transportation Planning Process of KATS through the means prescribed by the Policy Committee.

Guidance for Applicants

Review and Prioritization of Concept Statements

This Prioritization Process is the adopted procedure to be followed in prioritizing and selecting projects for Federal Surface Transportation (STP) funding **and National Highway Performance Program (NHPP) funding**. All Project Concept Statements submitted to KATS for STP funding will be reviewed using the following procedures:

1. Each project submitted from a local agency's Capital Improvement Program (CIP) will be reviewed using the identified Prioritization Process.

2. KATS Staff and the Prioritization Subcommittee will develop a preliminary project list of all projects based on the weights of the Prioritization Process. Projects will be competing against one another based on the funds available.
3. The prioritized list will be adjusted to remain fiscally constrained.
4. The recommended project list will be reviewed at the Technical Committee level. Technical Committee will then make a recommendation to the Policy Committee for approval and funding.

Application Instructions

The Project Concept Statement is to be filled out by the local agency for each project per fiscal year. Applications should be filled out thoroughly and include any supplemental information required.

It is recommended that agencies submit enough projects so that a comprehensive recommended project list may be developed.

NOTE: If there are more than one phase for the project (Preliminary Engineering, Construction), a separate sheet will need to be filled out with cost for that phase shown under Project Cost Estimate. If more than one Federal, State, or Local Cost are used during that phase, please provide the breakdown in the Other Project Information section of the application.

Contact Information:

Kalamazoo Area Transportation Study
5220 Lovers Lane, Suite 110
Portage MI 49002

(269) 343-0766
info@KATSmpo.org

Definitions

Prioritization Process

ADT (Average Daily Traffic):

- Count must be within 3 years of project.
- Count totals/divisions may need revision

Existing Condition:

- PASER for Roads, data is already collected and maintained by KATS staff
- If a roadway has more than one rating for the length of the project, the worst condition will be used.

Local Planning and Economic Development:

- Project conforms with either local land use plan, corridor plan, Complete Streets plan, water and sewer master plan, or other locally supported planning document

Environmental Justice:

- Project is located within, or directly adjacent to, an Environmental Justice area defined in the KATS Metropolitan Transportation Plan

Safety:

- ~~Project has a three year crash history that exceeds KATS adopted thresholds~~
- **Projects will be measured as a rate per Million Vehicle Miles Traveled (MVMT) for road segments and Million Entering Vehicles (MEV) for intersection projects.**

Commercial Corridors of Significance:

- ~~Corridor is identified within the KATS Freight Plan~~

National Functional Classification:

- **The most recently adopted and approved National Functional Classification (NFC) for the roadway.**

Prioritization Process Factors

Factor	Measure	Points Available
ADT (Average Daily Traffic)	ADT / 1000, rounded	Up to 25
Condition- PASER	PASER (Pavement Surface Evaluation and Rating) 10-2 105 points 3-4 20 points 5-6 15 10 points 7-10 0 points 100% Preserve +5 points	Up to 25
Local Planning and Economic Development	Identified in Local Planning Efforts 5 points will be assigned up to a maximum of 15 for every capital, master plan and economic development plan that the project supports	Up to 15
Environmental Justice	Project located in identified EJ area	10
Safety	Project has a three year crash history that exceeds KATS adopted thresholds 3 or more crashes per MVMT/ MEV- 5 Points Less than 3 crashes per MVMT/ MEV- 2 Points	5
	Project corrects the above identified safety issues and has a MVMT/MEV crash rate of 3 or higher	10
Commercial Corridors Of Significance	Projects is on a corridor identified in KATS Freight Plan	10
National Functional Classification	Interstate/Other Highway 10 Other Principal Arterial 8 Minor Arterial 6	10

Major Collector	4
Minor Collector	2

Total: 100

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