



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110
Portage, MI 49002
269-343-0766
info@KATSmpo.org

TO: Kalamazoo Area Transportation Study Policy Committee

FROM: Jonathan Start, Executive Director

DATE: August 19, 2015

SUBJECT: **POLICY COMMITTEE MEETING
AUGUST 26, 2015 – 9:00 A.M.
KALAMAZOO METRO TRANSIT
530 NORTH ROSE STREET**

The Kalamazoo Area Transportation Study Policy Committee will be meeting on August 26, 2015 at 9:00 a.m. at Kalamazoo Metro Transit, 530 North Rose Street.

The following materials are included in your meeting packet:

1. Agenda for the Policy Committee Meeting (reverse side)
2. Information Memorandum for the August 26, 2015, Policy Committee Meeting
3. Treasurer's Report
4. Technical Committee Report (August 13, 2015)
5. Public Transportation Report
6. Southcentral Michigan Planning Council Report
7. Regional Prosperity Initiative Report
8. Obligation Authority Update
9. Travel Demand Model Update
10. Draft Minutes of the July 29, 2015 Meeting
11. Proposed Amendments to the FY 2014-2017 Transportation Improvement Program
12. Invoice from Berends Hendricks Stuit Insurance Agency, Inc.

POLICY COMMITTEE MEETING
August 26, 2015 at 9:00 a.m.
AGENDA

Public Comments are limited to four minutes in length.

1. CALL TO ORDER
2. INTRODUCTIONS
3. ROLL CALL (Sign-in Sheet To Be Circulated)
4. CHANGES OR ADDITIONS TO THE AGENDA
Any item listed under the Consent Agenda may be moved to the Regular Agenda upon request of any member of the public, any Policy Committee Member, or any staff member.
5. APPROVAL OF THE AGENDA (**ACTION**)
6. CITIZENS' COMMENTS (Non-agenda items only. Comments on agenda items should be made during discussion of those items.)
7. CONSENT AGENDA (Enclosures) (**ACTION**)
 - ACCEPTANCE OF THE TREASURER'S REPORT
 - ACCEPTANCE OF THE TECHNICAL COMMITTEE REPORT (August 13, 2015)
 - ACCEPTANCE OF THE PUBLIC TRANSPORTATION MONTHLY REPORT
 - ACCEPTANCE OF THE SOUTHCENTRAL MICHIGAN PLANNING COUNCIL REPORT
 - ACCEPTANCE OF THE REGIONAL PROSPERITY INITIATIVE REPORT
 - OBLIGATION AUTHORITY UPDATE
 - TRAVEL DEMAND MODEL UPDATE
 - APPROVAL OF THE MINUTES FROM THE JULY 29, 2015 MEETING
8. FY 2014 – 2017 TRANSPORTATION IMPROVEMENT PROGRAM PROJECT AMENDMENTS (Enclosures) (**ACTION**)
9. AUTHORIZATION TO PAY ANNUAL INSURANCE PREMIUM (Enclosures) (**ACTION**)
10. PUBLIC TRANSPORTATION UPDATES
11. NEW BUSINESS
12. CITIZEN COMMENTS
13. MEMBER COMMENTS
14. ADJOURNMENT

Next Meeting: Wednesday, September 30, 2015 - 9:00 a.m.



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TO: Kalamazoo Area Transportation Study Policy Committee

FROM: Jonathan R. Start, Executive Director

DATE: August 19, 2015

SUBJECT: Information on the Policy Committee Agenda for August 26, 2015 Meeting

Here is information on Policy Committee agenda items for your information.

**8. FY 2014 – 2017 Transportation Improvement Program Project Amendments (ENCLOSURES)
(ACTION)**

Periodically, amendments to the Transportation Improvement Program are presented to make the list of projects accurately reflect current information and changes proposed by member agencies. Enclosed are proposed amendments for the FY 2014 – 2017 Transportation Improvement Program for your information and action. The proposed project amendments include additions of projects, changes in cost, changes in scope, deletions, and changes in year. The majority of projects are Public Transit projects which arise in the way the Federal Transit Administration process and approves transit agency budgets and the timing lapse with the Metropolitan Planning Organization approval schedules. The projects include the following:

Project Additions:

- A Kalamazoo Public Transit FY 2016 project to continue to pay for Intelligent Transportation System Hardware, Software, and Licenses for \$32,000 federal and \$8,000 State funding.
- A Kalamazoo Public Transit FY 2016 project to develop engineering and design for employee parking security improvements for \$80,000 federal and \$20,000 State funding.
- A Kalamazoo Public Transit FY 2016 project to replace an aging maintenance vehicle for \$48,000 federal and \$12,000 State funding.
- A Kalamazoo Public Transit FY 2016 project to replace, rehabilitate, or install up to six bus shelters for ADA compliance for \$12,000 federal and \$3,000 State funding.
- A Kalamazoo Public Transit FY 2016 project to replace up to two fixed route buses for \$411,000 federal and \$103,000 State funding.
- A Kalamazoo Public Transit FY 2016 project to continue the Travel Training program for \$46,000 federal and \$12,000 State funding.
- A Kalamazoo Public Transit FY 2016 project to replace up to six demand response service vans for \$102,000 federal and \$25,000 State funding.
- A Kalamazoo Public Transit FY 2016 project to support the contractual operation of the Demand Response and ADA services for \$37,000 federal and \$9,000 local funding.

- A Kalamazoo Public Transit FY 2016 project to replace up to two fixed route buses for \$309,000 federal and \$77,000 State funding.
- A Kalamazoo Public Transit FY 2017 project to continue to pay for Intelligent Transportation System Hardware, Software, and Licenses for \$160,000 federal and \$40,000 State funding.
- A Kalamazoo Public Transit FY 2017 project to replace, rehabilitate, or install up to six bus shelters for ADA compliance for \$12,000 federal and \$3,000 State funding.
- A Kalamazoo Public Transit FY 2017 project to upgrade security at facilities for \$40,000 federal and \$10,000 State funding.
- A Kalamazoo Public Transit FY 2017 project to replace up to two fixed route buses for \$403,000 federal and \$101,000 State funding.
- A Kalamazoo Public Transit FY 2017 project to continue the Travel Training program for \$46,000 federal and \$12,000 State funding.
- A Kalamazoo Public Transit FY 2017 project to replace up to six demand response service vans for \$101,000 federal and \$25,000 State funding.
- A Kalamazoo Public Transit FY 2017 project to support the contractual operation of the Demand Response and ADA services for \$37,000 federal and \$9,000 local funding.
- A Kalamazoo Public Transit FY 2017 project to replace up to two fixed route buses for \$317,000 federal and \$79,000 State funding.

Project Cost Adjustments:

- An MDOT FY 2015 project cost increase in the State portion of costs from \$108,900 to \$119,427 for the East Cork Street at Park Circle Road portion of the I-94 at Sprinkle Road Interchange reconfiguration project.
- An MDOT FY 2015 project to resurface US-131 between I-94 and Shaver Road cost increase of \$2,070,000.
- An MDOT FY 2015 preliminary engineering phase of a future reconstruction project on M-40 at the intersections of 62nd Street, 32nd Street, and CR653 cost increase of approximately \$45,000.
- An MDOT FY 2016 project to complete freeway sign upgrades increase in cost of approximately \$591,000.
- An FY 2016 Kalamazoo Public Transit project to replace one 12-14 passenger vehicle for the demand response service moves \$2,818 from local cost to state funding.
- An FY 2017 Kalamazoo Public Transit vehicle replacement project of up to 7 demand response vehicles moved \$5,660 from local to state funding sources.
- A FY 2017 Kalamazoo Public Transit project to rehabilitate facilities moves \$3,000 from local cost to state funding.

Project Deletions

- An FY 2016 Kalamazoo Public Transit project for the purchase and installation of maintenance/garage area security is deleted

Project Scope Change

- A City of Kalamazoo FY 2016 project on Kilgore Road from Kilgore Service Road to Sprinkle Road changes the scope of the project from adding non-motorized pathways to adding sidewalks while providing bicycle facilities through a road diet.

Changes of Year

- Change the year from FY 2015 to FY 2017 for the MDOT right of way preliminary engineering project at the Kilgore/I-94 interchange.
- Change the year from FY 2015 to FY 2016 for the MDOT substructure preliminary engineering project at the Kilgore/I-94 interchange.
- Change of year from FY 2015 to FY 2016 for the MDOT right of way preliminary engineering project on I-94 from east of Portage to Sprinkle.
- Change of year from FY 2015 to FY 2016 for the MDOT substructure preliminary engineering project on I-94 from east of Portage to Sprinkle.

The Technical Committee discussed these project amendments and recommended that the Policy Committee approve the amendments to the FY 2014 – 2017 Transportation Improvement Program. Staff also makes that recommendation.

9. Authorization to Pay Annual Insurance Premium (ENCLOSURES) (ACTION)

KATS has its board liability, equipment, office, and documents insurance through the Township Participating Plan. The annual premium of \$2,540.00 exceeds the \$2,000 limit that the Executive Director can authorize. We have been happy with the insurance provider and recommend that the Policy Committee authorize payment of the annual premium.

10. Public Transportation Updates

Members of the Kalamazoo County Transportation Authority Board, the Kalamazoo Transit Authority Board, Van Buren Public Transit, and/or staff will provide additional updates to the Policy Committee as appropriate

KALAMAZOO AREA TRANSPORTATION STUDY

TREASURER'S REPORT

Policy Committee Meeting July 29th, 2015

Beginning Balance as of June 1 st 2015	\$81,312.08
There were 16 checks cashed totaling	\$(18,627.58)
There were 9 withdraws/debits totaling	\$(20,699.58)
There was 6 deposit(s) / credits	\$109,675.26
Ending Balance as of June 30 th , 2015	\$151,660.18

If there is any questions regarding any of the checks or withdraws, please feel free to contact me at your convenience, and I will be happy to review the 5/3 checking statement with you.

Respectfully submitted,

Jeffrey R. Sorensen
Treasurer, Kalamazoo Area Transportation Study



TO: Policy Committee
FROM: Jonathan Start, Executive Director
DATE: August 19, 2015
SUBJECT: August 13, 2015 Technical Committee Report

The Technical Committee met on August 13, 2015 at 9:00 at the Metro Transit main meeting room. There was one action item, reviewing and making a recommendation on project amendments to the FY 2014 – 2017 Transportation Improvement Program. After discussion and review, the Technical Committee recommended that the Policy Committee approve the amendments to the FY 2014 – 2017 Transportation Improvement Program. This item is an action item on the Policy Committee agenda and will be discussed further there.

Other items discussed during the meeting included:

Transportation Improvement Program Project Prioritization Process – With the upcoming development of the FY 2017 – 2010 Transportation Improvement Program a committee was set up to look at specific ranking items to see if they should be modified to account for changes in federal legislation or to improve the process. A group would meet after the Technical Committee to go over the Ranking Process.

FY 2015 Contributed Services Summary – Staff shared a summary table of the agency contributed services toward the required match for the KATS program. Some agencies have not reported since the first quarter, while others have been active and have reported more time than they were slated for. Staff again encouraged members to report. Members were encouraged to be descriptive of the work in their reporting to make it easier on the KATS Office Manager in reviewing all of the time reported.

There were also status reports on public transit, roads and planning activities which included:

Road Updates

City of Portage: Oakland Drive is complete except for restoration items to be completed during more favorable weather conditions. Westnedge has been paved. Striping work still has to be completed. Mast arm installation is planned for the upcoming week. Work on Osterhout has begun. The city is waiting on an update regarding the Lovers Lane Congestion Mitigation Air Quality Project.

Village of Paw Paw: W. Michigan Avenue/Red Arrow Highway is under construction. Traffic is restricted to westbound traffic. Eastbound traffic is being detoured. The target for completion is by the start of the school year. Signal work is anticipated to be complete by October or November

Village of Vicksburg: The Highway Street project is targeted for completion the week following the August Technical Committee meeting. Work remains on a few sidewalk sections.

Michigan Department of Transportation: Sprinkle Road had demolition on the old bridge. Traffic stoppages were used for that work. Stadium is on schedule for a target date of September 11 for ramps to be open.



Road Commission of Kalamazoo County: The D Avenue from Adobe to Rolling Meadows, D Avenue Sprinkle Road to 24th Street, and 35th Street Galesburg projects are complete except for a few functional items. The Sprinkle Road E. Michigan Avenue to E. Main Street and U Avenue at 8th Street Projects are scheduled to the week following the August Technical Committee meeting. The Texas Drive Trail project and the E. Main from E. Michigan to Nazareth project are in next month's letting. Bids were opened for the 38th Street and 42nd Street Bridge Rehabilitation projects.

City of Kalamazoo: The Riverview project is slated for completion by the end of the month. Mills street is closed in multiple locations. The target date for completion is October 15. The bridge closure is anticipate to last approximately 6 weeks. The Crosstown Congestion Mitigation Air Quality project will be starting soon.

Land Use/Planning Updates

Comstock Township: A ribbon cutting for Menards is scheduled for August 31. Aubrey's Pizzeria will be opening on Gull Road in September. Los Amigos will be opening in the old Big Boy. Impact Label Company has bought a parcel in Comstock Commerce Park. An open house was held regarding the Master Plan. The event was timed to coincide with the Comstock Library End of Summer Reading Celebration to maximize public input from families.

City of Kalamazoo: Work continues on the City of Kalamazoo Non-motorized Plan. Target for City Commission approval is June of 2016. A public meeting was held regarding a trial road diet on Portage Street from Stockbridge to Walnut. The project will not be federally funded. The city is fundraising for the Kalamazoo River Valley Trail proposed connection to downtown. A designer has been chosen for the project. The pop-up bike lane held on June 18-21 received input from over 300 people. A separate survey was given to business owners and 40 responses were received. The pop-up bike lane was funded through donations. The city is working on creating a sports field lighting ordinance. The first public meeting regarding the ordinance will be held on August 25.

Kalamazoo County Planning and Development: The County is working on a grant application for Laser Imaging, Detection and Ranging (LIDAR). The grant will cover 1/3 of the cost to Kalamazoo County. Data will be made publically available for download. The pre-application is due August 24.

Federal Highway Administration: Congress approved a short term continuing resolution for Obligation Authority through October 29.

City of Portage: The city adopted a Complete Streets Policy on Monday. The city will be seeking public input for capital improvement projects prior to the development of the Capital Improvement Program (CIP). Target date for the adoption of the CIP is April 2016.

Kalamazoo Area Transportation Study: KATS, with the assistance of Battle Creek, Benton Harbor, St. Joseph, and Niles, will be hosting the Michigan Transportation Planning Associate Conference July 14-16, 2016. Members will be contacted regarding potential speakers and ideas to showcase the area.



Kalamazoo Township: Kalamazoo Township has initiated a new zoning ordinance project. The Board has committed a portion of bond money to implement the Non-motorized Plan. Efforts are being made to set up a corridor authority for W. Main.

Oshtemo Township: Kalamazoo College is working on arboretum improvements on the south side of M-43 and to the west of the township hall. A Field and Stream and a Consumer's Credit Union are going in at the corner of Drake. Saturday is Oshtemo Fun Day at Flesher Field and will include a grand opening ceremony.

Public Transportation Updates

Kalamazoo Metro Transit: The draft 10 Year Service Vision Plan is targeted for completion by the end of this week or the beginning of next week. Consultants will be in town on September 14. Meetings will be scheduled for the Kalamazoo County Transit Authority, the Central County Transportation Authority, the Kalamazoo Transit Authority Board, and the public to unveil the plan and receive input. The millage was approved. Planning has begun for Sunday service and late night service. Changes will not be implemented soon since funding generated will not be available until next year. Expanded services will not be included for any precinct that voted down the millage. An agreement with Texas Township is being finalized to provide service to Kalamazoo Community College. Metro Transit has joined a consortium with Bay City Metro for the purchase of demand response vehicles.



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TO: Policy Committee
FROM: Jonathan Start, Executive Director
DATE: August 19, 2015
SUBJECT: Public Transportation Monthly Report

The three Kalamazoo County Public Transportation Authority Boards continue to meet. The millage request for the Central County Transportation Authority was passed. Work will continue on the transfer of Metro Transit from the City of Kalamazoo to the Central County Transportation Authority. The consultant working on the 10 Year Service Vision Plan for the Kalamazoo transit system is continuing work on the draft. The presentation of the Vision Plan for input is anticipated in early to mid-September. Metro has entered into a consortium with Bay City for the purchase of demand response vehicles.



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TO: Policy Committee
FROM: Jonathan Start, Executive Director
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SUBJECT: Southcentral Michigan Planning Council Report

During the month of July, 2015, KATS staff worked on the Michigan Department of Transportation Planning Activities for the Southcentral Michigan Planning Council. Work was concentrated in doing research on costs and road fixes used by region agencies in preparation for developing agency asset management plans. The Southcentral Michigan Planning Council received a Project Authorization in the amount of \$5,000 to fund work on a Regional Senior Mobility.



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TO: Policy Committee
From: Jonathan Start, Executive Director
Date: August 19, 2015
Subject: Regional Prosperity Initiative Report

The Regional Prosperity Initiative committee continues to meet. The infrastructure subcommittee met on August 6, 2015 to review the progress of the committee and to rank the top areas of the infrastructure subcommittee for potential projects that the committee would solicit letters of interest. Project proposals have been received in community development and education areas. It was noted that other projects were ready for submission from the education area. It is planned that some projects will be awarded funds by September 30th.

The committee plans on having identified projects to fund selected at its September meeting.

The committee continues to meet on the first Thursday of the month at the Groves at Kalamazoo Valley Community College.



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TO: Policy Committee
FROM: Jonathan Start, Executive Director
DATE: August 19, 2015
SUBJECT: Obligation Authority Update

The congress passed and the president signed an extension to MAP-21 through the balance of this fiscal year to October 29, 2015. Congress needs to work toward a longer term legislative package to replace MAP-21. The short term extensions make it difficult for all involved from federal transportation staff to MDOT program administrators, to local agencies trying to plan and get projects done.



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TO: Policy Committee
FROM: Jonathan Start, Executive Director
DATE: August 19, 2015
SUBJECT: Travel Demand Model Update

The consultant has provided KATS and MDOT with the new Kalamazoo Area Transportation Study Travel Demand Model and User's Guide. This will be used in our development of the 2045 Metropolitan Transportation Plan. Staff has already run the model to familiarize themselves with it.



Kalamazoo Area Transportation Policy Committee Draft Minutes of the July 29, 2015 Meeting

CALL TO ORDER

The July meeting of the Kalamazoo Area Transportation Policy Committee was called to order at 9:00 a.m. by Chair Anderson.

ROLL CALL

Meeting attendance was recorded on the sign-in sheet.

MEMBERS PRESENT

David Anderson-Chair	City of Kalamazoo
John Clement	Van Buren Transit
Carol Daly	Village of Mattawan
Marsha Drouin	Richland Township
John Gisler	Kalamazoo County Board of Commissioners
Beth Griffin	Van Buren County
Darrell Harden	Michigan Department of Transportation
Lawrence Hummel	Van Buren County Road Commission
Pete Pfeiffer	Michigan Department of Transportation Southwest Region
Robert Heasley	City of Parchment
Jeff Heppler	Village of Augusta
Joanna Johnson	Road Commission of Kalamazoo County
John Lanum	Michigan Department of Transportation Lansing
Michele McGowen	KATS Citizen Advisory Committee
Carl Newton	City of Galesburg
Larry Nielsen	Village of Paw Paw
Bret Padgett	Comstock Township
Ron Reid	Kalamazoo Township
Greg Rosine	Western Michigan University
Michael Scott	Village of Richland
Jeff Sorensen	Cooper Township
Thomas L. Swiat, Jr.	Prairie Ronde Township
Linda Teeter	Kalamazoo Transportation Authority Board
Don Ulsh-Vice Chair	Schoolcraft Township
Terry Urban	City of Portage

MEMBERS ABSENT

Bill Adams	Village of Vicksburg
Paul Dykstra	Ross Township
Michael Grabbe	Village of Lawton

Kalamazoo Area Transportation Study Policy Committee
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Keith Gunnett	Village of Schoolcraft
Libby Heiny-Cogswell	Oshtemo Township
Garrylee McCormick	Transit Authority Board
Linda Kerr	Texas Township
Randy Smith	Brady Township
Greg Thomas	Pavilion Township

OTHERS PRESENT

Megan Arndt, Darrell Harden, Sean McBride, Jon Start, Steve Stepek, Monica Zehner

CHANGES OR ADDITIONS TO THE AGENDA

No changes to the agenda were requested.

APPROVAL OF THE AGENDA

MOTION by Sorensen, SECOND by Heppler ***“to approve the agenda of the July 29, 2015, Policy Committee Meeting.”*** Motion approved.

CITIZEN’S COMMENTS

There were no citizen comments.

CONSENT AGENDA

Information for items on the consent agenda was included in the meeting materials.

- Acceptance of the Treasurer’s Report
- Acceptance of the Public Transportation Monthly Report
- Acceptance of the Southcentral Michigan Planning Council Report
- Acceptance of the Regional Prosperity Initiative Report
- Approval of the June 24, 2015 Minutes

MOTION by Sorensen, SECOND by Newton, ***“to accept and approve the items on the consent agenda as listed.”*** Motion approved.

REQUEST FOR RESOLUTIONS OF SUPPORT FOR FY 2017 SAFETY PROGRAM PROJECT APPLICATIONS

Information regarding the Road Commission of Kalamazoo County FY 2017 Local Safety Program project applications was included in the meeting materials. Local Safety Program Projects are:

Stadium Drive and 11th Street Project to construct northbound and westbound right turn lanes and modify the traffic signal to have protected left turn phasing on Stadium Drive.

Sprinkle Road Intersection Project to install Advanced Dilemma Zone Detection for approaches on Sprinkle Road and high-speed side street approaches and to update, optimize, and coordinate traffic signal timings for the corridor.

Drouin inquired as to the impact the proposed Stadium Drive and 11th Street Project would have on the current project on 11th Street. It was noted the proposed project was adjacent to the existing project.

Urban inquired as to what Advance Auto Zone detection was. Start reported that Advanced Dilemma-Zone Detection utilized vehicle and speed detection to optimize traffic signals. Johnson noted the technology allowed for a more defined signal approach.

Gisler inquired as to how the estimated time of return on investment is calculated. Start reported that there is a cost associated with each crash. When a project results in a crash reduction, there is an associated savings. Johnson noted it was one of the performance measures for a safety project.

Nielsen inquired as to what was meant by "possible injury accidents." Heppler noted that in an accident, an individual may report pain but it is not always evident there is an injury. Johnson noted the information was obtained from UD-10s traffic crash reports and crash history reports. "Possible injury accidents" are a Type C crash and required for the project application.

MOTION by Uish, SECOND by Heppler, "to approve the Resolutions of Support for the Road Commission of Kalamazoo applications for FY 2017 Local Safety Program Funds." MOTION approved.

OBLIGATION AUTHORITY UPDATE

An update on Obligation Authority was included in the meeting materials. Start reported the extension of Moving Ahead for Progress in the 21st Century (MAP-21) funding until the end of July allowed the FY 2015 Transportation Improvement Program (TIP) projects for the Road Commission of Kalamazoo County and the Van Buren Road Commission to be obligated. Stepek noted there is one Transportation Alternatives Project (TAP) that has not yet been obligated from the City of Portage.

The Senate passed a bill for road funding. Indications are the proposal does not have the needed support from the House of Representatives which is scheduled to adjourn until mid-August. Another extension is likely.

PUBLIC TRANSPORTATION UPDATES

Teeter reported the Central County Transportation Authority (CCTA), the Kalamazoo County Transportation Authority (KCTA), and the Kalamazoo Transit Authority Board (KTAB) held the first joint meeting on Monday regarding the Comprehensive Transfer Agreement and to familiarize members of the CCTA with transit operations. McBride presented at the joint meeting on the organizational structure before and after the transfer. Both ridership and demand response are up.

CITIZEN ADVISORY COMMITTEE DRAFT BYLAWS

Copies of the Draft Citizen Advisory Committee Bylaws were included in the meeting materials.

Start reported that the Citizen Advisory Committee continues to work on its draft Bylaws. The newest draft attempted to incorporate feedback received at the (MONTH) Policy Committee Meeting.

Teeter inquired as to why under Article II. Membership 2.2 the number of members had been reduced to a minimum of five (5) from seven (7). Start reported that the range had been set because of concerns with the status of the Citizen Advisory Committee if a current member decided to no longer serve. It was noted that the committee did allow up to nine (9) members under the new draft.

Teeter also expressed concerns with Article V. Meetings under 5.1. *"The Chair reserves the right to limit public comment to four (4) minutes per person."* She opined this was a procedural matter and might be misinterpreted. Urban noted that the Chair should be allowed to have some discretion in time allotted to a speaker. However, he concurred with Teeter that it should not be included in the Bylaws. Nielsen also supported the opinion.

Policy Committee Members were asked to submit any additional comments and feedback to KATS staff one week prior to the August 20 Citizen Advisory Committee meeting. The Policy Committee will be asked to approve the bylaws following approval by the CAC.

EXECUTIVE DIRECTOR EVALUATION FORMS

A copy of the Executive Director Evaluation Form was included in the meeting materials. Additional copies were available at the meeting. Members were allotted time during the meeting to complete the review. The deadline to submit evaluations to either Chair Anderson or Nielsen, Head of the Finance and Personnel Subcommittee is August 14.

NEW BUSINESS

There were no items under new business.

CITIZEN COMMENTS

There were no citizen comments.

MEMBER COMMENTS

Steppek reported that KATS was selected to host the Metropolitan Transportation Planning Association (MTPA) conference in 2016. Stepek noted this was an opportunity for members to give presentations on best practices and showcase innovations in the planning area. Members were asked to contact Stepek with input on potential presentations or ideas for the conference.

Kalamazoo Area Transportation Study Policy Committee
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Reid asked for an update on the status of the Non-motorized Plan. Stepek noted the 2045 Metropolitan Transportation Plan Non-motorized Plan is waiting for the City of Kalamazoo to approve their Non-motorized Plan. Work is complete except the City of Kalamazoo network. The target date for KATS' draft Non-motorized Plan is September.

Johnson reported the Kalamazoo County Road Commission would be hosting a workshop on "**Setting Realistic Speed Limits**" for elected officials. Information will be emailed. She reported that the medians for the Sprinkle Road Safety project are being confused for sidewalks. Signage will be added to alleviate this problem.

ADJOURNMENT

There being no other business, Chair Anderson adjourned the meeting at 9:34 a.m.

Kalamazoo Area Transportation Study FY 2014 - 2017 Transportation Improvement Program

6/26/2013 (8/26/2015)

Required Fields																							
Fiscal Year	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amendment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2016	Kalamazoo	Public Transit	ITS	Software/hardware		Transit capital	Continuation of ITS-Hardware, software, licenses	T-Cap		32	5307	8	CTF			40			08/26/15	Add	E	Addition of project, 8/26/15;	40
2016	Kalamazoo	Public Transit	Parking Security	Design		Transit facility	Engineering and design for employee parking security	T-Cap		80	5307	20	CTF			100			08/26/15	Add	E	Addition of project, 8/26/15;	100
2016	Kalamazoo	Public Transit	Vehicle Replacement	Maintenance		Transit vehicle additions/replacements	Replace aging maintenance vehicle beyond useful life	T-Cap		48	5307	12	CTF			60			08/26/15	Add	E	Addition of project, 8/26/15;	60
2016	Kalamazoo	Public Transit	Shelters	Systemwide		Transit capital	To replace, rehabilitate, install up to six (6) bus shelters for ADA compliance	T-Cap		12	5307	3	CTF			15			08/26/15	Add	E	Addition of project, 8/26/15;	15
2016	Kalamazoo	Public Transit	Vehicle Replacement	Fixed Route		Transit vehicle additions/replacements	Replace up to two (2) fixed route buses	T-Cap		411	5307	103	CTF			513			08/26/15	Add	E	Addition of project, 8/26/15;	513
2016	Kalamazoo	Public Transit	Mobility Management	6/1/2016-5/31/2017		Transit operations	Continuation of Travel Training for New Freedom	T-Ops		46	5310	12	CTF			58			08/26/15	Add	E	Addition of project, 8/26/15;	58
2016	Kalamazoo	Public Transit	Vehicle Replacement	Demand Response		Transit vehicle additions/replacements	Up to six(6) demand response van replacements	T-Cap		102	5310	25	CTF			127			08/26/15	Add	E	Addition of project, 8/26/15;	127
2016	Kalamazoo	Public Transit	Operating Assistance	Demand Response		Transit operations	Support for DR/ADA Paratransit Service under contract	T-Ops		37	5310			9	TRAL	46			08/26/15	Add	E	Addition of project, 8/26/15;	46
2016	Kalamazoo	Public Transit	Vehicle Replacement	Fixed Route		Transit vehicle additions/replacements	Replace up to two (2) fixed route buses	T-Cap		309	5339	77	CTF			387			08/26/15	Add	E	Addition of project, 8/26/15;	387
2017	Kalamazoo	Public Transit	ITS	Software/hardware		Transit capital	Continuation of ITS-Hardware, software, licenses	T-Cap		160	5307	40	CTF			200			08/26/15	Add	E	Addition of project, 8/26/15;	200
2017	Kalamazoo	Public Transit	Shelters	Systemwide		Transit capital	To replace, rehabilitate, install up to six (6) bus shelters for ADA compliance	T-Cap		12	5307	3	CTF			15			08/26/15	Add	E	Addition of project, 8/26/15;	15
2017	Kalamazoo	Public Transit	Security	Facilities		Transit capital	Security Upgrades	T-Cap		40	5307	10	CTF			50			08/26/15	Add	E	Addition of project, 8/26/15;	50
2017	Kalamazoo	Public Transit	Vehicle Replacement	Fixed Route		Transit vehicle additions/replacements	Replace up to two (2) fixed route buses	T-Cap		403	5307	101	CTF			504			08/26/15	Add	E	Addition of project, 8/26/15;	504
2017	Kalamazoo	Public Transit	Mobility Management	6/1/2017-5/31/2018		Transit operations	Continuation of Travel Training for New Freedom	T-Ops		46	5310	12	CTF			58			08/26/15	Add	E	Addition of project, 8/26/15;	58
2017	Kalamazoo	Public Transit	Vehicle Replacement	Demand Response		Transit vehicle additions/replacements	Up to six (6) Demand Response Van replacements	T-Cap		101	5310	25	CTF			127			08/26/15	Add	E	Addition of project, 8/26/15;	127
2017	Kalamazoo	Public Transit	Operating Assistance	Demand Response		Transit operations	Support for DR/ADA Paratransit Service under contract	T-Ops		37	5310			9	TRAL	46			08/26/15	Add	E	Addition of project, 8/26/15;	46
2017	Kalamazoo	Public Transit	Vehicle Replacement	Fixed Route		Transit vehicle additions/replacements	Replace up to two (2) fixed route buses	T-Cap		317	5339	79	CTF			396			08/26/15	Add	E	Addition of project, 8/26/15;	396
2015	Kalamazoo	MDOT	E Cork St	On Old Cork Street at Park Circle Drive, Comstock Township, Kalamazoo County	0.44	Reconstruct	Intersection modifications	CON		539	ST	119	M			658	125851		08/26/15	Cost	E	Addition of Project 1/21/15; change in federal cost from 491099 to \$538,573, change in state cost from \$108,900 to \$119,427, total project cost to \$658,001, 8/26/15;	658
2015	Kalamazoo	MDOT	US-131	I-94 to Shaver Road	6.645	Resurface	Multi course HMA overlay	CON		10,354	NH	2,079	M	217	CITY	12,650	116399		08/26/15	Cost	E	Addition of project 7/30/14; Change in Scope to I-94 to Shaver Road 9-24-14; Change from FY 2016 to 2015 and total project cost to \$12,780,000 11/19/14; Change in primary work type from Restore and Rehabilitate to Resurface 2/25/15; Administrative Length correction to 6.645 from 6.575, 6/24/15; Change in federal cost from \$9,560,080 to \$10,354,025, change in state cost from \$1,919,588 to \$2,079,006, change in local cost from \$200,332 to \$216,969, change in total project cost \$13,750,000, 8/26/15;	13,750

Kalamazoo Area Transportation Study FY 2014 - 2017 Transportation Improvement Program

6/26/2013 (8/26/2015)

Required Fields																							
Fiscal Year	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amendment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2015	Van Buren	MDOT	M-40	at the intersection of 62nd St, 32nd St and CR 653	0.500	Reconstruct	Construct Roundabout	PE		156	CM	34				190	124079		08/26/15	Cost	E	Addition of project 7/30/14; Admin JN change to 124079 from 120479 9-17-14; FY Change from 2014 to 2015 11/19/14; federal cost changed from \$118,516 to \$155,515, state cost from \$26,280 to \$34,485, total project cost to \$1,400,012, 8/26/15;	1,400
2016	Kalamazoo	MDOT	Various	Kalamazoo County	25.16	Traffic ops/safety	Freeway sign upgrade	CON		2,191	IMG					2,191	115839		08/26/15	Cost	E	Addition of Project 12/4/13; Change in federal cost from \$1,200,000 to \$1,600,000 (33%) 1/15/15; Change in federal cost from \$1,600,000 to \$2,191,000, 8/26/15;	2,461
2016	Kalamazoo	Public Transit	Vehicle Replacement	Demand Response		Transit operations	12-14 Passenger Vehicle	T-Ops		32	STU	8	CTF			40	121408		08/26/15	Cost	E	Removal of \$2,818 in local cost added to state cost, 8/26/15;	40
2017	Kalamazoo	Public Transit	Vehicle Replacement	Demand Response		Transit vehicle additions/replacements	Up to 7 Demand Response vehicles	T-Cap		65	STL	16	CTF			81	120247		08/26/15	Cost	E	Removal of \$5,660 in local cost added to state cost, 8/26/15;	81
2017	Kalamazoo	Public Transit	Facility Renovation	Transportation Offices		Transit facility	Facility Renovations - Rehabilitation	T-Cap		40	5307	10	CTF			50			08/26/15	Cost	E	Removal of \$3,000 in local cost added to state cost, 8/26/15;	50
2016	Kalamazoo	Public Transit	Transit Facility	1/1/15-12/31/15		Transit capital	Purchase and install security in maintenance/garage area	T-Cap											08/26/15	Delete	E	Addition of project 7/30/14; Move to FY 2016, admin change 1/29/15; Deletion of project 8/26/15;	0
2016	Kalamazoo	Kalamazoo	Kilgore Road Non-motorized	Kilgore Service Road to Sprinkle Road	1.200	Roadside facility	Construction of sidewalks along Kilgore Road	CON		122	TAU			61	CITY	182	126645		08/26/15	Scope	E	Addition of Project, selected by Policy Committee January 22, 2014, 9-24-14; change in scope from non-motorized pathway to sidewalks, bicycle facilities to be included in roadway due to road diet, 8/26/15	182
2016	Kalamazoo	MDOT	Kilgore / W I-94 Ramp	east of Lovers Lane to east of Portage Road in the cities of Kalamazoo and Portage, Kalamazoo County	1.16	Widen - major (capacity increase)	Roadway reconstruction and widening and interchange reconstruction	ROW		41	HPSL	8	M	1	CITY	50	105885		08/26/15	Year	NE	Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,002 2/25/15; CON phase (FY 2020) programmed at \$29,781,300 (\$24,375,995 federal; \$5,030,710 state; \$374,595 local), Total Project Changed from \$600,002 to \$30,381,300 to reflect addition of CON phase, 4/29/15; Admin modification to Total Project cost from \$30,381,300 to \$33,097,837, 6/24/15; Change from from FY 2015 to 2016, 8/26/15;	33,098
2016	Kalamazoo	MDOT	Kilgore / W I-94 Ramp	east of Lovers Lane to east of Portage Road in the cities of Kalamazoo and Portage, Kalamazoo County	1.16	Widen - major (capacity increase)	Roadway reconstruction and widening and interchange reconstruction	SUB		82	HPSL	16	M	2	CITY	100	105885		08/26/15	Year	NE	Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,002 2/25/15; CON phase (FY 2020) programmed at \$29,781,300 (\$24,375,995 federal; \$5,030,710 state; \$374,595 local), Total Project Changed from \$600,002 to \$30,381,300 to reflect addition of CON phase, 4/29/15; Change from from FY 2015 to 2016, 8/26/15;	30,381


Kalamazoo Area Transportation Study FY 2014 - 2017 Transportation Improvement Program

6/26/2013 (8/26/2015)

Required Fields																							
Fiscal Year	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amendment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2016	Kalamazoo	MDOT	I-94	east of Portage Road to west of Sprinkle Road in the City of Kalamazoo, Kalamazoo County	1.20	Widen - major (capacity increase)	Road reconstruction and widening and reconstruction and widening of 2 railroad bridges and a large culvert	ROW		41	HPSL	8	M	1	CITY	50	105886		08/26/15	Year	NE	Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,004 2/25/15; CON phase (FY 2020) programmed at \$31,082,200 (\$25,440,781 federal; \$5,278,843 state; \$362,576 local), Total Project cost change from \$600,004 to \$31,682,200 to reflect addition of CON phase, 4/29/15; Admin modification to Increase in total project cost from \$31,682,200 to \$34,660,074, 6/25/15; Change from FY 2015 to 2016, 8/26/15;	34,660
2016	Kalamazoo	MDOT	I-94	east of Portage Road to west of Sprinkle Road in the City of Kalamazoo, Kalamazoo County	1.20	Widen - major (capacity increase)	Road reconstruction and widening and reconstruction and widening of 2 railroad bridges and a large culvert	SUB		82	HPSL	16	M	2	CITY	100	105886		08/26/15	Year	NE	Addition of Project 12/4/13; Change in FY from 2014 to 2015 11/19/14; Increase in total cost from \$500,002 to \$600,004 2/25/15; CON phase (FY 2020) programmed at \$31,082,200 (\$25,440,781 federal; \$5,278,843 state; \$362,576 local), Total Project cost change from \$600,004 to \$31,682,200 to reflect addition of CON phase, 4/29/15; Admin modification to Increase in total project cost from \$31,682,200 to \$34,660,074, 6/25/15; Change from from FY 2015 to 2016, 8/26/15;	34,660



Berends | Hendricks | Stuit
 2100 E Centre Ave Suite B
 Portage, MI 49002-4494

		Amount Paid <input type="text"/>
Account Number KALAARE-01	Amount Due \$2,540.00	Statement As Of 8/7/2015



Invoice #	Trans	Eff Date	Policy Number	Description	Amount	Balance
19259	RENB	08/01/2015	HMTP-083020	Renewal of PCKG Effective 8/1/2015	\$2,540.00	\$2,540.00

Pre-Bill	0-30	31-60	61-90	Over 90	Total Due
\$0.00	\$2,540.00	\$0.00	\$0.00	\$0.00	\$2,540.00