

KATS Kalamazoo Area Transportation Study

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TO: Kalamazoo Area Transportation Study Policy Committee

FROM: Jonathan Start, Executive Director

DATE: JANUARY 14, 2015

SUBJECT: POLICY COMMITTEE MEETING
WEDNESDAY, JANUARY 21, 2015 – 9:00 A.M.
KALAMAZOO METRO TRANSIT
530 NORTH ROSE STREET

The Kalamazoo Area Transportation Study Policy Committee will be meeting on Wednesday, January 21, 2015, at 9:00 a.m. at Kalamazoo Metro Transit, 530 North Rose Street.

The following materials are included in your meeting packet:

1. Agenda for the meeting (reverse side)
2. Information Memorandum for January 14, 2015
3. Draft Minutes of the December 17, 2014 meeting
4. Treasurer's Report
5. Technical Committee Report (January 8, 2015)
6. Public Transportation Report
7. Southcentral Michigan Planning Council Report
8. Regional Prosperity Initiative Report
9. Federal Transit Administration (FTA) Certificate *
10. Proposed Amendments to the FY 2014-2017 Transportation Improvement Program
11. Approved Member Contributed Services and Dues Structure

If you have any questions or additional agenda items, please let us know.

**The full FTA Contract Clauses may be found online at:*

https://katsmpo.files.wordpress.com/2015/01/mdot_ptd_contract_clauses_301470_7.pdf

POLICY COMMITTEE MEETING
January 21, 2015 at 9:00 a.m.
AGENDA

Public Comments are limited to four minutes in length.

1. CALL TO ORDER
2. INTRODUCTIONS
3. ROLL CALL (Sign-in Sheet To Be Circulated)
4. CHANGES OR ADDITIONS TO THE AGENDA
5. APPROVAL OF THE AGENDA (**ACTION**)
6. CITIZENS' COMMENTS (Non-agenda items only. Comments on agenda items should be made during discussion of those items.)
7. CONSENT AGENDA (Enclosures) (**ACTION**)
 - MINUTES FROM THE DECEMBER 17, 2014 MEETING
 - TREASURER'S REPORT
 - TECHNICAL COMMITTEE REPORT (January 8, 2015)
 - PUBLIC TRANSPORTATION MONTHLY REPORT
 - SOUTHCENTRAL MICHIGAN PLANNING COMMISSION REPORT
 - REGIONAL PROSPERITY INITIATIVE REPORT
8. FEDERAL TRANSIT ADMINISTRATION CERTIFICATE (ENCLOSURE) (**ACTION**)
9. FY 2014 -2017 TRANSPORTATION IMPROVEMENT PROGRAM
 - a. Amendments (ENCLOSURE) (**ACTION**)
10. FY 2016 UNIFIED PLANNING WORK PROGRAM (ENCLOSURE)
 - a. Outline
 - b. First Steps
11. PUBLIC TRANSPORTATION UPDATES
12. NEW BUSINESS
13. CITIZEN COMMENTS
14. MEMBER COMMENTS
15. ADJOURNMENT

Next Meeting: Wednesday, February 25, 2015 - 9:00 a.m.

TO: Kalamazoo Area Transportation Study Policy Committee

FROM: Jonathan R. Start, Executive Director

DATE: January 14, 2015

SUBJECT: Information on the Policy Committee Agenda for January 21, 2015 Meeting

Here is information on Policy Committee agenda items for your information.

8. Federal Transit Administration Certificate (ENCLOSURE) (ACTION)

In August 2014, the Federal Transit Administration and their consultants conducted a State Management Review of MDOT and the administration of the Federal Transit Administration programs. One of the review findings was that MDOT was not passing through the Federal Transit Administration requirements to the Metropolitan Planning Organizations. This is necessary because all Metropolitan Planning Organizations receive Federal Transit Administration Section 5303 funding.

In response to the finding, MDOT is asking the Metropolitan Planning Organizations, including KATS, to review the Federal Transit Administration Contract Clauses (Master Agreement) and then sign the attached certification. The nature of the project will determine which requirements apply and you are certifying that you comply with all applicable requirements. This certification will cover FY 2015. For future years, we will ask that you sign a certification like this during the Unified Work Program process. This Master Agreement is available at the KATS website if members want to review it.

KATS staff has reviewed the Federal Transit Administration Master Agreement Contract. It is similar to the Master Agreement that KATS has signed with MDOT for its planning activities. KATS has followed the applicable requirements of the Federal Transit Administration Master Agreement. Staff recommends that the Policy Committee authorize the Chair to sign the enclosed certificate on their behalf.

9. FY 2014 – 2017 Transportation Improvement Program

a. Amendments (ENCLOSURE) (ACTION)

At the January 8, 2015 Technical Committee meeting several amendments to the FY 2014 – 2017 Transportation Improvement Program were considered. The Technical Committee recommended that the Policy Committee approve these amendments to the FY 2014 – 2017 Transportation Improvement Program. There are 13 project amendments for 11 separate projects. The amendments include the addition of 7 projects and 6 cost adjustments to projects.

The amendments include the following:

- The addition of a 2015 MDOT right of way project phase for the intersection project at Cork Street and Park Circle Drive at Midlink in Comstock Township. This project cost is listed as one dollar because MDOT and the property owner are in agreement with the intersection reconfiguration that is requiring the right of way. The property owner is expected to contribute

the right of way for the project but the phase needs to be included. This intersection reconfiguration project is associated with the I-94 under Sprinkle Road interchange project.

- The addition of a 2015 MDOT construction project to reconfigure the intersection of Cork Street and Park Circle Drive in Comstock Township. This project is associated with the I-94 under Sprinkle Road interchange project and is the result of discussions with Midlink, Kalamazoo County Road Commission, and Comstock Township.
- The addition in 2015 of an advance construct safety project at the intersection of Michigan and Gremps in the Village of Paw Paw. The advance construction of the FY 2016 project will allow for coordination with other work going on in the same vicinity in FY 2015. The federal funds programmed for this project in FY 2016 will remain in FY 2016 and be available in that year. The Village has made the request to move this project forward.
- The addition of a FY 2015 project for Kalamazoo Public Transit to replace up to 2 vehicles shorter than 30 feet for the demand response service. This and the following transit project additions are a result of differences in the budget approval schedule of the Federal Transit Administration and MDOT. There is an annual adjustment of Transportation Improvement Program for public transit to match the approved budget from The Federal Transit Administration.
- The addition of a FY 2015 vehicle replacement project to replace up to 6 vans for the demand response service.
- The addition of a FY 2015 project to provide operating funding for the Americans with Disabilities Act supplemental service to the fixed route bus service.
- The addition of a FY 2017 Kalamazoo County Road Commission project to complete preventative maintenance work at the D Avenue Bridge over the Gull Lake Outlet. This project received funding through the Local Bridge Program. The Policy Committee supported the application for this project.
- The change in federal funding source for the safety project to add center left turn lanes and improve sight distance with other improvements on U Avenue at 8th Street.
- The increase in total project cost, federal cost and state cost for a FY 2015 MDOT car pool lot chip seal project on M-40 south of I-94 westbound ramp.
- A decrease in total cost, federal cost, state cost, and local cost for the FY 2015 MDOT project to reconstruct the bridge, approaches and reconfigure the interchange of I-94 under Sprinkle Road.
- A change in federal funding source for the Public Transit project in FY 2015 for the addition/replacement of up to 2 diesel buses.
- An increase in federal cost for an MDOT FY 2016 project to upgrade various freeway signs in Kalamazoo County.
- The change in the Village of Paw Paw FY 2016 project at Michigan and Gremps to an advance construct project.

Staff and the Technical Committee recommend that the Policy Committee approve these amendments to the FY 2014 – 2017 Transportation Improvement Program.

10. 2016 UNIFIED PLANNING WORK PROGRAM

a. Outline

The staff operation of KATS is funded using planning funds provided by the Federal Highway Administration, the Federal Transit Administration, and MDOT. The federal funds require a local match that can be cash or in-kind contributed services. KATS has historically used in-kind contributed services

from member agencies to provide the needed match. The in-kind contributed services may be provided by consultants, or staff working on eligible planning activities. The Policy Committee approved a schedule of contributions, either in-kind, or cash; for members to raise the local match needed. That schedule took into account the size of a member and the potential benefits of membership to KATS provides to that member.

The FY 2016 Unified Planning Work Program is the document that describes what the available revenues and the anticipated main areas of emphasis and major activities will be in that fiscal year. It includes estimated hours and costs for KATS staff working on KATS and the Southcentral Michigan Planning Council in major work groups of activities. This document is prepared annually with input from member agencies and state and federal partners. It sometimes has included special planning studies of interest to members.

The Unified Planning Work Programs are reviewed by the Policy and Technical Committees and is approved by the Policy Committee in its June meeting. This approval date is dependent on MDOT's schedule. It is early in the second quarter of our fiscal year, but we are beginning the process to develop and approve the FY 2016 Unified Planning Work Program.

b. First Steps

In order to use in-kind contributed services for local match, KATS needs to make an early request to MDOT and our federal partners to use that local match source. Your municipality or agency will be receiving a letter requesting agreement to participate and to provide your share of local match. In those letters of agreement, there is a statement that as long as the required local match is raised, KATS will not go to members who for whatever reason were not able to meet their match for the difference in the agreed amount and what was provided. If however, KATS does not receive the local match needed then it will go back to members who did not meet their agreed amount for the needed difference to meet match in cash. Historically KATS members have with one small exception always provided more than the required match.

We need to know if you agree to provide the local match for your municipality/agency so that we can show that sufficient amounts will be provided to match the federal funds in our request to use in-kind contributions. This needs to be done early in the process. That is why the letters will be going out soon.

Following receipt of the agreements, staff will make the request to MMDOT for the use on in-kind contributions for match. The document will be prepared with input from others and be reviewed by the Technical and Policy Committees. A final version will be prepared addressing comments received on the draft for approval by both the Technical and Policy Committees.

II. PUBLIC TRANSPORTATION UPDATES

Members of the Kalamazoo County Transportation Authority Board, the Kalamazoo Transit Authority Board, Van Buren Public Transit, and/or staff will provide additional updates to the Policy Committee as appropriate.

KALAMAZOO AREA TRANSPORTATION STUDY POLICY COMMITTEE MINUTES MEETING OF DECEMBER 17, 2014

The December meeting of the Kalamazoo Area Transportation Study Policy Committee was called to order at 9:00 a.m. at Kalamazoo Metro Transit.

MEMBERS PRESENT

David Anderson-Chair	City of Kalamazoo
Carol Daly	Village of Mattawan
Marsha Drouin	Richland Township
Beth Griffin	Van Buren Transit
Steve Hatch	Village of Richland
Darrell Harden	Michigan Department of Transportation Southwest
Robert Heasley	City of Parchment
Libby Heiny-Cogswell	Oshtemo Township
Lawrence Hummel	Van Buren County Road Commission
Joanna Johnson	Kalamazoo County Road Commission
Linda Kerr	Texas Township
John Lanum	Michigan Department of Transportation Lansing
Garrylee McCormick	Transit Authority Board
Jack Mekemson	Kalamazoo County Transportation Authority
Michele McGowen	KATS Citizen Advisory Committee
Larry Nielsen	Village of Paw Paw
Carl Newton	City of Galesburg
Ann Nieuwenhuis	Comstock Township
Claudette Reid	City of Portage
Ron Reid	Kalamazoo Township
Greg Rosine	Western Michigan University
Randy Smith	Brady Township
Jeff Sorensen	Cooper Township
Thomas L. Swiat, Jr.	Praire Ronde Township
Don Ulsh-Vice Chair	Schoolcraft Township

MEMBERS ABSENT:

Bill Adams	Village of Vicksburg
Jeff Heppler	Village of Augusta
Greg Thomas	Pavilion Township
John Zull	Kalamazoo County Board of Commissioners
David Cornish	Village of Lawton
Paul Dykstra	Ross Township
Keith Gunnett	Village of Schoolcraft
Rachael Tupica	Federal Highway Administration

OTHERS PRESENT: Jon Start, Steve Stepek, Megan Arndt, Jodi Stefforia, Monica Zehner

CHANGES OR ADDITIONS TO THE AGENDA-NONE

APPROVAL OF THE AGENDA

MOTION by Harden, SUPPORT by Heasley, ***“to approve the agenda for the December 17, 2014 Policy Committee meeting.”*** Motion approved.

CITIZEN’S COMMENTS-NONE

APPROVAL OF THE CONSENT-AGENDA

Information on items on the consent agenda were included in the meeting materials. The following items were included on the consent agenda:

- Minutes From the November 19, 2014 Meeting
- Treasurer’s Report
- Technical Committee Report (December 4, 2014)
- Public Transportation Monthly Report
- Southcentral Michigan Planning Council Report
- Regional Prosperity Initiative Report

MOTION by Nielsen, SUPPORT by Hummel, ***“to approve the items on the consent agenda as presented.”*** Motion approved.

CONGESTION MITIGATION AIR QUALITY PROGRAM

Information regarding the recommended 2020 Congestion Mitigation Air Quality (CMAQ) Projects was included in the meeting materials.

Start reported that the CMAQ Subcommittee had met and prioritized project applications based upon pollution reduction per dollar. Recommended 2020 CMAQ Projects are:

Kalamazoo Metro Transit Rideshare Marketing: \$51,408 CMAQ

Drake Road from West Main Street to Parkview Avenue: Proposed work is expected to include construction of signal interconnect of 9 signals along Drake Road from West Main Street to Parkview Avenue. In addition to signal interconnect; midblock vehicle detection, additional intersection vehicle detection, pedestrian detection, and some signal modernization are proposed to in order to utilize better coordinate traffic signal timings along the corridor. Coordinated traffic signal timings are expected to provide the least delay to the traffic thereby reducing emissions. This project is a cooperative effort between the City of Kalamazoo and the Kalamazoo County Road Commission for the benefit of the motoring public. Total Project Cost of \$1,089,000; CMAQ- \$924,477; Local- \$164,523

The Technical Committee took action to recommend the projects at their December 4, 2014 meeting.

MOTION by Hummel, SUPPORT by Sorensen to approve the proposed 2020 Congestion Mitigation Air Quality Projects.” MOTION APPROVED.

TUITION REIMBURSEMENT

A copy of the invoice for reimbursement was included in the meeting materials.

Start reported that current KATS benefits includes tuition reimbursement for employees with the approval of the Executive Director and available funding in the budget provided the classes taken are pertinent to the work the employee is doing for KATS and provided that the employee earns at least a 'B' on the class.

Ms. Arndt completed 4 required courses toward her Master's Degree in Public Administration. Her grades would not be available until after the 15th of December. Start requested the Policy Committee authorize the Executive Director to reimburse Ms. Arndt the \$5,620.00 upon receipt of her grades showing that she has achieved at least a 'B' in these classes.

MOTION by Heasley, SUPPORT by Heiny-Cogswell, "to authorize the Executive Director to reimburse Ms. Arndt for Fall 2014 tuition costs."

The following items were discussed by members of the Policy Committee when considering the motion:

- Whether KATS Personnel Policy distinguished between reimbursements allowed for a Bachelor's degree or a Master's degree
- Whether there was a cap on reimbursements allowed
- Whether reimbursement was to be paid on a course level or degree level which might result in payment for classes required by a degree but not directly applicable to KATS employment
- Whether KATS should require a commitment by the employee to continue employment with KATS for a set period of time after KATS had invested in the employee
- The need for the benefit to be reviewed by the Finance and Personnel Subcommittee

MOTION by Nieuwenhuis, "to amend the motion to pay the current invoice, but suspend the tuition reimbursement policy until a review and recommendation had been made by the Finance and Personnel Subcommittee."

The following additional items were discussed when considering the amendment to the motion:

- Fiscal responsibility to tax payers
- Varying levels of tuition costs between programs and academic institutions
- The historic costs of reimbursement under the benefit
- Whether KATS had an obligation to employees hired under the current policy
- The opinion that courses in academic institutions were similar to conferences and employee training
- The fact that MDOT allowed 100% of tuition reimbursement for its employees
- Whether the current policy should be suspended until a recommendation had been made by the Finance and Personnel Subcommittee
- The need for a set target date for a recommendation to the Policy Committee

Harden recommended reimbursement and the Finance and Personnel Subcommittee review be handled as separate motions. Rosine agreed. He also noted the schedule for a Master's Program was structured and the likelihood Ms. Arndt was already enrolled for the next semester. Heiny-Cogswell refused the amendment to the original motion without a set timeline for the recommendation. Chair Anderson called for a vote on the original motion.

MOTION by Heasley, SUPPORT by Heiny-Cogswell, "to authorize the Executive Director to reimburse Ms. Arndt for Fall 2014 tuition costs contingent upon her receiving a "B" or better in her classes." MOTION APPROVED.

MOTION by Smith, SUPPORT by Heiny-Cogswell, ***“to charge the Finance and Personnel Subcommittee with reviewing the KATS Tuition reimbursement policy and making a recommendation at the February 28, 2015, Policy Committee meeting.”*** MOTION APPROVED.

Start noted that the Finance and Personnel Subcommittee was open to all members of the Policy Committee. The members of the subcommittee agreed to set a meeting for the review following the Policy Committee meeting.

2015 MEETING SCHEDULE

Copies of the proposed 2015 Policy Committee Meeting Schedule were included in the meeting materials. A corrected copy of the schedule was provided at the meeting. Zehner noted the word “Technical” had been stricken and replaced with “Policy.” Proposed meeting dates were correct as originally presented.

Start reported the proposed schedule followed the historic method of setting meetings on the last Wednesday of the month except in November, December, and January when meetings had been moved up one week.

MOTION by Sorensen, SUPPORT by Harden, ***“to approve the 2015 Policy Committee Schedule with the correction noted.”*** MOTION APPROVED.

ELECTION OF 2015 OFFICERS

Nieuwenhuis reported that the Nominating Subcommittee comprised of Nieuwenhuis, Reid, and Nielsen had met regarding a recommendation to the Policy Committee for 2015 officers. Nieuwenhuis stated the recommendation of the subcommittee for 2015 Policy Committee Officers was David F. Anderson, Chair; Don Ulsh, Vice-chair; and Jeff Sorensen, Treasurer.

MOTION by Nielsen, SUPPORT by Reid, ***“to close nominations for 2015 Policy Committee Officers.”*** MOTION APPROVED.

MOTION by Nieuwenhuis, SUPPORT by Sorensen, ***“to elect David F. Anderson as Policy Committee Chair; Don Ulsh as Policy Committee Vice-chair; and Jeff Sorensen as Policy Committee Treasurer for 2015.”*** MOTION APPROVED.

NON-MOTORIZED UPDATE

Stepek reported that the Grand Valley Metropolitan Council Non-motorized Plan would be used as a model to develop the KATS prioritization for non-motorized projects.

PUBLIC TRANSPORTATION UPDATES

Mekemsom reported that a joint KCTA, CCTA, and TAB meeting would be held on Friday at noon. The KCTA had taken action to approve the payment of CCTA expenditures until the millage passed. Target date for approval of the millage is May of 2015. McBride reported the countywide millage was in effect until 2016. The new millage would be applicable to the Urban areas including the City of Kalamazoo, the City of Parchment, the City of Portage, Kalamazoo Township, Comstock Township and portions of Oshtemo Township.

It was asked if municipalities were allowed to reconsider opting out. McBride noted the boundaries were included in the Articles of Incorporation which had gone before the Board of Commissioners for approval and was tied to the language for the millage in May of 2015. McBride reported considerations were

Draft Minutes of the December 17, 2014 Policy Committee Meeting

being given to service outside the boundaries in areas such as Oshtemo Township at 9th Street, KVCC in Texas Township, and Pavilion Estates.

NEW BUSINESS

Chair Anderson asked for MDOT's opinion on a resolution to Michigan road funding. Lanum noted the deadline for voting was tomorrow.

Start reported the Citizen Advisory Committee had met and elected Michele McGowen as Citizen Advisory Committee Chair.

CITIZEN COMMENTS-NONE

MEMBER COMMENTS-NONE

ADJOURNMENT

There being no other business, Chair Anderson adjourned the meeting at 9:50 a.m.

KALAMAZOO AREA TRANSPORTATION STUDY

TREASURER'S REPORT

Policy Committee Meeting January 21, 2015

Beginning Balance as of December 1 st 2014	\$90,641.73
There were 32 checks cashed totaling	\$(84,654.50)
There were 7 withdraws/debits totaling	\$(19,578.30)
There was 9 deposit(s) / credits	\$342,876.42
Ending Balance as of December 31st, 2014	\$329,285.35

If there is any questions regarding any of the checks or withdraws, please feel free to contact me at your convenience, and I will be happy to review the 5/3 checking statement with you.

Respectfully submitted,

Jeffrey R. Sorensen
Treasurer, Kalamazoo Area Transportation Study

TO: Policy Committee
FROM: Jonathan Start, Executive Director
DATE: January 14, 2015
SUBJECT: January 8, 2015 Technical Committee Report

The Technical Committee met on January 8, 2015 at 9:00 at the Metro Transit main meeting room. Action was taken on one item. Information items and status reports were shared for the remainder of the meeting.

The action item before the Technical Committee was review, discussion, and action on amendments to the FY 2014 – 2017 Transportation Improvement Program. These amendments were mainly to make changes to project costs as newer estimates become available, allow for advanced construction of a project in Paw Paw to better coordinate with other work, add transit projects to reflect the approved budget from the Federal Transit Administration, and to change federal funding categories. The Technical Committee recommended that the Policy Committee approve the amendments to the FY 2014 – 2017 Transportation Improvement Program.

The Technical Committee Bylaws state that a voting member or their alternate must attend at least 75% or the regularly scheduled Technical Committee meetings to keep voting privileges. The attendance is reviewed by calendar year and in January those who did not make the minimum number of meetings, temporarily lose voting privileges. Staff shared the meeting attendance summary with members and asked that any inaccuracies be brought up to staff. Based on the summary, six members will lose voting privileges until they attend three consecutive regular Technical Committee meetings.

Updates were given on road and land use and planning activities. The major items were:

- Road projects are being designed and prepared for winter and spring bid lettings. The City of Portage has a project in Lansing that is ready to go, but until the appropriation limit is extended, there is not enough available federal funding appropriation to allow their project to go forward..
- The Kalamazoo Township non-motorized plan has been approved. Kalamazoo Township is also going to ask the voters to allow for a bond issue to begin repairing their local roads.
- The Kalamazoo County GIS coordinator has resigned. A job posting for that position will be forthcoming.
- The City of Kalamazoo is still considering its Capital Improvement Program which includes a possible road diet project on Riverview north of Gull to change from four lanes to three with bike lanes. The City of Parchment asked to see the plans in case they want to extend the road diet into Parchment.
- Comstock Township has started its Master Plan update process and is considering putting the local road millage request on a future ballot since the margin of defeat was so small. Comstock Township also approved a resolution of support for complete streets policy.
- The City of Portage is studying Portage Road south of Centre for the potential of reducing the number of traffic lanes. There are several concerns in that area for Portage Road.

TO: Policy Committee
FROM: Jonathan Start, Executive Director
DATE: January 14, 2015
SUBJECT: Public Transportation Monthly Report

The three Kalamazoo County public transportation Authority Boards continue to meet and discuss the decisions to be made by the new Central County Transportation Authority and how those decisions will impact service levels, other authority boards, and the millage. The millage question for the Central County Transportation Authority will likely be moved to August rather than May 2015.

Staff does not have anything new to report for Van Buren County Transit.

TO: Policy Committee

FROM: Jonathan Start, Executive Director, Kalamazoo Area Transportation Study

DATE: January 14, 2015

SUBJECT: Southcentral Michigan Planning Council Report

During the month of December 2014, KATS staff has been working on the Michigan Department of Transportation Planning Activities for the Southcentral Michigan Planning Council. These activities include the following:

- KATS continued to work with the Rural Task Forces to provide county specific project spreadsheets and meeting scheduling.
- Staff attended an Asset Management Workshop.
- Staff has worked with Calhoun County on the National Functional Classification review process.
- Staff has begun coordinating work to update the Highway Performance Monitoring System (HPMS) that is required by the Federal Highway Administration and is input into funding received by the State of Michigan.
- Staff has been gathering public transit service data as part of the regional focus of the Governor on senior and regional mobility.

The United States Economic Development Administration has accepted the Comprehensive Economic Development Survey prepared by the Southcentral Michigan Planning Council. Work now goes toward getting the Southcentral Michigan Planning Council area designated as a federal Economic Development District and starting the continuing process of updating the Comprehensive Economic Development Survey.

TO: Policy Committee
From: Jonathan Start, Executive Director
Date: January 14, 2015
Subject: Regional Prosperity Initiative Report

The committee is waiting to hear on its 2015 grant application. The January meeting was cancelled due to inclement weather. KATS staff acting for the Southcentral Michigan Planning Council worked on surveying public transportation agencies in the five county region to see what services are available particularly for senior mobility.

FY 2015 CONTRACT CLAUSES CERTIFICATION

INSTRUCTIONS: Complete, sign, and return it to the Michigan Department of Transportation

I acknowledge that I have reviewed a copy of the [Contract Clauses](#) dated October 1, 2014. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for FY 2015.

NAME OF PERSON AUTHORIZED TO SIGN A CONTRACT OR PROJECT AUTHORIZATION

LEGAL ORGANIZATION NAME

TITLE OF AUTHORIZED SIGNER	SIGNATURE OF AUTHORIZED SIGNER	DATE
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* If the organization has a master agreement with MDOT, **the organization name must match the name as it appears on the master agreement.** Organizations with multiple contracts must submit multiple contract clauses certifications.

** If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

Kalamazoo Area Transportation Study FY 2014 - 2017 Transportation Improvement Program

6/26/2013 (1/21/2015)

Required Fields																								
Fiscal Year	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amendment Type	Air Quality	Comments	Total Project Cost (\$1000s)	
2015	Kalamazoo	MDOT	E Cork St	On Old Cork Street at Park Circle Drive, Comstock Township, Kalamazoo County	0.44	Reconstruct	Intersection modifications	ROW		0	ST					0	125851		01/21/15	Add	E	Addition of Project 1/21/15;	600	
2015	Kalamazoo	MDOT	E Cork St	On Old Cork Street at Park Circle Drive, Comstock Township, Kalamazoo County	0.44	Reconstruct	Intersection modifications	CON		491	ST	109	M			600	125851		01/21/15	Add	E	Addition of Project 1/21/15	600	
2015	Van Buren	Paw Paw	W Michigan Ave	at Gremps	0.00	Traffic ops/safety	0.01 mi of pre-timed signal removal and construction of actuated signals with video detection and LED lights at the intersection of W. Michigan Avenue and Gremps Street	CON	AC	165	CMG					165	121138		03/26/14	Add	E	Addition of Project 3/26/14; Advance Construct in 2015 (2016 Conversion) 1/21/15;	165	
2015	Kalamazoo	Public Transit	Vehicle Replacement	6/15/15-6/30/16		Transit vehicle additions/replacements	Up to two (2) replacement <30' buses with ITS and security equipment for demand response	T-CAP		97	STL	25	CTF			122			01/21/15	Add	E	Addition of project 1/21/15, Rural set-aside program funding;	122	
2015	Kalamazoo	Public Transit	Vehicle Replacement	1/1/16-12/31/17		Transit vehicle additions/replacements	Up to six (6) replacement vans with ITS and security equipment for demand response	T-CAP		98	5310	25	CTF			123			01/21/15	Add	E	Addition of project 1/21/15;	123	
2015	Kalamazoo	Public Transit	Operating-Paratransit service	1/1/16-12/31/16		Transit operations	Support for contracted ADA-complementary Paratransit services	T-Ops		36	5310	9	CTF			45			01/21/15	Add	E	Addition of project 1/21/15;	45	
2017	Kalamazoo	KCRC	D Ave Bridge	D Avenue over Gull Lake Outlet		Bridge restore & rehabilitate	Preventative Maintenance	CON		221	BHT	41	M	14	CNTY	276			01/21/15	Add	E	Addition of Project 1/21/15, Structure #4644;	276	
2015	Kalamazoo	KCRC	8th Street at U Avenue	8th Street at U Avenue	0.000	Traffic ops/safety	Construct CLTL on U Ave, Improve Sight Distance, Curb Radii, Modifications of OH Flashing Beacon and Relocation of Utility Poles	CON		170	HSIP				43	CNTY	213	120524		11/19/14	Cost	E	Addition of project 11/19/14; Change in federal fund source from STH to HSIP on 1/21/15;	213
2015	Van Buren	MDOT	M-40	M-40 south of the I-94 WB interchange	0.00	Roadside facility	Chip seal carpool lots	CON		27	ST	6	M			33	103295		07/30/14	Cost	E	Addition of Project 1/30/13; Update Total Project Cost from \$0 6/26/13; Change scope of project description to Chip seal carpool lot 7/30/14; Change in federal cost from \$21,281 to \$27,011 (27%), State cost from \$4,719 to \$5,989 (27%), and Total Phase Cost from \$26,000 to \$33,000 (27%) 1/21/15;	68	
2015	Kalamazoo	MDOT	I-94	under Sprinkle Road in Kalamazoo	0.10	Bridge replacement	Bridge removal and replacement, road approaches, interchange improvements	CON		13,320	IM	1,388	M	93	CITY	14,800	110524		07/30/14	Cost	E	Decrease Federal funds from \$7,764,538, State from \$754,884, Local from \$107,841; Decrease Total Project Cost from \$9,377,460 2/23/11; Increase State Cost from \$723,376, Decrease Local Cost from \$103,340, Increase Total Project Cost from \$9,557,365 4/27/11; Increase Federal Cost from \$7,440,452; Increase State Cost from \$775,046; Increase Local Cost from \$52,000; Increase Total Project Cost from \$9,867,365 6/26/13; Increase Project Cost from \$31,751,919 (Administrative Adjustment) 3/3/14; Decrease Fed Cost from \$25,344,900 to \$13,320,000, Reduce State Cost from \$2,640,094 to \$1,387,500, Reduce local cost from \$176,006 to \$92,500 7/30/14; Admin change to total project cost from \$27,205,919 to \$18,740,919 on 10/28/2014; Decrease in federal cost from \$13,320,000 to \$12,776,603 (4.25%), Decrease in state cost from \$1,387,500 to \$1,330,897 (4.25%), decrease in local cost from \$92,500 to \$88,726(4.25%), decrease in phase cost from \$14,800,000 to \$14196226 (4.25%), decrease in total project cost from \$18,740,919 to \$18,137,145 (3.32%) on 1/21/15;	18,137	
2015	Kalamazoo	Public Transit	Vehicle Replacement	1/1/15-12/31/15		Transit vehicle additions/replacements	Up to two (2) diesel buses	T-Cap		579	5339	145	CTF			724			07/30/14	Cost	E	Addition of project 7/30/14; Change in funding source from 5307 to 5339 1/21/15;	724	
2016	Kalamazoo	MDOT	Various	Kalamazoo County	25.16	Traffic ops/safety	Freeway sign upgrade	CON		1,600	IMG					1,600	115839		12/04/13	Cost	E	Addition of Project 12/4/13; Change in federal cost from \$1,200,000 to \$1,600,000 (33%) 1/15/15;	1,440	

Kalamazoo Area Transportation Study FY 2014 - 2017 Transportation Improvement Program

6/26/2013 (1/21/2015)

Required Fields

Fiscal Year	County	Responsible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amendment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2016	Van Buren	Paw Paw	W Michigan Ave	at Gremps	0.00	Traffic ops/safety	0.01 mi of pre-timed signal removal and construction of actuated signals with video detection and LED lights at the intersection of W. Michigan Avenue and Gremps Street	CON	ACC	165	CMG					165	121138		03/26/14	Cost	E	Addition of Project 3/26/14; Advance Construct in 2015 1/21/15;	165



Federal Highway Administration (FHWA) Planning (PL) Funds

Municipality/Agency	Third Party Contribution (In Kind and/or Cash)	Dues (cash)	Votes
City of Kalamazoo	\$22,000.00	\$1,500.00	3
City of Portage	\$22,000.00	\$1,500.00	3
Kalamazoo County Road Commission	\$22,000.00	\$1,500.00	3
Van Buren County Road Commission	\$10,000.00	\$1,500.00	3
Kalamazoo County	\$6,000.00	\$100.00	2
Western Michigan University	\$6,000.00	\$100.00	2
Comstock Township	\$2,000.00	\$100.00	2
Kalamazoo Township	\$2,000.00	\$100.00	2
Oshtemo Township	\$2,000.00	\$100.00	2
Texas Township	\$2,000.00	\$100.00	2
City of Galesburg	\$1,200.00	\$50.00	1
City of Parchment	\$1,200.00	\$50.00	1
Village of Augusta	\$1,200.00	\$50.00	1
Village of Climax	\$1,200.00	\$50.00	1
Village of Lawton	\$1,200.00	\$50.00	1
Village of Mattawan	\$1,200.00	\$50.00	1
Village of Paw Paw	\$1,200.00	\$50.00	1
Village of Richland	\$1,200.00	\$50.00	1
Village of Schoolcraft	\$1,200.00	\$50.00	1
Village of Vicksburg	\$1,200.00	\$50.00	1
Van Buren County	\$500.00	\$50.00	1
Alamo Township	\$100.00	\$25.00	1
Almena Township	\$100.00	\$25.00	1
Antwerp Township	\$100.00	\$25.00	1
Brady Township	\$100.00	\$25.00	1
Charleston Township	\$100.00	\$25.00	1
Climax Township	\$100.00	\$25.00	1
Cooper Township	\$100.00	\$25.00	1
Pavilion Township	\$100.00	\$25.00	1
Paw Paw Township	\$100.00	\$25.00	1
Prairie Ronde Township	\$100.00	\$25.00	1
Richland Township	\$100.00	\$25.00	1
Ross Township	\$100.00	\$25.00	1
Schoolcraft Township	\$100.00	\$25.00	1
Wakeshma Township	\$100.00	\$25.00	1
Waverly Township	\$100.00	\$25.00	1
Total	\$110,000.00	\$7,525.00	

Federal Transit Administration (FTA) 5303 Planning Funds

Municipality/Agency	Third Party Contribution (In Kind and/or Cash)	Dues (cash)	Votes
Kalamazoo County Transportation Authority/Metro Transit	\$10,330.00	\$800.00	2
Kalamazoo Metro Transit	\$10,330.00	\$800.00	2
Van Buren County Public Transit	\$2,295.00	\$100.00	1
Total	\$22,950.00	\$1,700.00	