



The Metropolitan Planning Organization for the Greater Kalamazoo Area

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TO: Kalamazoo Area Transportation Study Technical Committee
FROM: Jonathan Start, Executive Director
DATE: November 2, 2017
SUBJECT: TECHNICAL COMMITTEE MEETING
THURSDAY, NOVEMBER 9, 2017 - 9:00 A.M.
METRO
530 N. ROSE STREET, KALAMAZOO

The Kalamazoo Area Transportation Study Technical Committee will be meeting on Thursday, November 9, 2017 at 9:00 a.m. at Metro, 530 N. Rose Street. The following materials are included in your meeting packet:

1. Agenda for the November 9, 2017 Meeting
2. Draft Minutes of the October 12, 2017 Meeting
3. Proposed Amendments to the FY 2017-2020 Transportation Improvement Program

Due to file size, the 2017 Southcentral Michigan Regional Traffic Safety Plan is available at the following link: [2017 Southcentral Michigan Regional Traffic Safety Plan](#). Please contact KATS if you have issues accessing this file.

Please remember that time sheets are due by the 15th of each month.

KALAMAZOO AREA TRANSPORTATION STUDY

TECHNICAL COMMITTEE MEETING
NOVEMBER 9, 2017 - 9:00 A.M.
KALAMAZOO METRO TRANSIT
AGENDA

Please limit public comments to 4 minutes.

1. CALL TO ORDER
2. ROLL CALL (Sign-in Sheet Circulated)
3. CHANGES OR ADDITIONS TO THE AGENDA
4. APPROVAL OF THE AGENDA **(ACTION)**
5. MINUTES FROM THE OCTOBER 12, 2017 MEETING (ENCLOSURE) **(ACTION)**
6. POLICY COMMITTEE REPORT
7. CITIZENS' COMMENTS (Non-agenda Items)
8. PROPOSED AMENDMENTS TO THE FY 2017-2020 TRANSPORTATION IMPROVEMENT PROGRAM (ENCLOSURE) **(ACTION)**
9. PROJECT PRIORITIZATION PROCESS DISCUSSION
10. SOUTHCENTRAL MICHIGAN REGIONAL TRAFFIC SAFETY PLAN (AVAILABLE AT https://katsmpo.files.wordpress.com/2012/03/20171013_sc_rtsp_final.pdf)
11. PUBLIC TRANSPORTATION UPDATES
12. STATUS REPORTS
 - a. ROADS - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
 - b. LAND USE/PLANNING AND ZONING - Questions on written status reports. Verbal reports will be limited to 4 minutes per agency.
13. NEW BUSINESS
14. ADJOURNMENT

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, December 7, 2017 at 9:00 a.m. Metro, 530 N. Rose Street.

**Kalamazoo Area Transportation Study Technical Committee
Draft Minutes of the October 12, 2017 Meeting**

CALL TO ORDER

The October meeting of the Kalamazoo Area Transportation Study Technical Committee was called to order at 9:00 a.m. on October 12, 2017 at Metro by Chair Hummel.

ROLL CALL

Meeting attendance was recorded on the sign-in sheet. Introductions were made by all present.

Members Present

Jamie Baker	Oshtemo Township
Mickey Bittner	Village of Paw Paw
Steve Deisler	Texas Township
Orrin Dorr	City of Kalamazoo Engineering
Chris Forth, Vice-chair	City of Portage Planning
Rick Fowler	Michigan Department of Transportation Planning (Lansing)
Jeff Hepler	Village of Augusta
Larry Hummel, Chair	Van Buren County Road Commission
Lotta Jarnefelt	Kalamazoo County Planning and Development
Debbie Jung	Road Commission of Kalamazoo County
Rebekah Kik	City of Kalamazoo Planning
Jason Latham	Michigan Department of Transportation Planning (Southwest)
Jim Mallery	Village of Vicksburg
Ryan Minkus	Road Commission of Kalamazoo County
Kathy Schultz	Central County Transportation Authority
Joe Stark	City of Kalamazoo Engineering
Jodi Stefforia	Comstock Township
Nancy Stoddard	City of Parchment
Greg Vlietstra	Kalamazoo County Transportation Authority

Members Absent

Muhammad Arif	City of Portage Engineering
Tom Anthony	Village of Mattawan
Roger Buell	City of Portage Engineering
Tony Dacoba	Van Buren Public Transit
Dan Lewis	Village of Schoolcraft
Michelle O'Neill	Michigan Department of Transportation (TSC)
Bill Bresson	City of Galesburg

Others Present

Megan Arndt	Kalamazoo Area Transportation Study
Kathleen Hoyle	City of Portage Department of Parks, Recreation & Senior Citizen Services
Fred Nagler	Kalamazoo Area Transportation Study
Steve Stepek	Kalamazoo Area Transportation Study
Jerry VanderRoest	Charleston Township
Jeromie Winsor	AECOM
Monica Zehner	Kalamazoo Area Transportation Study

CHANGES OR ADDITIONS TO THE AGENDA

No changes or additions to the agenda were requested.

APPROVAL OF THE AGENDA

MOTION by Stefforia, SECOND by Heppler, ***“to approve the agenda for the October 12, 2017 Technical Committee Meeting.”*** MOTION APPROVED.

MINUTES FROM THE SEPTEMBER 14, 2017 MEETING

Stefforia noted the following corrections to the Minutes from the September 14, 2017 Meeting:

- On page 3: “Discussion followed on the potential impacts on the Prioritization Process, how the ***implementation*** of the targets might affect available funding, and how projects would be awarded points.”
- On page 4: “This will involve two projects with Green Meadow to M-43 (W. Main) in 2018 and the segment ***between*** Stadium Drive and W. Michigan in 2019.”
- On page 4: “Five of the 11 primary ***overlay*** projects are complete.”

Zehner noted the correct time of adjournment was 10:15 a.m.

MOTION by Stefforia, SECOND by Schultz, ***“to approve the Minutes of the September 14, 2017 Meeting as corrected.”*** MOTION APPROVED.

POLICY COMMITTEE REPORT

Steppek reported that at the regular September meeting the KATS Policy Committee took action to approve the recommended FY 2017 – 2020 Transportation Improvement Program amendments. The State of Michigan Safety Targets for Federal Safety Measures were discussed. The Policy Committee authorized KATS Executive Director to enter into a new lease agreement. KATS offices will be moving to a new office space in the same building. The address will not change.

CITIZEN COMMENTS

No citizen comments were made.

KATS PEDESTRIAN, GREENWAY AND TRANSIT PLAN PRESENTATION

A copy of the Pedestrian, Greenway and Transit Plan Executive Summary was included in the meeting materials. Jeromie Winsor from AECOM presented on the KATS Pedestrian, Greenway and Transit Plan.

Schultz commented that the study provided valuable information on the connections between pedestrian and non-motorized facilities to the transit system which will be helpful with multi-modal planning.

MDOT SAFETY TARGETS FOR REQUIRED FEDERAL SAFETY PERFORMANCE MEASURES

Steppek reminded members to submit comments on the State of Michigan Safety Targets. KATS has six months after the State of Michigan adopts targets to adopt the state targets or develop and adopt its own targets. If a Metropolitan Planning Organization develops and adopts its own targets, it must still show how it will support the state targets in its transportation planning process. It is anticipated that KATS will adopt the state targets.

KATS DRAFT PUBLIC PARTICIPATION PLAN

Steppek reported that KATS staff is updating its Public Participation Plan. The draft is available at www.katsmpo.org. Members were asked to submit comments to KATS Associate Planner Megan Arndt. An Open House will be held after the Policy Committee Meeting next month with adoption targeted for December.

PUBLIC TRANSPORTATION UPDATES

Schultz reported on behalf of Central County Transportation Authority (CCTA) and the Kalamazoo County Transportation Authority (KCTA). She thanked the City of Kalamazoo for coordinating with Metro for bus stop improvements near Ransom Street and Church Street and Interfaith Apartments on Woodward Avenue. Metro will continue working on improvements including work on lighting upgrades which are considered particularly important because of Metro's extended evening hour service. There are plans for the installation of 15 solar power units.

Metro will be entering into an agreement for Remix Public Transportation Planning Software which will be partially funded through KATS. The software will allow Metro to evaluate route changes for Environmental Justice impacts and assist with Title VI requirements. The South Burdick Route will be the first route to be evaluated.

A Request for Proposals is being prepared for a study to evaluate the implementation of a Bus Stop Sign Only Policy. Currently, Metro has a policy to stop when flagged at intersections. This raises concerns with when and where it is safe for drivers to stop to pick up passengers on high traffic volume roads. Jarnefelt asked if the study would include the evaluation of additional stops. Schultz indicated that a desired outcome of the study was recommendations on bus stop spacing, evaluation of walkability, and evaluation of accessibility to bus stops in compliance with the Americans with Disabilities Act.

The CCTA and KCTA approved rebranding efforts under the organization name "Metro." The color theme will be red. Plans for rolling out rebranding are being developed.

Steppek added Metro completed its Triennial review. The review went well with only one action item which has already been addressed and closed out.

STATUS REPORTS

ROAD STATUS REPORTS

City of Kalamazoo: Final paving is complete for the Portage Street Project from Lovers Lane to Stockbridge Avenue. Pavement markings and installation of signs are expected to be completed this week. Paving for the Vine Street Project is complete. Construction is complete on the Burdick Street and Drake Road Projects. The base course of asphalt is complete for the River's Edge Roundabout Project. The roundabout is expected to be open by the end of October. The Vine Street Project from Westnedge Avenue to Davis Street is set for a December letting. The Pitcher Street Project from E. Michigan Avenue to Kalamazoo Avenue is on target for a February letting. The Howard Street Project from Oakland Drive to Stadium Drive is on target for a January letting. The Howard Street Pathway Project from Stadium Drive to W. Michigan Avenue is on target for the March letting.

Village of Vicksburg: The Village has completed approximately 1.4 miles of road work.

Road Commission of Kalamazoo County (RCKC):

RCKC Non-Motorized Updates: Watering and cultivating of plants is complete on the Texas Drive Trail Project, and the RCKC is working on closing the project. Grade inspection packages have been submitted in preparation for a February letting for the 2018 and 2019 Drake Road Trail

Projects in Oshtemo Township. The RCKC is still working to set a meeting with Kalamazoo County Parks to coordinate the next phases of the Kalamazoo River Valley Trail (KRVT).

RCKC Road Updates: Punch list items remain on the Stadium Drive Project from 4th Street to 6th Street and Michigan at 11th Street, the E. Michigan Avenue Bridge Project, the Stadium Drive Project from 9th Street to US-131, and the Sprinkle Road Traffic Signal Project. The top course of Hot Mix Asphalt (HMA) is expected to be complete next week for the N Avenue Bridge Project. The project is expected to be complete by the end of October. Paving on the bridge deck is planned for the D Avenue Bridge Project over Gull Lake Outlet. The bridge is closed and detours are in place.

The RCKC is planning its Chip Seal and Fog Seal Programs for next year. Crack sealing is being completed now in anticipation of next year's Chip Seal and Fog Seal projects. Primary overlay projects are complete.

RCKC Design Updates: Final plans for the KL Avenue at Almena and 1st Street Project are being prepared for submittal for a January letting. Final plans were submitted for a November Grade Inspection and March letting for the KL Avenue Project from 11th Street to Drake Road. Final plans for the Q Avenue Project at 10th Street, the 9th Street Project at Quail Run Drive, and the 9th Street Project at KL avenue are waiting for obligation for a December letting.

Other RCKC Updates: Winners have been announced for the RCKC Put the Brakes on Fatalities Poster Contest. The RCKC is seeking suggestions to improve participation.

Oshtemo Township: The KL Avenue Project from 8th Street to 9th Street is on target for completion by the end of October.

Village of Augusta: Citizens have expressed concerns with safety on M-96. MDOT will be contacted regarding a study to assess whether a traffic signal is warranted.

LAND USE/PLANNING AND ZONING STATUS REPORTS

Kalamazoo County Planning and Development: The draft Kalamazoo County Master Plan is expected to be presented to the Kalamazoo County Board of Commissioners in December for authorization to release the draft for local municipalities to review. Light Detection and Ranging (LiDAR) data and 2-foot contours for the county are available by contacting the Department of Planning and Development. The data files are very large and will require a storage device with considerable capacity. The LiDAR data will eventually be available on the county website. The 2017 Pictometry aerials are available on the Pictometry website. Pictometry training sessions have been held. Additional training sessions are expected. A developer has expressed interest in developing the former site of the Vicksburg Mill.

Oshtemo Township: The request for conditional rezoning for an Advia Credit Union Headquarters on W. Main has been approved. The township will be working with MDOT to evaluate the possibility of the installation of a new signal on W. Main between 9th Street and 10th Street.

City of Kalamazoo: The Planning Commission approved the 2025 Imagine Kalamazoo Master Plan. The City Commission is expected to approve the Master Plan on October 16. The City has written a public participation plan as a result of the process and is committed to continued community outreach. The Imagine Kalamazoo website will be updated to track progress on projects included in the Master Plan. The City will be partnering with the Land Bank for a Vacant Land Demo and Blight Study. The City has plans to implement a Corridor Improvement Authority.

Texas Township: The Belle Meade Condominium project is under construction. A commercial development for Vineyard Assisted Living has been approved. The Consumer Credit Union Headquarters in the Groves Business Park is expected to apply for occupancy permits next month.

NEW BUSINESS

Steppek reported that KATS had met its match requirement for FY 2017. He reminded members that a session of KATS 101 and timesheet training would be held immediately following the Technical Committee Meeting.

Minkus reported that the RCKC would be holding Non-Motorized 101 on October 31, 2017 from 9:00 -11:00 a.m. Additional information will be emailed to KATS staff to forward to members.

VanderRoest inquired if there was a way to measure trail usage and if data was available. Stepek replied that a study was performed on the usage of the KRVT several years ago using radar counters.

VanderRoest inquired if MDOT still had plans to repair M-96 before winter. Latham indicated he would check into the matter.

Adjournment:

MOTION by Schultz, SECOND by Heppler, ***“to adjourn the October 12, 2017 Technical Committee Meeting.”*** MOTION APPROVED. There being no other business the October meeting was adjourned at 10:00 a.m. by Chair Hummel.

The next meeting of the Kalamazoo Area Transportation Study Technical Committee will be held on Thursday, November 9 at 9:00 a.m. at Metro, 530 N. Rose Street.

Kalamazoo Area Transportation Study FY 2017 - 2020 Transportation Improvement Program

10/1/2016 (09/27/17)

Required Fields

Fiscal Year	County	Respon-sible Agency	Project Name	Limits	Length	Primary Work Type	Project Description	Phase	Advance Construct	Federal Cost (\$1000s)	Federal Fund Source	State Cost (\$1000s)	State Fund Source	Local Cost (\$1000s)	Local Fund Source	Total Phase Cost (\$1000s)	MDOT Job No.	Local ID No.	MPO/Rural Action Date	Amend-ment Type	Air Quality	Comments	Total Project Cost (\$1000s)
2018	KALAMAZOO	MDOT	I-94	under 9th Street	0.04	Bridge - other	Railing replacement, Epoxy overlay, Deck patching, Concrete surface coating, Epoxy injecting on beams, Wingwall replacement, Resealing construction joints.	CON		1,106	IM	58	M			577	127443		11/29/17	Cost	E	Cost change federal funds from \$519,300 to \$1,105,966, change in state cost from \$57,700 to \$122,885, local cost from \$0 to \$198,900, total phase cost to \$1,427,751, 11/29/17;	1,608
2019	KALAMAZOO	MDOT	I-94 BL	at Howard Street intersection	0.56	Traffic ops/safety	Reconstruct to install dual left turn lanes at the intersection of Stadium Drive (I-94BL) and Howard Street	CON		7,162	ST	1,426	M	162	CITY	8,750	101089		11/29/17	Cost	E	Move from FY 2018 to FY 2019, federal cost change from \$5,852,275 to \$7,161,875, state cost from \$1,135,509 to \$1,425,909, total phase cost to \$8,750,000, 11/29/17;	10,106